

Chilton, Wisconsin  
November 6, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 11/02/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

**ROLL CALL:**

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Rick Jaeckels	Council member Kevin Johnson
Council member Ron Gruett	Council member Linda Bangart
Council member Richard Bosshardt	Council Member Dan Hilton
Council member Clayton Thornber	

Other city officials present were City Attorney Derek McDermott, Director of Public Works Todd Schwarz, Development Director Shawn Reilly and City Clerk Helen Schmidlkofer. Absent and excused Council Member Kathy Schmitzer.

General attendance: Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

Motion by Hilton, seconded by Thornber and carried to approve the minutes of the Council meeting held on 10/16/2012.

**OFFICERS' REPORT:**

**Mayor Report:**

- Received a thank you card from Harbor House for supporting October as the Domestic Violence Awareness Month and displaying a silhouette at city hall.
- Meeting was held with Chilton Chamber of Commerce and City staff regarding current projects between both groups and the financial cost associated with them.

**City Clerk Report:**

- ↻ General Election is being held today; 307 absentee ballots were issued prior to the election compared to 285 for the 2008 General Election.
- ↻ Public Hearing to hear testimony regarding the 2013 Municipal Budget will be held at the council meeting on November 20, 2012 at 6:45 PM.

**APPROVE FINANCIAL REPORT:**

Motion by Jaeckels, seconded by Bosshardt and carried to approve the November 1, 2012 financial report.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Leaf pick-up is being conducted and will continue until Thanksgiving
- ↻ Well #8 – working on valve replacement; Fire Dept. is aware of hydrant concerns regarding this project
- ↻ Development of the private parking lot across from city hall will be paved next week; curb will be installed tomorrow
- ↻ Backyard Nature Products at 477 Vogt Lane has completed the retaining wall and building portion of their expansion project; restoration to berm area will be completed in spring of 2013
- ↻ Street Lighting – decreased time in some areas which resulted in \$300.00/month savings (Alderman Johnson did receive a concern regarding darkness at an intersection, however learned the revision has been several months already)
- ↻ City did receive a \$400.00 credit from WI Public Service for a burned out board due to an animal inside the system; total damage was \$700.00

➤ Focus On Energy Grant Update:

- Lighting Project for City Hall, Fire Dept. and Police Dept. at 42 School Street, which includes 302 fixtures for a total cost of \$19,301.00. Some members of the Energy Team (Clerk Schmidlkofer and I) have been working on this project and have applied for a prescriptive incentive of \$2,400.00, 10% bonus incentive of \$305.80, enhanced incentive of \$3,830.40 for a total combined incentive of \$6,536.20. Then we applied the Focus on Energy – Government Incentive Program grant funds to the project resulting in the final project cost to the city is zero.
- Fire House Heater Project – Total cost is \$15,410.00; apply prescriptive incentive of \$2,400.00, enhanced incentive of \$3,830.40, bonus incentive of \$240.00 for a total combined incentive of \$6,470.40. Then we applied the Focus on Energy – Government Incentive Program grant funds to the project the final cost to the city is zero.
- In addition, if the library board does approve Director Thiry's lighting project there is approximately \$1,590.40 of grant funds available.

**MOVED TO COMMITTEE REPORTS:**

Development Director Reilly presented the minutes of the October 31, 2012 special Redevelopment Authority meeting.

Reilly informed the council about the Connect Communities program being started by the Wisconsin Economic Development Corporation (WEDC). The program assists communities that are interested in revitalizing their central business districts. It is a competitive program. WEDC will select 20 communities initially in addition there is a \$200.00 application fee. The RDA did recommend to the City Council that the city submit an application for the Connect Communities program.

Motion by Gruett, seconded by Johnson to authorize Development Director Reilly to submit an application for Connect Communities Program through Wisconsin Economic Development Corporation. Motion carried

City Attorney McDermott informed the council that the building at 238 E. Main Street is in foreclosure. The named entity has a Revolving Loan with the City of Chilton. Furthermore, McDermott has attempted to consult with BMO to inquire what dollar value the City would be required to pay in order to acquire the building. McDermott stated he is seeking direction from the council as to whether or not to proceed with this project.

Motion by Gruett, seconded by Hilton to authorize the city attorney to continue working with BMO in order to protect the city's interest in 238 E. Main Street. Motion carried.

**MOVED BACK TO NEW BUSINESS:**

Motion by Thornber, seconded by Bangart to introduce, adopt and waive the second reading of Resolution No. 1640, a resolution establishing 2013 wages for the City of Chilton Fire Department. Roll call vote. Seven votes cast. Six votes aye. (Hilton abstained) Motion carried.

Motion by Johnson, seconded by Hilton to go into closed session at 7:07 PM under WI Statute 19.85(1) (c) for Consideration of Employee Wages and Benefits. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Mayor Vanne requested DPW Schwarz and City Clerk Schmidlkofer to leave the council chambers.

Council members discussed employee wages and benefits.

Motion by Jaeckels, seconded by Thornber to return to open session at 7:53 PM. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Jaeckels, seconded by Hilton to introduce Resolution No. 1641, a resolution establishing 2013 salaries for employees other than city officials of the City of Chilton

that includes a revision to the recommendation by the General Government Committee to decrease the hourly compensation for the deputy clerk/treasurer by \$0.09 per hour, administrative assistant to the Director of Public Works by \$0.08 per hour and administrative assistant for the Police Department by \$0.07 per hour. Election Workers, Board of Review, School Patrol, PT Police Officers and PT Patrol Officer compensation shall remain as approved by the General Government Committee. Roll call vote. Seven votes cast. Six votes aye. (Johnson-nay) Motion carried.

Motion by Hilton, seconded by Thornber to introduce Ordinance No. 1095, an ordinance establishing 2013 salaries for city officials that includes a revision to the recommendation by the General Government Committee to decrease the annual compensation for the City Clerk/Treasurer/Administrative Coordinator by \$245.71 and Director of Public Works by \$212.19. Chief of Police, Police Dept. Lieutenant, Mayor and council members compensation no amendment. Roll call vote. Seven votes cast. Six votes aye. (Johnson-nay) Motion carried.

Clerk Schmidlkofer left the council meeting to conduct election responsibilities.

Motion by Jaeckels, seconded by Thornber to approve the 2013 employment agreement with Paul Birschbach as Building/Plumbing Inspector for the City of Chilton for an annual compensation of \$17,345.35. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Hilton, seconded by Bangart to revise the recommendation by the General Government Committee and decrease the 2013 employment agreement with Shawn Reilly as Development Director for the City of Chilton by \$129.88. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

#### **COMMITTEE REPORTS:**

Chairperson Johnson reported on the minutes from the October 31, 2012 Public Works Committee meeting.

The council reviewed the committee's recommendation to deny the request for parking on Court Street adjacent to the Chilton Elementary/Middle Schools on weekends and non-school hours.

Next, the council reviewed the committee's recommendation to not post additional signage at the intersection of State and Main Streets regarding pedestrian traffic.

Motion by Johnson seconded by Hilton to approve the request from Calumet County to install a handicap ramp which will require a curb cut on the north and south side of Court Street adjacent to the Calumet County Courthouse located at 206 Court Street with all expenses paid by Calumet County; except the application fee for the driveway/sidewalk permit be waived. (The curb cut shall meet all City and ADA specifications). Motion carried.

Motion by Hilton, seconded by Jaeckels to introduce, adopt and waive the second reading of Ordinance No. 1096, an ordinance to amend Chapter 9 regarding unauthorized dumping of garbage on private and public property. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Council members reviewed the minutes from the Recreation Department's informational meeting held on October 30, 2012 to review the 2012 volleyball and flag football season.

Motion by Jaeckels, seconded by Hilton to go into closed session at 8:15 PM under Wisconsin Statute 19.85(1) (e) to Conduct Negotiating of Public Funds to Purchase Property. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Council members reviewed the negotiating of public funds to purchase property.

Motion by Thornber, seconded by Jaeckels to return into open session at 8:25 PM. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Hilton, seconded by Johnson to accept the offer to purchase property from John and Kathryn Kolbe and authorize the mayor and city clerk to sign the necessary documents. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Jaeckels, seconded by Thornber to accept the agreement with McMahon Engineers for Development of Well #11 (Test Well Phase) for an estimated cost of \$31,560.00. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

**COMMUNICATION:**

Distributed monthly plumbing/building permit report and November 5, 2012 staff minutes.

**BILLS:**

Motion by Johnson, seconded by Hilton to pay the bills. Roll call vote. Seven votes cast. Seven votes aye. Motion carried. Voucher No. 72270 through Voucher No. 72356 or accounts payable and payrolls totaling \$172,408.86.

**ADJOURNMENT:**

Motion by Hilton, seconded by Thornber and carried to adjourn at 8:35 p.m. on November 6, 2012.

Helen Schmidlkofer,  
City Clerk