

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
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Regular Meeting
September 11, 2019
Minutes

Community Room
Stanton Place

Chairperson Barb Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call –Loose, Weber and Pagel present Thornber absent. Connors present as recording secretary.
2. Minutes – Pagel moved to accept the minutes of the regular August 14. Motion seconded by Weber and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 08/01/2019 is: \$23,651.23
CFP: \$36,643.40; CD balance: \$27,864.99.
 - b. Status of apartments: Stanton Place: 31 units occupied, 1 pending;
Twenty-three (23) names on the waiting list.
Family - 12 units occupied; Eleven (11) names on the waiting list.
 - c. Invoices and other transactions are as follows: August invoices in the amount of \$80,353.36 were reviewed and approved. Invoices beginning September 1 to date in the amount of \$7,492.51 also approved. Deposits for August were \$81,234.24; Deposits to date for September are \$15,789.84
5. Old Business – Boiler Replacement Project – Boilers have been installed and one is operational along with the new water heater. The second boiler should be up and running by the end of the week. Additional work was needed to fix three leaks in the system throughout the hallways. Old pipes that are obsolete will be removed and several valves throughout the system are being replaced. Upon completion of all new piping, insulation will occur.
6. New Business
 - a. July financials reviewed.
 - b. Operating Subsidy Litigation Judgement – most recent update from the Law firm representing the case was reviewed by Board.
 - c. Connors will be attending the annual WAHA Conference in Milwaukee the week of September 16.
 - d. Tenant Services Coordinator, Samantha Krupp resigned effective August 21 to accept a full-time teaching position. The position will be left open for a period of time.
 - e. Potential future projects were discussed and include replacement of flooring throughout the hallways, reception area, community room and office and replacement of chairs in community room. Connors will research and provide quotes.

Meeting adjourned at 9:00 a.m.

September 13, 2019

Colleen Connors, Executive Director