

Chilton, Wisconsin
May 2, 2017

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 4/28/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Mark Willems	Council Member Kevin Johnson
Council Member Clayton Thornber	Council Member Ron Gruett
Council Member Greg Kubichka	Council Member Kathy Schmitzer
Council Member Mike Goebel	

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer. Absent and excused Council Member Dan Hilton

General Audience: Kevin Behnke of Hawkins Ash CPAs and Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

Moved by Thornber, seconded by Willems and carried to approve the minutes of the council meeting held on 4/18/2017.

REPORT OF OFFICERS:

MAYOR REPORT:

- With the closing of the Chilton Times Journal, the City and the Chilton Police Department have received complaints regarding payments made to the paper. Where possible the City will assist in investigating but these issues are largely civil cases and not criminal ones.
- Poppy Princess was at my office last week for pictures and the proclamation for May as Poppy month. If out and about please consider donating for a poppy and remembering the great cause for the fallen.
- I have been fielding calls regarding noise at night from the Malt House. We are looking into this and will try to help with a solution.
- One of our “walking citizens” notified me last week that a streetlight pole had been hit and damaged on S. Madison Street. I notified the Police Chief and Director of Public Works and so you may have noticed that there were some barricades around where the pole had been.
- Racing – I was in contact by texting the Racing Assoc. and it is a No for the fairgrounds in the City of Chilton. They also inquired at Gravity Park, which is in the Town of Chilton. The Town said no to a zoning change, which means racing would not be taking place at Gravity Park.
- I will be in the office and city all day tomorrow for the Arbor Day event and meetings in the afternoon and evening.
- The last council meeting was the start of my second year as mayor. When I started the position, I thought it would be interesting to keep track of everything that happens or is worked at during the course of the year and where the time is spent. Based on my records:
 - ↻ City council – 23.75 hours
 - ↻ Committee meetings including Plan Commission & Redevelopment Authority – 41.5 hrs.
 - ↻ Office hours – 90.75 hours
 - ↻ Other (phone calls, prep time, events) 134.5 hours

For a total of 290.5 hours. I also made note of 92 complaints, problems issues or other meeting notes for future reference and of these around 60 are completed with the rest ongoing for future discussion or budget work.

CITY CLERK REPORT:

- The 2017 bulky item pick-up is completed and costs will be reported at a future meeting. Advanced Disposal did comment that more items were set out for the second pick-up.
- Dog licenses expired March 31st. The dog owners received a call to license their dog without the \$5.00 penalty if this takes place before April 21. Currently there are 53 unlicensed dogs. The owners will be contacted one more time before an impending citation would be issued.
- June 20th council meeting will take place at the Chilton Public Library.
- Distributed copy of 2017 assessment letter for the council members; 145 notices were mailed to property owners.
- Reminder that Open Book is scheduled for Wednesday, May 10, 2017 from 4 PM to 6 PM.
- Board of Review is scheduled for May 31, 2017 from 8:15 AM to 10:15 AM.
- Deputy Meyer and I gave a written report to the council regarding attendance at Municipal Treasurers Conference in Elkhart Lake from April 26 to 28.
- The 2016 Recycling Grant has been filed with the Department of Natural Resources.
- Public Hearing regarding Chapter 16 revisions will be held May 16, 2017 at 6:45 PM.

APPROVE FINANCIAL REPORT:

Moved by Schmitzer, seconded by Gruett and carried to approve the May 1, 2017 financial report.

APPROVE OPERATOR LICENSE APPLICATION:

Moved by Willems, seconded by Thornber to approve the a two-year license application to serve fermented malt beverages and intoxicating liquors from May 2, 2017 to June 30, 2018 for Michael J. Barany. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

APPROVE LIQUOR LICENSE:

Moved by Kubichka, seconded by Schmitzer to approve a 6-Month "Class B" Beer License for Hobart Field Softball Association, Inc. from May 15 thru November 15, 2017. Travis Pingel is the Agent. Motion carried.

Moved by Gruett, seconded by Kubichka to approve the Class "B" Picnic license for Good Shepherd Parish on July 30, 2017. Person in charge is Lisa Cullen. Motion carried.

DIRECTOR OF PUBLIC WORKS REPORT:

- Bulky item pick-up requires review by the City. Several items were placed curbside and should not have been like televisions, construction materials, air conditioners, etc.
- I assisted with the Calumet County hazardous waste event held last Saturday. 43 residents participated. The electronic event is set for May 24 from 2 to 6 PM. at the city garage. Details regarding what are acceptable and applicable fees are listed on the city website.
- Water Department:
 - Booster pump project - pump #3 and pump #4 once installed and operating efficiently will alternate them.
 - On Good Friday, the Department had issues with the new motor on #3 and had to pull the motor. It was determined that a bearing was causing the issue.
 - Transfer switch – when the plant would lose power it should switch over to the generator due to VFD concerns. The City will have to install a delay.
 - The engineers are still working on auto valve project.
- Wastewater Department:
 - An economic assessment evaluation has been completed regarding lime softening. The report will be submitted to the Department of Natural Resources (DNR) and then forwarded to the Environmental Protection Agency (EPA).

Audience Participation – No comments were given.

NEW BUSINESS:

Mayor Jaeckels introduced Kevin Behnke of Hawkins Ash the City's auditing firm. Behnke noted the 2016 summary indicated a total general fund balance of \$2,574,220.00 that is approximately 97% of actual general fund expenditures. This indicates a healthy fund balance. The TIF #2 and #4 annual reports were reviewed in detail. Behnke responded to several questions regarding the

management advisory comments. The Water Utility rate of return calculation using requirements of the Wisconsin Public Service Commission is 1.87% compared to -8.74% last year. In 2016, revenues increased by \$38,000.00 and repairs and maintenance decreased by \$287,000.00 resulting in the increased rate of return. The Sewer Utility rate of return calculation is -0.08% compared to 0.83% last year. In 2016 revenues increased by \$47,000.00 but operating expenses increased by \$89,000.00 resulting in the lower rate. Behnke exited the council chambers.

Moved by Willems, seconded by Kubichka and carried to appoint council member Mike Goebel to the Public Safety committee.

Moved by Willems, seconded by Johnson to accept the bid from MCC, Inc. for \$132,803.12 to complete 2017 Highway 151 (East of Irish Road to City Limits) Maintenance Project (Contract C0002-9-17-00318).

DPW Schwarz indicated that the State required Hwy 151 maintenance project be completed this year however; the City did not find this out until after the 2017 budget was finalized. The current budget has \$50,000.00 in street maintenance for crack sealing and pavement patching and \$120,000.00 in street construction to be used for a portion of State Street or other city streets. The current budget does not have additional funds for this project. Non-lapsing funds are set aside for future projects as identified in the 5-year plan. Schwarz asked the council for direction.

After deliberation and amendment by Willems and Johnson to include in the motion that the Highway 151 maintenance project costs be paid with funds from account 53301 street maintenance and 53310 street construction. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Johnson, seconded by Thornber to accept the bid from Jim Fischer Inc. for annual sidewalk maintenance as follows:

- Remove and replace 4” sidewalk \$6.50 per sq. foot.
- Remove and replace 6” sidewalk \$6.85 per sq. foot.
- Remove and replace 30” curb and gutter \$35.00 per lineal foot.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Thornber, seconded by Schmitzer to introduce, adopt and waive the reading of Resolution No. 1741, a resolution supporting to close loopholes that shift a greater property tax burden from commercial to residential homeowners.

Attorney McDermott noted that the League of Municipalities is requesting municipalities to take action and stop the Dark Store tax shift from commercial properties to homeowners and Main Street businesses.

Mayor Jaeckels called for a roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Kubichka to introduce, adopt and waive the reading of Resolution No. 1742, a resolution amending the City of Chilton Personnel Policy Manual regarding Chapter 27 to include Vision coverage and Chapter 29 to include short-term disability. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

COMMITTEE REPORTS:

Mayor Jaeckels reported on the Intergovernmental Agreement meeting held on April 27, 2017. The annual election of officers took place, the county reported on water test results and a brief discussion was held regarding the repaving of Hwy 151.

DPW Schwarz highlighted the fact that the County was not fully aware of a slurry pond that is being constructed near the City of Chilton well. Currently there are no DNR regulations. The property owner did acquire a permit from Calumet County. Schwarz has established a meeting with Dani Santry, Calumet County Water Resource Specialist to review criteria for construction and placement of a slurry pond in detail.

COMMUNICATION:

The monthly building/plumbing report was distributed.

CLOSED SESSION:

Moved by Willems, seconded by Kubichka to go into closed session at 7:27 P.M. under WI Statutes 19.85 (1) (e) to negotiate the sale of public property. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

In closed session, the council negotiated the sale of public property.

Moved by Willems, seconded by Thornber to return to open session at 8:12 P.M. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

No motion or action was taken regarding closed session.

APPROVE PAYMENT OF BILLS:

Moved by Willems, seconded by Thornber to pay the bills. Voucher No. 80310 through Voucher No. 80371 or accounts payable and payrolls totaling \$113,103.08. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Johnson and carried to adjourn at 8:14 p.m. on May 2, 2017.

Helen Schmidlkofer, MMC
City Clerk