

Chilton, Wisconsin
May 1, 2018

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding.

AGENDA POSTING:

On 4/27/18, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Tom Reinl	Council Member Mark Wiegert
Council Member Ron Gruett	Council Member Mark Willems
Council Member Kathy Schmitzer	Council Member Dan Hilton
Council Member Mike Goebel	

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer. Absent and excused council member Clayton Thornber.

General attendance:

Ehlers Municipal Financial Advisors Phil Cosson and Dave Ferris, Hawkins Ash Kevin Behnke, Peggy Loose, members of Webelo Den of Chilton Cub Scout Pack 3810 and Wolf Den.

Those in attendance recited the Pledge of Allegiance.

MOVED TO NEW BUSINESS:

Mayor Jaeckels introduced Kevin Behnke of Hawkins Ash and requested him to present the annual audit. Behnke provided the council with a summary of the December 31, 2017 financial report. Behnke stated the level of fund balance is generally considered excellent by municipal bond consultants and an indication of sound financial planning.

Water Utility rate of return is 3.02% compared to 1.87% in 2016. In 2017, revenues increased by \$1,000 and repairs and maintenance decreased by \$28,700 resulting in the increased rate of return.

Sewer Utility rate of return is -1.06% compared to -0.08% in 2016. Revenues decreased by \$18,000.00 and operating expenses increased by \$19,000 resulting in the lower rate of return.

Additionally, the Independent Auditor's report included journal entries and management advisory comments. The general fund balance of \$2,825,979.00, which is approximately 113% of actual general fund expenditures. This indicates a healthy fund balance. Of that amount, \$56,000.00 is non-spendable and \$2,068,604.00 is committed for specific expenditures. Details of Tax Incremental District (TID) No. 4, 6 and 7 reports were also reviewed. Behnke thanked the City of Chilton for allowing Hawkins Ash to complete the annual audit. (Behnke exited the council chambers at 6:40 P.M.)

Phil Cosson and Dave Ferris of Ehlers presented the sale report for the City of Chilton's \$2,525,000.00 General Obligation Community Development Bonds, Series 2018A. The proposed issue includes financing for tax incremental districts (TID) #6 and #7. The debt service will be paid from tax increment revenues. The bonds are being issued pursuant to WI Statute 67.04 for a 20-year term. Five Bids were received of which the low Bid was 3.4598% from BOK Financial Securities of Milwaukee and the high Bid was 3.5149%. Final report detailed for G. O. Bond TID No. 6 and No. 7 project costs \$2,443,000.00, underwriters' premium built into rates (14,133.00 which will be used to pay the 2019 interest payment) for a net issue of \$2,525,000.00.

Moody's Investors Service rated the City A1. (The City was rated A1 in 2016). The city is the county seat of Calumet County and its regional economic area.

Cosson highlighted the strengths:

- Healthy reserve levels
- Low debt and pension burdens
- Proximity to regional economic centers

Credit challenges:

- Small tax base
- Limited revenue raising flexibility

The City's primary operating fund revenue sources are property tax (58%), state aid (24%) and charges for services (10%) which have been stable over the past several years. Like all cities throughout the state, the city is subject to strict levy limits that limit growth in the operating levy to net new construction. The city is currently levying the maximum allowable amount. All of the city's debt is fixed rate and amortizes over the long-term. Payout is below average with 57% of principal repaid within the next ten years.

Moved by Gruett, seconded by Hilton to introduce, adopt and waive the second reading of Resolution No. 1766, a resolution to award the sale of \$2,525,000.00 General Obligation community Development Bonds, Series 2018A. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel – yes

Seven votes cast. Seven votes aye. Motion carried.

Cosson, Ferris and all the Scouts exited the council chambers at 6:50 P.M.

MOVED BACK TO APPROVE THE MINUTES:

Motion by Hilton, seconded by Goebel and carried to approve the minutes of the Council meeting held on April 17, 2018.

REPORT OF OFFICERS:

MAYOR:

- I contacted with the governor's office regarding the Dept. of Corrections (DOC) reference corrections and housing. Setting up a meeting in the near future with DOC, Chief Plehn, State legislatures, someone from the governor's office and myself. When questioned if the Calumet County Sheriff Department would attend, Jaeckels responded, "This meeting is being arranged thru the legislators. I would have to double check but I don't believe that they referenced anything with the sheriff's office."

Council member Wiegert said, "The county sheriff's department has been dealing with this issue for 2 to 3 years. What happens is that when one of these sex offenders is released they stay in a temporary living facility until they find their own housing. They have to come back to the county where the violation occurred. The problem we have been having and the reason I am familiar with this is that I work at the Sheriff's Department. One of my roles is to register guys when they get out. The problem we have been having is that everybody has ordinances and they have no place to go. I am sure you are aware of the last one, who was homeless. I am not advocating that we change it and have one in the City but the fact of the matter is they have to go somewhere, so this is an issue. It's not going to go away."

- Also discussed levy limits with Deej Lundgren, Legislative Affairs Director in Walker's office.
- Took part in East Central Wisconsin Regional Planning Commission meeting. I was appointed to the Commission by the Calumet County Board.
- I did meet yesterday with MB Company, Worthington and Milk Products with Camille Solberg, Central WI Regional Director with United States Senator Ron Johnson office. She made contact and requested to go along. I did thank Worthington for the progress they are making for the water tower. MB had concerns with trade from Canada that Camille will be assisting them.
- I attended a scholarship meeting at Chilton School District high school.
- Annual mayor's report was 22.75 hours for council meetings, 42.25 for other

meetings that are required such as general government, public safety, public works, culture and recreation, Plan Commission and Redevelopment Authority, 106.75 for mayoral office hours and 225.75 other related duties like when I take off work and go visit with business and attend meetings like Civic Assoc. Total hours for the past year are 397.50.

CITY CLERK:

- Updated council regarding committee meeting dates and times.

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Schmitzer and carried to approve the May 1, 2018 financial report.

DIRECTOR OF PUBLIC WORKS:

- The quotes for a drum style brush chipper are due 5/10 at 1:00 P.M.
- Bids for TIF #7 infrastructure are due 5/17
- Bids for Ward 4 sidewalk work is due 5/17
- Dairyland Estates – working with Davel Engineering regarding storm water issues.
- Arbor Day will be held May 10th; flyer was distributed with details.
- City parks are open for the season.
- Work continues with Horizon – addressing noise concerns with the DOT and flood plain issues. I did meet with Carol Daun today regarding retaining wall, usage of Daun property during construction, etc.

AUDIENCE PARTICIPATION:

No comments were given.

NEW BUSINESS:

City Clerk Schmidlkofer reviewed the quarterly general fund financial reports in addition to the water and sewer enterprise accounts.

REPORT OF COMMITTEES:

Mayor Jaeckels reported on the April 25, 2018 Intergovernmental agreement meeting. The group elected officers and reviewed the Dairyland Estates subdivision development.

COMMUNICATIONS:

Monthly building/plumbing report and the Chilton Chamber April 4, 2018 minutes were distributed.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Hilton to pay the bills. Voucher No. 81911 through Voucher No. 81958 or accounts payable and payrolls totaling \$551,259.79. Roll call vote.

Gruett – yes	Willems – yes	Reinl – yes	Wiegert – yes
Schmitzer – yes	Hilton – yes	Goebel – yes	Thornber - absent

Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Hilton to adjourn at 7:07 p.m. on May 1, 2018. Motion carried.

Helen Schmidlkofer
City Clerk