

Chilton, Wisconsin
March 4, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 2/28/14, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney, were made available to the media, and posted on the city hall bulletin board and city webpage.

ROLL CALL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Linda Bangart	Council Member Richard Bosshardt
Council Member Rick Jaeckels	Council Member Clayton Thornber
Council Member Ron Gruett	Council Member Kevin Johnson
Council Member Kathy Schmitzer	Council member Dan Hilton

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Building/Plumbing Inspector Paul Birschbach and Deputy City Clerk Lisa Meyer.

General attendance: Faye Burg-Delta Publications and Amy Vaclavik, McMahon Engineers, Inc.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Moved by Hilton, seconded by Thornber and carried to approve the minutes of the council meeting held on 2/18/2014.

REPORT OF OFFICERS:

Mayor Report:

The mayor has received some complaints regarding the street and sidewalk lights. The lighting is not bright enough. DPW Schwarz commented that they would be making some changes when the weather gets warmer.

Clerk Report:

- ↻ Staff out of the office:
 - Clerk Schmidlkofer – February 28 to March 7, 2014
- ↻ E. Guerin has verbally agreed to be the Lake-to-Lake Soccer Program Director
- ↻ The City is currently accepting registrations for the Baseball/Softball program
- ↻ Post-season basketball meeting will be held next Tuesday, March 11 at 6:30 pm.

APPROVE FINANCIAL REPORT:

Moved by Jaeckels, seconded by Hilton and carried to approve the February 28, 2014 financial report.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ There was a sewer backup in the City on Thursday, February 27 at the intersection of W. Breed and N. Madison Streets. Due to DNR regulations, notifications were posted that approximately 1,000 gallons of water went thru the storm sewer.
- ↻ The water department was busy thawing a water service on Reed Street today. They were not able to thaw it out and will be digging tomorrow.
- ↻ The City received the final Focus on Energy Incentive grant money totaling \$16,322.25 for the street light project on Madison and Main Streets.
- ↻ A Public Works meeting is scheduled for Wednesday, March 12 and one of the agenda items will be to discuss the first quarter water/sewer billing cycle. The next read date is March 17 and there may be some residents that will be running water past that date.
- ↻ DPW Schwarz met with Master Plan Landscapes and Rich Appel at Klinkner Park

today regarding the Veterans Memorial. Six trees will need to be removed in the park due to the construction, but six new trees will be replanted.

AUDIENCE PARTICIPATION:

No comments were provided at this time.

NEW BUSINESS:

Amy Vaclavik from McMahon Engineers was present to explain the Well #11-development project. She described the scope of services that McMahon will provide to include: Bidding phase, construction phase services, construction observation services, preparation of a Wellhead Protection Plan along with other additional services. There will be four construction contracts that will need to be bid out including well construction, pump house construction, pumping equipment and water transmission main construction.

Moved by Gruett, seconded by Bangart to approve the Agreement for Professional Engineering Services from McMahon Engineers totaling \$73,300.00 for the bidding and construction phase of Well #11. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Eight votes cast. Eight votes aye. Motion carried.

Bid opening for the Construction of Well #11 was held on February 20, 2014. Five contractors bid on the project. The bids ranged from \$79,154.00 to \$106,960.00. The engineers estimated the bids to be around \$95,000.00.

Moved by Gruett, seconded by Bosshardt to accept the bid of \$79,154.00 and award the contract for construction of Well #11 to CTW Corporation. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Eight votes cast. Eight votes aye. Motion carried.

Paul Birschbach, Building/Plumbing Inspector presented the 2013 annual building permit report. A total of 168 permits were issued in 2013, compared to 186 in 2012. The value of improvements was \$11,018,318.52 compared to \$2,737,110.86 in 2012. Building permits were issued as follows: five single-family new home, 73-residential home improvements, 10-accessory buildings, 24-commercial structures, 10-industrial structures and 46-miscellaneous permits. Some of the more substantial permits were for Calumet Medical Center Clinic and Calumet Medical Center Hospital, Backyard Nature Products, Milk Products, Calumet County Courthouse, Vande Hey Brantmeier and Worthington Cylinders WI, LLC. The council also reviewed the February 2014 monthly plumbing/building permit report.

Deputy Clerk, Lisa Meyer presented the annual Community Development Block Grant (CDBG) report. The city originally received the grant in 1979 from the Wisconsin Department of Administration. There are currently 65 loans outstanding totaling \$599,268.66 in combined loans. The cash balance in the CDBG account is \$144,374.78 as of 12/31/13. This money is not City taxpayer money; it is a revolving loan fund. The money is loaned out to applicants to either purchase a home or repair their current home. The loan is repaid when the applicant sells their home. Then the money is deposited back into the fund to be loaned out to other potential applicants. The City offers residents three different loan options. The first one is rehabilitation loans, which make repairs to an applicants' current home. Homestead acquisition loans enable an applicant to make a down payment on a home located in the City of Chilton and the third option is Rental Housing Rehabilitation loans, which make repairs to a rental property located in the City of Chilton. Since the CDBG's incorporation in 1979, there has only been approximately \$60,000 that was lost due to foreclosures or bankruptcies.

Loan eligibility is based upon income guidelines set by the WI Department of Housing and the ability to place another lien on the home. The total rehabilitation cost of the home plus present indebtedness may not exceed the property's fair market value after

rehabilitation.

Moved by Thornber, seconded by Bosshardt to approve the revised CDBG income guidelines effective March 4, 2014 as established by the WI Dept. of Administration, Division of Housing and Urban Development. Motion carried.

Moved by Hilton, seconded by Bangart to approve CDBG application No. 14-01 for a homestead loan up to \$10,000.00 and a rehabilitation loan of up to \$15,000.00 at 0% interest. Approve CDBG application No. 14-02 for a rehabilitation loan up to \$15,000.00 at 0% interest. Approve CDBG application No. 14-03 for a homestead loan up to \$10,000.00 and a rehabilitation loan of up to \$15,000.00 at 0% interest. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Eight votes cast. Eight votes aye. Motion carried

Discussions were made regarding Ordinance No. 1104, an ordinance to amend Chapter 7 of the Municipal Code of the City of Chilton. The ordinance refers to discharging of arrows, stones, snowballs, bb's, pellets or other projectiles. City Attorney McDermott and Police Chief Larry Seipel have been working on revisions to Chapter 7.02. Alderman Gruett and Bangart did not approve of language regarding the distance for discharging and they would like the reference to snowballs removed from the municipal code, chapter 7.02. The council agreed to take it back to Chief Seipel to determine if he approves of the amended language decided on by the council. Once it is revised, it may be brought before the council at a later meeting.

Moved by Bangart, seconded by Jaeckels to introduce, adopt and waive the second reading of Resolution No. 1669, a Resolution for Click-It or Ticket Enforcement Grant. The police department has received a grant that would allow them to purchase a portable radar feedback sign. This sign will be moved around in 12 various areas within the city to assist in monitoring speed. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Eight votes cast. Eight votes aye. Motion carried.

REPORT OF COMMITTEES:

Mayor Vanne reported on the informational meeting held on February 17, 2014 between the City and Chilton School District regarding the recreation director position and the school district's aquatic director and athletic director positions. There is a potential to combine the Aquatic Director with the Recreation Director. However, the City is considering not filling the recreation director position and only hiring program directors for each sport. The City needs to review the recreation director duties and then continue further discussions with the school.

COMMUNICATION:

Distributed minutes from the December 18, 2013 Chilton Chamber of Commerce meeting

APPROVE PAYMENT OF BILLS:

Moved by Jaeckels, seconded by Schmitzer to pay the bills. Voucher No. 74912 through Voucher No. 74975 or accounts payable and payrolls totaling \$123,440.50. Roll call vote.

Gruett – aye	Bangart – aye	Bosshardt – aye	Thornber – aye
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Eight votes cast. Eight votes aye. Motion carried.

ADJOURNMENT:

Motion by Jaeckels, seconded by Schmitzer and carried to adjourn at 7:31 PM on March 4, 2014.

Lisa Meyer,
Deputy City Clerk