

Chilton, Wisconsin
May 15, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

AGENDA POSTING:

On 5/11/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

ROLL CALL:

COMMON COUNCIL:

Mayor Gerald Vanne and six members of the Council were present at roll call:

Council member Kevin Johnson Council member Kathy Schmitzer

Council member Dan Hilton Council member Ron Gruett

Council member Richard Bosshardt Council member Rick Jaeckels

Other city officials present were Fire Chief Gary Halbach, Second Assistant Fire Chief

Nathan Schneider, Director of Public Works Todd Schwarz, City Attorney Derek

McDermott and City Clerk Helen Schmidlkofer.

General attendance: Robert Cullen, Tom Austin, Nicole Grube, Kyle Ellefson, Clayton Thornber, Stephen Groessel, Delta Publications and Megan Gitter, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

MINUTES: Motion by Hilton, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on 4/17/12.

OFFICERS' REPORT:

MAYOR REPORT:

- Sherriff Ott sent an e-mail of appreciation to the City of Chilton reference Lt. Tyson's dedication and investigative services reference perpetrator of serious child crimes
- Parson's Brothers located in the Town of Stockbridge appreciated assistance given by DPW Schwarz and Leadman Marx
- Mary Kohrell, Calumet County UW Extension, Community Resource Dev. Educator expressed gratitude for Dev. Director Reilly's dedication as City of Chilton's Development Director and appreciates working with him
- The Municipal Treasurers Association of WI presented the Joseph J. Krueger Award to City Clerk Schmidlkofer. The award is presented to an active member of the association that has made an outstanding contribution to his or her profession and/or outstanding contributions to the general welfare of his/her community. Schmidlkofer is the 6th recipient of the Krueger award since the Association was created 40 years ago.
- May 1st as Mayor I had the privilege of presenting Poppy Princess S. Appel with the first poppy, which designates May as Poppy Month in the City of Chilton.
- May 1st attended meeting along with Horizon representatives at WHEDA office in Madison regarding Horizon Uptown Commons II project
- Attended Arbor Day activities on May 10th at Nennig Park
- May 10th attended the Calumet County Intergovernmental meeting
- Congratulations to the City of Chilton Tree Board members for assisting in the City of Chilton being named Tree City USA; this is the 18th year that Chilton has earned this national honor

CITY CLERK REPORT:

- ↻ Reported on May 8 Primary Recall Election; 820 residents voted in the City
- ↻ Recall Election will be held on June 5, 2012

Minutes of Council Meeting 5-15-2012

- ↻ WI Deferred Compensation representative provided an annual presentation and consultations for the employees on May 1, 2012
- ↻ Public Hearing for Municipal Code Chapters 16 & 19 Amendments is scheduled for June 19, 2012 at 6:45 PM; public is invited to attend
- ↻ Council members were encouraged to participate in the 2012 Memorial Day Program activities on May 28th
- ↻ 2012 Recycling Grant Award received in the amount of \$23,863.05; compared to 2011 amount of \$22,782.00
- ↻ Clerk Schmidlkofer reported on the League of WI Municipalities Mutual Insurance Conference held on April 19 and 20th and the Municipal Treasurer Assoc. of WI Spring 2012 Conference

APPROVE FINANCIAL REPORT:

Motion by Jaeckels, seconded by Hilton and carried to approve the May 1, 2012 financial report.

APPROVE LIQUOR LICENSES:

Motion by Gruett, seconded by Jaeckels and carried to approve the Class "B" Picnic licenses for the Calumet County Agricultural Assoc. for;

Calumet County Horse Promoters Horse Show June 16 and 17; Person in Charge Terri Anderson

Calumet County Fair August 31 to September 3; Persons in Charge Karen Gries and Lanetta Mahlberg

Doug Loose Memorial Horse Show September 28 to 30; Person in Charge Terri Anderson

Maggie May Concert June 17: Person in Charge Cheri Steffen

Chilton Speedway 5/28, 6/2, 7/3, 7/20 and 9/21 through 9/23; Person in Charge Robert T. Cullen.

Motion by Jaeckels, seconded by Hilton and carried to approve Expansion of Alcohol Beverage License for;

Mathes Pla-Mor Lanes June 17, 2012 – Chamber Parade

Terroir Group LLC June 17, 2012 – Chamber Parade

Terroir Group LLC May 18 to 20 – Milk Bottle Tournament.

Motion by Hilton, seconded by Johnson to approve 6-Month "Class B" Beer Licenses for Hobart Softball Assoc. and Veterans of Foreign War Post 3153. Motion carried.

WRITTEN DEVELOPMENT DIRECTOR REPORT:

- Horizon did not receive WHEDA tax credits for the Uptown Commons II Project
- Sanders, owners of Kidzland Day Care, will not build a facility in Chilton and have withdrawn their offer to purchase RDA-owned property
- Calumet county has seen a 2.57% increase in tourism spending in 2012 to \$23.8 million versus \$23.2 million in 2010
- Become a member of the Promotions Committee for the Alice in Dairyland finals which will be held in Chilton in 2013

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Building Inspector Birschbach will be on vacation June 22 through 27
- ↻ Started working on 2012 street projects with MCC; property owners have been notified of the road work timeline
- ↻ Held 7th Grade Recycling Field Trip earlier today
- ↻ Street lights – reviewed 20 year maintenance agreement with WPS regarding lights on Vogt Lane and Progressive Way; a letter will be drafted to inform WPS regarding which lights the city is requesting to be removed
- ↻ No. 8 reservoir is required to have one more safe test
- ↻ May 3 the city received 5 inches of rain, which caused a surcharge at the WWTP; the Department appreciated assistance from the Fire Dept.
- ↻ Radio units have been re-programmed; pending programming of the sirens yet

FIRE CHIEF REPORT:

- ↻ Membership Stats - T. Spencer resigned, 41 active members and 2 members
- ↻ Length of Service Awards were presented to the members
- ↻ Annual Brat Fry – strong support from the community
- ↻ Department purchased an industrial dehumidifier
- ↻ Red Diesel Truck – conducting annual maintenance on vehicles
- ↻ June – hydro-testing will be conducted
- ↻ One additional Calumet County Chief’s meeting will be held in 2012
- ↻ Every Wednesday in May Department will conduct hose testing
- ↻ June – annual fire inspections will start
- ↻ Department Events:
 - Chilton Miracle Network
 - Assist with Brew Fest
 - Respect for Law Day

AUDIENCE PARTICIPATION:

No participation

REPORT OF COMMITTEES:

Council member Schmitzer reported on the May 9, 2012 Library Board minutes.

It has been reported to the Board that City residents have increased usage at the library. The Board approved the following two policies:

- Meeting Room Usage
- Chilton Public Library Board Electronic Mail Policy

Chairman Vanne presented the May 9, 2012 Plan Commission minutes.

The Commission reviewed the proposed revisions to Chapter 16 of the Municipal Code reference zoning and Chapter 19 floodplain zoning. A public hearing is set for June 19, 2012 at 6:45 P.M.

The Commission was updated on the Preferred Land Use Map within ETJ as amended and approved by Ordinance on February 7, 2012. There are now three areas designated on the map as rural character with a density standard of one unit per two acres:

- Area near Hickory Hills Country Club
- Area along Sunrise Drive (near Ledgeview Nature Center/CTY G)
- Area along Harlow Road

Mayor Vanne reported on the May 9, 2012 Redevelopment Authority minutes.

The RDA decided not to refund the \$1,000.00 earnest money to Sanders on the offer to purchase of RDA-owned land due to the fact the expenses the RDA and City incurred on the proposed project exceeded the earnest money amount.

The Uptown Commons II Project was not awarded WHEDA credits; Horizon is still committed to the project and would be interested in submitting an application again in 2013.

DPW Schwarz reported on the May 7, 2012 Tree Board meeting. Arbor Day activities were reviewed and the Board replaced tree markers at Klinkner Park.

Clerk Schmidlkofer reported on the May 10, 2012 Board of Appeals meeting. The Board of Appeals granted the variance request by Ken and Lisa Mathes, at 404 Park Street, Chilton, WI to obtain a six foot and six inch variance to construct an attached garage.

Chairman Vanne reported on the Chilton Lake District Ad-hoc meeting held on May 10, 2012. Steve Rosenbeck, Project Manager from McMahan and Scott Bordeau of Ero-Tex Company reviewed potential shoreline solutions for two of the six proposed areas:

Area 3: Private Property Erosion Control- South Side of Manitowoc River
Area identified is State Street Bridge 1,500 feet upriver
Suggestion - Biological Control Cross Section at an estimated cost of \$24/LF.

Area 4: Shoreline West of Leahy-Lions Park-North Side of Manitowoc River
Existing seawalls, Concrete Block and Rip Rap
Suggestion - Riprap at an estimated cost of \$50/LF; some areas to include both riprap and biological control cross section.

Recommendation was given to authorize DPW Schwarz to provide guidance to property owners that wish to address shoreline erosion concerns at their expense.

NEW BUSINESS:

Motion by Johnson, seconded by Schmitzer to enter into an agreement between the City of Chilton and Inspire Dreams Learning Center, LLC to allow Inspire Dreams to locate its outdoor play area on City owned property located behind city hall/fire station at 42 School Street; the operation of the child care center shall be at 18 West Main Street. A security deposit of \$2,000.00 shall be due and payable upon signing of the agreement. Motion carried.

Mayor Vanne affirmed the City received one application for Aldermanic District One vacancy.

Kyle Ellefson introduced himself as Aldermanic District One candidate willing to fill the vacant office. Ellefson further noted he has experience as an elected official from when he resided in Pardeeville, WI.

Motion by Johnson, seconded by Hilton to appoint Kyle Ellefson to fill Aldermanic District One for a term of May 15, 2012 to April 15, 2013. Motion carried.

Mayor Vanne acknowledged that two candidates have applied for the 2nd District Aldermanic Position. Attorney McDermott suggested the candidates would introduce themselves and then the council members would cast a paper ballot, which would be read out loud by the Clerk.

Nathan Schneider introduced himself as Aldermanic District Two candidate willing to fill the vacant office. Schneider noted he currently is involved in the City of Chilton Fire Dept., involved with the Chilton Chamber of Commerce, former newspaper reporter and a dedicated Chilton resident.

Clayton Thornber introduced himself as Aldermanic District Two candidate willing to fill the vacant office. Thornber stated he currently is working part-time as a sales person for Waldo Implement. He stated he brings to the City a vast professional and administrative background; experience working with budgets and obtaining goals.

Mayor Vanne requested the council members to cast a secret ballot vote and hand them to the clerk; City Clerk Schmidlkofer announced the written ballot results, which indicated three votes for Ellefson, three votes for Schneider. Mayor Vanne broke the tie by voting for Thornber.

City Clerk Schmidlkofer then administered the oath of office to the newly appointed council members Ellefson (Aldermanic District One) and Thornber (Aldermanic District Two). The Mayor and council members congratulated both council members as they took their respective chair in the council chambers.

Council member Johnson was excused from the meeting at 7:10 p.m.

Motion by Hilton, seconded by Jaeckels to accept the bid from Jim Fischer, Inc. for Ward 4 sidewalk replacement as follows:

Remove & Replace 4" Sidewalk	\$4.25/Square Foot
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Minutes of Council Meeting 5-15-2012

Remove & Replace 6" Sidewalk	\$4.75/Square Foot
New 4" Sidewalk	\$3.65/Square Foot
New 6" Sidewalk	\$4.00/Square Foot
Remove & Replace 30" Curb & Gutter	\$25.00/Lineal Foot

Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Schmitzer, seconded by Hilton to introduce, adopt and waive the readings of Resolution No. 1624 through No. 1630, resolutions designating public depository and authorizing withdrawal of city moneys at Community Bank and Trust, Calumet County Bank, State Bank of Chilton, Citizens Bank, Bank First National, Great Midwest Bank, and Community First Credit Union. Clerk Schmidlkofer noted that signatures cards needed to be updated due to the fact the city has a newly elected mayor. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATIONS:

Clerk Schmidlkofer distributed the April 30, 2012 staff minutes, Calumet County Tourism Flyer, monthly building report and 7th Grade Recycling Field Trip Flyer.

BILLS:

Motion by Hilton, seconded by Jaeckels to pay the bills. Roll call vote. Seven votes cast. Six votes aye. (Schmitzer-abstained) Motion carried. Voucher No. 71273 through Voucher No. 71420 or accounts payable and payrolls totaling \$216,339.90.

ADJOURNMENT:

Motion by Hilton, seconded by Bosshardt and carried to adjourn at 7:14 p.m. on May 15, 2012.

Helen Schmidlkofer, MMC
City Clerk