

Chilton, Wisconsin
May 6, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 5/02/14, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney, were made available to the media, and posted on the city hall bulletin board and city webpage.

ROLL CALL:

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Richard Bosshardt
Council Member Clayton Thornber	Council Member Linda Bangart
Council Member Dan Hilton	Council Member Kevin Johnson
Council Member Ron Gruett	

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidkofer.

Absent and excused Kathy Schmitzer.

General attendance: Faye Burg-Delta Publications, Andrew Kruse-Ross-Chilton Times Journal, James Bloomer and Paul Denis of Schenck

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Moved by Hilton, seconded by Gruett and carried to approve the minutes of the council meeting held on 4/15/2014.

MOVED TO NEW BUSINESS:

Mayor Vanne requested Paul Denis to present the audit. Denis stated Schenck has completed the audit of the basic financial statements of the City of Chilton for the year ended December 31, 2013. The City's financial statements included a summary financial statement for committed and unassigned funds that includes the general fund, special revenue funds, capital projects and tax incremental districts #2, #4 and #5. The report stated findings are within accordance with government auditing standards (GASB). Denis complimented Deputy Meyer on her professionalism and accuracy when questioned regarding internal control over financial reporting.

MOVED TO CLOSED SESSION:

Moved by Thornber, seconded by Hilton to go into closed session at 6:49 PM under WI Statute 19.85(1) (e) to review sale of city owned property. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – absent	Hilton – aye	Johnson - aye

Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

In closed session discussed the sale of city owned property.

Moved by Thornber, seconded by Hilton to return to open session at 6:53 PM.

Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – absent	Hilton – aye	Johnson - aye

Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

Moved by Hilton, seconded by Gruett to approve the real estate sale agreement between the City of Chilton and James A. Bloomer with the amendment to Section 2.4.2 (retention pond located south of the property) and the established closing date of May 30, 2014; said agreement authorized the sale of city owned property in the Industrial Park consisting of 4.22 acre off Progress Way (Tax ID No. 32384) for a purchase price of \$3,000.00 per acres. Roll call vote.

Gruett – aye Bangart – aye Bosshardt – aye Thornber – aye
 Jaeckels – aye Schmitzer – absent Hilton – aye Johnson - aye
 Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

MOVED BACK TO REPORT OF OFFICERS:

Mayor Report:

- Requested the local news media to publicize that any correspondence received from the public that requires a response, needs to be signed with first and last name printed along with their address.

City Clerk Report:

- Charter Communications letter notifying residents of the digital upgrade and required action from users of Charter services with a deadline of May 28, 2014.
- Working on preliminary real estate assessment roll and personal property assessment roll
- Reminder for property owners open book is next week Monday, May 12th from 4:00 to 6:00 PM, a copy of the notification letter was provided to the council
- Mc Clone Group will present employee disability, short term and life insurance options to all employees on May 20th at 11:00 a.m. (Benefits offered at their expense; not paid by the City)
- Wisconsin Deferred Compensation Program annual visit to review employee benefits will take place on May 20th at 10:00 a.m.
- Unlicensed dog report – 18 dogs not licensed as of today. Owners have been contacted again to register dogs prior to May 12th at which time all unlicensed dogs will be referred to the Police Dept. for citations to be issued
- Deputy Meyer attended the Municipal Treasurer's Conference on May 1, 2014
- May 15, 2014 a meeting is set to discuss the City of Chilton's employment roundtable with the City, Chilton School District and UW Extension representative M. Kohrell
- Chilton Chamber of Commerce has revised the location of the liquor license for the street dance from the State Bank parking lot to School Street (from the intersection of State and School Streets east to the west side of the driveway entrance of 42 School Street)
- Recycling grant application has been filed to meet the April 30th deadline
- All liquor, cigarette and operator license renewal letters have been sent out
- Recreation Department:
 - Baseball program – unauthorized purchase of additional jerseys took place and recent decisions to allow participants to register when the deadline was March 14th (grace period has also exceeded)
 - Soccer Program – up and running, appears that field preparations have been hindered due to weather

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Jaeckels and carried to approve the May 1, 2014 financial report.

APPROVE LIQUOR LICENSES:

Motion by Gruett, seconded by Hilton to approve the request for expansion of alcohol beverage license for May 17, 2014 from 11:00 AM to Midnight for Mueller Time LLC located at 40 W. Main Street. Motion carried.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ 6 memorial trees will be planted this spring; 1 tree is for Arbor Day
- ↻ Arbor Day is this Thursday, May 08, 2014 at 10:00 AM north of the Chilton Public Library
- ↻ Sludge is being removed from the Wastewater Plant; a contractor hauls the sludge from the plant to a local farmer, a new method is being used this year to inject the sludge directly into the soil

- ↻ Working with a hydrogenist to aid in educating local farmers regarding products used on fields, the hydro professional will work with the City and the farmers to create a better understanding
- ↻ Meeting with McMahon, CTW and Water Dept. employees regarding Well #11 alignment; a UW geotechnician assisted with determining the precise alignment of the well
- ↻ Water Dept. pick-up truck arrived today and is currently in Green Bay having Nielson install the radio and once that is completed Monroe will install the service box
- ↻ Meeting on May 8 with Dept. of Transportation regarding storm sewer changes on Chestnut Street reconstruction project
- ↻ State Road – surveying project started
- ↻ McMahon has started with acquiring GPS coordinates for Hillside Cemetery
- ↻ All city parks opened for the season this past week-end
- ↻ Annual 7th Grade Recycling Field Trip is scheduled for May 13, students visit the city compost site and Hickory Meadows Landfill. Then the City provides lunch using 2 different methods which clearly indicates how to reduce waste and recycle
- ↻ Televising State Street sanitary sewer, televising indicated that several laterals are embedded with tree roots. The City is working with residents to handle the problem.
- ↻ Televising sewer on Chestnut Street is being completed also

AUDIENCE PARTICIPATION:

No comments were provided at this time.

NEW BUSINESS:

Moved by Hilton, seconded by Bangart to approve an application for \$6,000.00 at 0% interest rate for CDBG Loan No. 14-05 and to approve the quote from Seipel’s Carpentry for \$4,362.37 to replace windows and to approve an application for \$14,000.00 at 0% interest rate for CDBG Loan No. 14-06. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – absent	Hilton – aye	Johnson - aye

Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

Moved by Gruett, seconded by Bosshardt to authorize the Director of Public Works to dispose of the ’95 Jacobsen lawnmower. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – absent	Hilton – aye	Johnson - aye

Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

Moved by Hilton, seconded by Bosshardt and carried to approve the mayoral appointment of Mary Pagel to the Housing Authority for a term of May 6, 2014 to January 5, 2019.

REPORT OF COMMITTEES:

The Intergovernmental Agreement minutes from the April 28, 2014 meeting was available for council members to review.

COMMUNICATION: Distributed monthly plumbing/building permit report and May 8, 2014 Arbor Day agenda.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Johnson to pay the bills. Voucher No. 75191 through Voucher No. 75283 or accounts payable and payrolls totaling \$229,667.21. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – absent	Hilton – aye	Johnson - aye

Seven votes cast. Seven votes aye. (Schmitzer-absent) Motion carried.

ADJOURNMENT: Motion by Jaeckels, seconded by Hilton and carried to adjourn at 7:18 PM on May 6, 2014.

Helen Schmidlkofer,
City Clerk