

Chilton, Wisconsin  
September 1, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the meeting room of the Chilton Public Library at 221 Park Street, Chilton, WI.

**AGENDA POSTING:**

On 8/28/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Dan Hilton	Council Member Richard Bosshardt
Council Member Kathy Schmitzer	Council Member Linda Bangart
Council Member Kevin Johnson	Council Member Clayton Thornber
Council Member Rick Jaeckels	Council Member Ron Gruett

Other city officials present were Police Chief Craig Plehn, Library Director Steve Thiry, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Bosshardt and carried to approve the minutes of the August 18, 2015.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- Last week met with Kwik Trip Regional Manager, resident Judy McFarland and Police Chief Plehn to discuss a resolution to the semitrailers parking at Kwik Trip. The manager will put up signage requesting how and where semitrailers should park. Please contact the local manager if any future complaints should occur.
- Reviewed future committee meeting dates and times

**CITY CLERK REPORT:**

Provided a written report from attendance at the Association of Public Treasurers of the United States & Canada (APT US&C) 50th Annual Conference in Chicago, IL.

Board of Directors meetings held on:

August 14	6:00 to 9:15 PM – Executive Board Meeting
August 15	8:00 to 5:00 PM

August 16, 2015 Committee Meetings 8:00 AM to 5:00 PM

Met with various committees and sub-committees

- Conducted committee level meetings regarding completed goals and future goals
- Reviewed marketing tools and educational opportunities
- 7:00 to 9:00 PM Welcome Reception

August 17, 2015 7:00 AM to 5:05 PM

Opening Speaker – Illinois State Treasurer Michael Frerichs

- Session included: Public Funds investment Strategies
- Leveraging Market Transparency to achieve investment Objectives
- Midwest Regional Economic Issues, US Agency and Supranational Issuers
- Agency Collaboration on Investments in a Public Agency Setting

August 18, 2015 7:45 AM to 9:00 PM

- Sessions included: Annual Business Meeting
- What's New in Payments, How to Effectively Manage Liquidity, Bank Fraud, Emerging Technologies in Payments and Implications

## Minutes of Council Meeting 9-1-2015

The Association of Public Treasurers of the US and Canada (formerly called the Municipal Treasurers Association of the United States and Canada) was founded in 1965 and represents public treasury and finance officials in local, county and state/provincial governments throughout North America. The Association provides educational seminars and conferences, publications, policy and legislative information and technical assistance to members. Schmidlkofer noted she has served on the Association's Board of Directors from 2009 to 2011, Secretary Term 2012 – 2013, Vice-President Term 2013 – 2014, President-Elect term 2014 – 2015 and recently elected as President with a term of 2015 – 2016. Schmidlkofer expressed gratitude to the entire staff, mayor and council for their support and opportunity to attend the conference.

City of Chilton estimated population is 3,909 compared to the 2010 census of 3,933

**APPROVE FINANCIAL REPORT:**

Moved by Bangart, seconded by Bosshardt and carried to approve the September 1, 2015 financial report.

**APPROVE OPERATOR LICENSES:**

Moved by Schmitzer, seconded by Jaeckels to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from September 1, 2015 to June 30, 2016 for Lisa A. Meyer. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- Working on 2016 budgets for streets and parks
- Water Tower painting project - V & T Painting LLC was delayed due to waiting for recovery equipment to be delivered, wet interior coat is complete
- Close out of Well #11 building; final contractor invoice has been processed
- Generator at Well #11 – received a Wisconsin Public Service SHED Grant
  - Wastewater Department - \$603.00/month credit
  - Water Department - \$220.00/month credit
  - Well #11 - \$111.00/month credit
- Numerous residents are blowing grass onto city streets and causing the Street Department to sweep more streets; per ordinance, this is *not allowed* and is a Police Department enforcement issue.

**UNFINISHED BUSINESS:**

Mayor Vanne reported that on August 24<sup>th</sup> a meeting was held with Calumet County representatives Highway Commissioner Brian Glaeser, County Administrator Todd Romenesko, Sheriff Mark Ott, and County Board Chairperson Alice Connors along with Public Works committee members Kevin Johnson, Ron Gruett, Clayton Thornber, DPW Todd Schwarz and City Clerk Helen Schmidlkofer to review how both entities can complete road repairs to State Street. Following a brief discussion it was determined that the City will televise the storm sewers on State Street for the County and the County will review past legal opinions regarding who is responsible for what repairs or maintenance on county roads within the city limits.

**NEW BUSINESS:**

Moved by Thornber, seconded by Bangart to approve the quote from Window World of Green Bay for \$3,701.00 to replace nine windows for CDBG Loan No. 14-01.

Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson – yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Hilton, seconded by Schmitzer to accept the quote of \$11,100.00 from Calaway Home Improvements to replace the roof for CDBG Loan #14-07. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson – yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Jaeckels, seconded by Bosshardt to approve the mayoral Redevelopment Authority appointments for 5-year terms to appoint Gary Mathes and to re-appoint Steve Mueller. Motion carried.

#### **REPORT OF COMMITTEES:**

Chairperson Johnson presented the minutes of the Public Works committee meeting held on August 24, 2015.

Steve Austin, property owner of a rental home at 616 Marygold Street, submitted a letter to the City of Chilton requesting a reduction on the water/sewer bill due to a leaky pipe incident. After review by the committee, the request to reduce the water/sewer invoice was denied.

Moved by Thornber, seconded by Jaeckels to affirm the committee's decision and deny the request to reduce the water/sewer invoice for 616 Marygold Street. Motion carried.

Moved by Johnson, seconded by Thornber to introduce, adopt and waive the reading for Ordinance No. 1120, an ordinance to amend Municipal Code Chapter 21 regarding cemeteries. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Johnson, seconded by Schmitzer to introduce, adopt and waive the second reading of Resolution No. 1701, a resolution to establish cemetery fees for interment and disinterment. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Johnson stated the committee reviewed the recommendation from Eastshore Recycling Commission regarding the contract amendment with Advanced Disposal to provide single stream, 96-gallon container recycling for residential and/or business owners in the City of Chilton. The amended contract goes through year 2025 and shows an increase of 3% biannually.

Moved by Jaeckels, seconded by Hilton to accept the Advanced Disposal Services (ADS) proposal for single stream recycling which includes:

- ADS shall distribute carts with informational brochures inside
- ADS shall own the 96-gallon recycling container; container fee of \$1.50/month, (\$18.00/yr.) which shall remain unchanged for the duration of the contract
- 10-year agreement (Term 1/1/2016 to 12/31/2025) with 3% increase biannually
- ADS will support county-wide tire and e-waste disposal

Brief discussion took place regarding renting carts, how information will be distributed to the residents, etc.

Mayor Vanne called for a roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Jaeckels, seconded by Hilton and carried to approve the 2016 recycling and solid waste rates, rules, and regulations as follows:

1. Recycling collection will continue on the same schedule, every other Tuesday morning pickup.
2. Residents that currently have a garbage container will automatically receive a 96-gallon recycling container. If the property has two or more garbage containers, they will receive the same amount of recycling containers.

## Minutes of Council Meeting 9-1-2015

3. If a resident shares a garbage container with their neighbor, they will share a recycling container.
4. The cost of the recycling container will be included on the property tax bill at a combined cost with the garbage container. Therefore residents cannot share a recycling container with their neighbor if they do not currently share a garbage container. The costs are as follows:
  - a. 45 gallon garbage/96 gallon recycling  $\$105 + \$18 = \$123.00$
  - b. 60 gallon garbage/96 gallon recycling  $\$123 + \$18 = \$141.00$
  - c. 90 gallon garbage/96 gallon recycling  $\$200 + \$18 = \$218.00$
5. All recyclables (paper, plastic, tin, glass, cardboard) will be placed directly into this 96-gallon container. NO PLASTIC BAGS or string allowed in the container as it is no longer necessary to separate the recyclables.
6. ADS will still own the recycling container and the container stays with the home just like the garbage container. All damages to the container shall be reported to Chilton City Hall and ADS will repair or replace the container at no charge.
7. Businesses that currently do not have the 45, 60 or 90-gallon garbage container with service offered by the City thru ADS will need to contract directly with a company to have their recyclables picked up.
8. If a resident decides to change their GARBAGE container size due to the new automated cart recycling collection service, the deadline to make changes is October 31, 2015. The City must forward all garbage can information to Calumet County in order for them to process property tax bills. (see fees in #4) This deadline is set by Calumet County. In addition, the City charges a \$20.00 administrative fee to process any garbage container changes. The City will waive the \$20.00 administrative fee until December 31, 2015.
9. If a resident decides to downsize their GARBAGE container in 2016, no refunds will be given as the fee has already been posted on the property tax bill.

DPW Schwarz said he is forced to budget for street projects over a two-year period in order to stay within budget guidelines. The plan is to budget half of the total project for street maintenance in 2015 and the other half in 2016 for the following projects:

- Reed St. (from Breed St. to Robin Ave) and (from Robin Ave. to termini)
- Canary Ave. (from Breed St. to Dove Ave)
- Robin Avenue (from Canary Ave to Reed St)

Clerk Schmidlkofer noted the Eastshore Recycling Commission minutes of the August 20, 2015 meeting were addressed by the Public Works Committee recommendation regarding single stream recycling.

Chairman Gruett presented the August 31, 2015 Public Safety committee minutes.

The committee denied a request to waive the sex offender residency restriction for Evan Day-Luitink to reside at 904 B Madison Street. Chief Plehn indicated the ordinance states the requester is required to move the next day however, in this case Evan Day-Luitink was allowed to reside at the current residence until September 30, 2015.

Fire Chief Halbach presented the 2016 proposed Fire Department Budget. Chief Halbach highlighted the capital projects for \$18,800.00, which includes purchase of the final turnout gear for the Department. The proposed budget did receive endorsement from the townships (Town of Chilton and Brothertown). Consensus of the committee was to forward the proposed 2016 fire department budget to the city clerk for executive budget process.

**COMMUNICATION:**

Distributed monthly building/plumbing report and Chilton Chamber of Commerce June 3, 2015 minutes.

**APPROVE PAYMENT OF BILLS:**

Moved by Schmitzer, seconded by Jaeckels to pay the bills. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Voucher No. 77507 through Voucher No. 77552 or accounts payable and payrolls totaling \$78,749.99.

**ADJOURNMENT:**

Moved by Jaeckels, seconded by Bangart and carried to adjourn at 7:29 p.m. on September 1, 2015.

Library Director Thiry provided the council members with a tour of the library.

Helen Schmidlkofer, MMC  
City Clerk