

Chilton, Wisconsin
November 20, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

AGENDA POSTING:

On 11/16/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

ROLL CALL:

COMMON COUNCIL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels

Council member Kevin Johnson

Council member Ron Gruett

Council member Kathy Schmitzer

Council member Richard Bosshardt

Council Member Dan Hilton

Council member Clayton Thornber

Council member Linda Bangart

Other city officials present were Fire Chief Gary Halbach, Police Chief Larry Seipel, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance:

Avis Tomazevic, Dan Dirnbauer and Faye Burg representing Delta Publications.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Motion by Hilton, seconded by Jaeckels and carried to approve the minutes of the Council meeting held on 11/06/2012.

OFFICERS' REPORT:

MAYOR REPORT:

- ↻ Working on 2013 budget preparations with staff
- ↻ Reviewing traffic concerns with Police Chief

CITY CLERK REPORT:

- ↻ Election statistics were provided comparing the 2012 presidential election to 2008 presidential election. Total ballots cast in 2012 were 1,883 compared to 1830 in 2008. Total registered voters in the City are 2,134 compared to 2,054 in 2008.
- ↻ Chilton Chamber of Commerce Holiday Parade is set for December 1, 2012
- ↻ City hall holiday hours: closed November 22 & 23, December 24, 25 & 31 and January 1, 2013
- ↻ 2013 bulky item pick-up dates are north side – May 6 and south side May 20th

- ↻ Notice of Aldermanic District Spring 2013 election (All terms are for two years unless otherwise indicated).

OFFICE
Aldersperson, Ward 1
Aldersperson, Ward 1
Aldersperson, Ward 2
Aldersperson, Ward 3
Aldersperson, Ward 4

INCUMBENT
Linda Bangart (One-Year Term)
Ron Gruett
Clayton Thornber
Rick Jaeckels
Dan Hilton

First day to circulate nomination papers is December 1, 2012, and the final day for filing nomination papers is 5:00 p.m. on Wednesday, January 2, 2013. Deadline for filing the Notification of Noncandidacy for the 2013 Spring Election is December 21, 2012 at 5:00 P.M.

- ↻ Distributed guidelines of conduct for council members for all members to review

WRITTEN DEVELOPMENT DIRECTOR REPORT:

- ↻ As reported in the November 14 RDA minutes, Horizon Development will not submit an application to WHEDA for tax credits for a second Uptown Commons II building. To expound on the RDA minutes, the changes WHEDA and the governor's office made greatly harm a senior housing application. The application now rewards family projects in areas that are in need of workforce housing. These locations could receive as much as 30 additional points for their application. Chilton is not one of those selected area. In order to make up additional points, it would have required the city to invest more funds in the project, funds that could not be recovered through TIF. The goal is still to find another project, either housing or commercial, that may work for that site and to seek a new developer.
- ↻ The Chilton Chamber of Commerce is holding a promotion entitled "Christmas on Us" where consumers can enter into a drawing to win more than \$2,700 worth of merchandise and gift certificates to local businesses. The promotion begins this week and continues through December 9.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Leaf pick up ends tomorrow, however residents can bag and drop off leaves at the city garage
- ↻ Department is cleaning catch basins
- ↻ Parking lot development across from the city hall is complete
- ↻ Working on valve replacement at Water Treatment Plant
- ↻ Well #11 – option to purchase real estate has been signed
- ↻ Meeting on Dec. 4th with DOT regarding section of roadway on Chestnut Street
- ↻ Heater replacement project in fire station is complete
- ↻ City hall/fire station/police station lighting project – currently working on and council members noted the change in the council room

POLICE CHIEF:

- ↻ Nov. 7th Department along with ATF and MEG Unit served a search warrant at 400 Court Street where the manufacture of methamphetamine was seized
- ↻ Department attended firearms training on October 24
- ↻ Lt. Tyson is currently acquiring part-time officers for the Department
- ↻ Preparing quotes for replacing vehicle
- ↻ Individuals on Reed Street that were apprehended with explosive devices and concealed weapons have been charged
- ↻ Felony retail theft has been processed for two individuals regarding a Wal-Mart computer theft
- ↻ Appreciated Fire Dept. assistance to remove a child from a gun safe last week

MOVED TO NEW BUSINESS:

Mayor Vanne opened the Pubic Hearing at 6:45 P.M. to hear testimony regarding the 2013 Municipal Budget. Clerk Schmidlkofer read the notice and stated the notice was published as a Class I notice fifteen days prior this meeting as required by law.

Mayor Vanne inquired if anyone in the audience would like to speak regarding the budget. Hearing no comments from the public Mayor Vanne closed the public hearing at 6:47 P.M.

Total expenditures are \$2,583,428.00; revenues are \$1,410,671.00 resulting in a levy of \$1,172,757.00. (Expenditures have decreased 2.11% from last year; revenues have also decreased from last year by 4.23%).

Motion by Jaeckels, seconded by Hilton to introduce, adopt and waive the second reading of Resolution No. 1642, a resolution to adopt the 2013 Municipal Budget and direct a levy. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

MOVED BACK TO REPORT OF OFFICERS:**FIRE CHIEF REPORT:**

- ↻ Membership – 43 firefighters, 2 members

Minutes of Council Meeting 11-20-2012

- S. Meier retired after 16 years of service
- J. Willems retired; moved to MN
- ↻ Truck No. 107 – aerial certification completed
- ↻ 2012 fire inspections are all completed
- ↻ Fire Prevention Week – Department is grateful for B. Alten’s dedication to this week long program
- ↻ Department has ordered:
 - Hose and nine sets of turn out gear budgeted for in 2012
 - New uniform jackets
- ↻ Meetings held:
 - County Chiefs
 - County Investigators
 - County Dive Team
 - NE WI Safety League
 - Eastern WI Safety
- ↻ Officers will resume working on pre-plans

AUDIENCE PARTICIPATION:

No comments were received from the public.

REPORT OF COMMITTEES:

DPW Schwarz reported on the November 5, 2012 Tree Board meeting. Schwarz stated the Board finalized the Emerald Ash Borer Management Plan.

Motion by Hilton, seconded by Thornber to approve the Emerald Ash Borer Management Plan. Motion carried.

Motion by Jaeckels, seconded by Bosshardt to introduce, adopt and waive the reading of Ordinance No. 1097, an ordinance to amend Chapter 8 regarding Invasive Species.

Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Mayor Vanne presented the minutes of the November 14, 2012 Redevelopment Authority meeting.

Regarding the Uptown Commons II Project - The WHEDA low-income housing tax credit application has changes, which indicated that Horizon Development would have scored much lower than previously. For this reason, Horizon Development has decided to not submit an application in 2013. Reilly will continue to market the lot for other potential development projects.

The council reviewed the minutes of the November 14, 2012 Library Board meeting. In addition, council member Bosshardt (Library Board President) stated he is working closely with the Director Thiry to provide insight in how the board would be able to assist with the operations of the library.

Mayor Vanne presented the minutes from the November 14, 2012 Plan Commission meeting.

The Plan Commission reviewed a request for a Conditional Use Permit for liquid bulk storage at 206 Court Street. Verizon Wireless submitted the permit on behalf of Calumet County to install a 1000-gallon LP fueled back-up power generator at its existing cell tower site.

DPW Schwarz stated that the municipal code requires a conditional use for any above ground liquid storage tank with a capacity in excess of 270 gallons.

Motion by Johnson, seconded by Thornber to grant the conditional use permit for bulk storage by Verizon Wireless on behalf of Calumet County for the installation of a 1,000-gallon LP fueled back up power generator at its existing cellular tower site. Motion carried.

The Plan Commission reviewed a request for a Conditional Use Permit for a Home Occupation of buying and selling on the internet at 243 N. State Street

The applicant finds wholesalers that drop ship their product and he sells the product via the internet. The owner stated there would be no over the counter retail sales or signs erected on the property.

Motion by Jaeckels, seconded by Schmitzer to grant the conditional use permit for a home occupation at 243 N. State Street of buying and selling on the internet. Motion carried.

The Plan Commission reviewed a request for Conditional Use Permit for a Home Occupation to operate a tax preparation business at 1304 Fox Street. This is a sole preparer of taxes and schedules appointments one client at a time.

Motion by Jaeckels, seconded by Thornber to grant the conditional use permit for a home occupation of preparing income taxes at 1304 Fox Street. Motion carried.

The Plan Commission reviewed a request for Conditional Use Permit for a Home Occupation to operate a tax and accounting service business at 29 E. Grand Street.

The owner is requesting to operate a tax and accounting service business from the basement of her home, which employs one full time employee.

Motion by Jaeckels, seconded by Thornber to grant the conditional use permit for a home occupation of tax and accounting services at 29 E. Grand Street. Motion carried.

NEW BUSINESS:

Motion by Hilton, seconded by Schmitzer to approve the Calumet Sno-Trails Snowmobile Trail within City Limits for 2012. Clerk Schmidlkofer noted the Chilton Police Department and Director of Public Works have approved the trail system. Motion carried.

COMMUNICATIONS:

Clerk Schmidlkofer distributed the revised November 5, 2012 staff minutes.

BILLS:

Motion by Johnson, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried. Voucher No. 72357 through Voucher No. 72505 or accounts payable and payrolls totaling \$234,652.94.

ADJOURNMENT: Motion by Hilton, seconded by Johnson and carried to adjourn at 7:14 p.m. on November 20, 2012.

Helen Schmidlkofer, MMC
City Clerk