

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
**Website: chilton.govoffice.com**

Regular Meeting  
October 9, 2019  
Minutes

Community Room  
Stanton Place

Chairperson Barb Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call –Loose, Weber and Pagel present Thornber absent. Connors present as recording secretary.
2. Minutes – Weber moved to accept the minutes of the regular August 14. Motion seconded by Pagel and carried.
3. Audience Participation: None
4. Executive Director's report
  - a. Financial – Balance in checking as of 10/01/2019 is: \$29,222.40  
CFP: \$36,643.40; CD balance: \$27,864.99.
  - b. Status of apartments: Stanton Place: 32 units occupied, Twenty (20) names on the waiting list.  
Family - 12 units occupied; Nine (9) names on the waiting list.
  - c. Invoices and other transactions are as follows: September invoices in the amount of \$10,248.63 were reviewed and approved. Invoices beginning October 1 to date in the amount of \$8,054.96 also approved. Deposits for September were \$15,819.80; Deposits to date for October are \$18,030.87
5. Old Business – Boiler Replacement Project – Boilers have been installed and are operational. Old pipes that are obsolete have been removed. Insulating of the new pipes will take place in mid-October.
6. New Business
  - a. August financials reviewed.
  - b. Connors provided an update to the Commissioners regarding the annual WAHA Conference. Workshops attended included repositioning of housing authorities; procurement and Section 3 and legal/court issues in Public Housing.
  - c. Discussion occurred regarding the open Maintenance position. It was decided we will continue to contract out for maintenance services.
  - d. Future projects were discussed and approval was given for replacement of flooring throughout the hallways, reception area, and office. Research continues regarding replacement of chairs in community room.

Meeting adjourned at 9:21 a.m.

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Colleen Connors, Executive Director

October 9, 2019