

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
Phone: (920) 849-7042 Fax: (920) 849-2226
Website: chilton.govoffice.com

Regular Meeting
January 8, 2020
Minutes

Community Room
Stanton Place

Chairperson Barb Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call –Loose and Thornber present. Pagel and Weber absent. Connors present as recording secretary.
2. Minutes – Loose moved to accept the minutes of the regular November 13, 2019. Motion seconded by Thornber and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 01/01/2020 is: \$22,163.30
CFP: \$15,399.00; CD balance: \$28,340.71.
 - b. Status of apartments: Stanton Place: 32 units occupied, Twenty-one (21) names on the waiting list.
Family - 12 units occupied; Twelve (12) names on the waiting list.
 - c. Invoices and other transactions are as follows: December invoices in the amount of \$20,864.76 were reviewed and approved. Invoices beginning January 1 to date in the amount of \$14,940.15 also approved. Deposits for December were \$18,616.00; Deposits to date for January are \$17,917.31
5. Old Business – none
6. New Business
 - a. November financials reviewed.
 - b. Connors provided the Board with an update regarding the HUD Repositioning process. She informed the Board that she met with Mayor Jaeckels in November to introduce him to the opportunity for CHA to be removed from the Public Housing platform. One of the first steps involves forming a non-profit LLC. Connors will schedule a time to present the information to the City Council in the near future. Repositioning will continue to be a topic of discussion at future meetings.
 - c. Operating Subsidy Lawsuit – an email update was provided to the Board from the attorney's representing all Housing Authorities involved. An appeal is being filed at this time. The email is attached.
 - d. FYE 2021 Budget Preparation has begun and Connors will present to the Board for approval at the February meeting.

- e. Property Insurance and other related coverages renewal from AHRMA - Thornber moved to accept the renewal as proposed. Motion seconded by Loose and carried.
- f. New lobby furniture – The need for new furniture as approved along with the expense pending minor fabric changes.
- g. New employee – Connors informed the Board that Anna Hickinbotham began temporary employment on December 16, 2019 as the Administrative Assistant.

7. Meeting adjourned at 9:00 a.m.

Colleen Connors, Executive Director

Dated: January 13, 2020