

Chilton, Wisconsin  
February 18, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 2/14/14, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Linda Bangart	Council Member Richard Bosshardt
Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Kathy Schmitzer	Council Member Ron Gruett
Council Member Clayton Thornber	Council member Dan Hilton

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer.

General attendance:

Faye Burg, Delta Publications and Andrew Kruse-Ross, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Gruett and carried to approve the minutes of the council meeting held on 1/21/2014.

**OFFICERS' REPORT:**

**MAYOR REPORT:**

- ↻ Met with Chilton School District to review aquatic director position and City recreation director position

**CITY CLERK REPORT:**

- ↻ Fire Department members were featured in an Affinity article which was distributed tonight for council members to review
- ↻ Held a meeting earlier today with Library Director Thiry and Board President Justinger to review procedures and policies
- ↻ Recreation Department:
  - Seeking Lake to Lake Program Director and soccer refs
  - Soccer ref certification class is being held on 3/15 in Valders
  - Lake to Lake soccer coaches training session on 3/22 in Valders
- ↻ Provided Lake to Lake soccer participant fee increase of \$10.00 to council members; fees are user based and have not increased since 2004
- ↻ Sent out tax exempt letters to 13 property owners regarding 34 parcels (This does not include Chilton School District or Calumet county parcels)
- ↻ Tax Collection – final collection took place 2/7/14 and statutory payments to all entities is due 2/20
- ↻ The Chilton Police Dept. will be hosting a landlord training session on March 26, 2014 at 6 PM in the community room at city hall.

**APPROVE OPERATOR LICENSES:**

Moved by Jaeckels, seconded by Schmitzer and carried to approve a two-year license application to serve fermented malt beverages, and intoxicating liquors from February 18, 2014 to June 30, 2014 for Carol M. Schleh. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**APPROVE LIQUOR LICENSES:**

Moved by Jaeckels, seconded by Bangart and carried to approve the Class "B" picnic license for the Chilton Fire Department for April 12, 2014 and waive the \$10.00 fee.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ The Department has been busy plowing snow
- ↻ Garbage containers left out on city streets is considered an obstruction and residents could be issued a citation; several warning letters have been sent out
- ↻ City will be removing and hauling snow early tomorrow morning
- ↻ Council members appreciated the hard work the Department has shown regarding snow removal throughout the entire City; kudos to all the employees
- ↻ The City's salt supply for the season is diminishing; the Department will use sand on roads intermittently to provide safe streets
- ↻ The City has been monitoring the water system because of the abnormal cold winter and frost and freezing conditions. Customers that are on dead end streets along with customers that have a history of frozen water services have been notified by the City to run their water at a small pencil size stream continuously until further notice. This situation will continue to be monitored. If there is a need for any other customers on the City water system to run their water, they will be notified by the Water Department.
  - Currently 90 residents have been requested to run their water
  - 9 areas had frozen pipes this season; currently 2 are frozen at this time
- ↻ BID opening is this Thursday, 2/20 for construction of a new 195-foot deep limestone well, Well #11

**AUDIENCE PARTICIPATION:**

No comments were received from the public.

**REPORT OF COMMITTEES:**

Mayor Vanne presented the minutes of the February 12, 2014 Plan Commission meeting.

E. Kubichka submitted an application to rezone 17 Mill Street from C-2 (Central Business) to R-2 (One and Two Family Residential) to make the current building into an upper and lower apartment. The Commission reviewed the zoning map which indicated most properties along Mill Street were already zoned R-2 and this would be a good fit. There was a question as to whether or not ample parking was available for tenants. Kubichka said there was more than adequate parking on the driveway and behind the garage. The Commission recommends proceeding with the rezoning.

Moved by Jaeckels, seconded by Johnson to establish a public hearing to rezone 17 Mill Street from C-2 (Central Business) to R-2 (One and Two Family Residential) at the March 18, 2014 council meeting at 6:45 PM. Motion carried.

The Commission members were informed of the following items:

- ↻ Cozy Baer Storage, LLC purchased 8.72 acres of TIF #2 property located north of Industrial Drive, with the intent to build a commercial warehouse
- ↻ Development of Well #11 on Bancroft Road; the City purchased the property from J. & K. Kolbe and entered into an easement agreement with Kolbe to allow access to the field for farming purposes. DNR approval has been received. A conditional use permit, zoning and sign permit were obtained from Calumet County. Well #11 is estimated to be completed and in operation by the summer of 2015.

Mayor Vanne reported on the February 12, 2014 Redevelopment Authority meeting.

Scott Kwiecinski of Horizon Development provided an update regarding Uptown Commons Phase II, a proposed 24-unit building facility. Each year WHEDA allocates tax credits based upon a qualified allocation plan (QAP). The QAP is updated by WHEDA biennially and a new set of scoring criteria was released in 2013. Applications for the 2015 tax credit cycle will be due in eleven months from now. WHEDA has formed a QAP advisory committee of which one of Horizon's principals is involved with this committee. We expect a draft copy of the QAP to be released in June of 2014 for review.

Horizon would gladly re-score the Uptown Commons II project this summer and provide more feedback on the chances of moving forward with another application.

The Redevelopment Authority (RDA) accepted an offer to purchase from Chilton RE, LLC to acquire the 1.12 acres of RDA-owned property. Chilton RE, LLC plans to build a 7,600 square foot dialysis facility to be leased to Davita (one of the leading dialysis companies in the world). The facility will cost approximately \$1.25 million and will not be tax exempt. About 20 jobs will be created with three shifts at capacity level.

Council members reviewed the January 8, 2014 library board minutes.

**NEW BUSINESS:**

DPW Schwarz informed the council that Street Department employee Kalinka resigned February 13, 2014. Schwarz would prefer to fill the vacant position as soon as possible however due to snow removal and frozen water lines it has been difficult to review potential applications on file from 4-months ago when Kalinka was hired.

Following a brief discussion moved by Gruett, seconded by Bangart to allow DPW Schwarz to advertise for Street Department laborer position if required and authorization was also given to by-pass committee review and present directly to the council to hire a laborer for the Street Department. Motion carried.

Mayor Vanne inquired if the City ought to contract for outside services to assist the Department. DPW Schwarz indicated that would not be necessary.

**COMMUNICATION:**

Distributed February 3, 2014 staff meeting minutes.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Johnson to pay the bills. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes

Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes

Eight votes cast. Eight votes aye. Motion carried. Voucher No. 74842 through Voucher No. 74911 or accounts payable and payrolls totaling \$1,670,505.64.

**ADJOURNMENT:**

Moved by Johnson, seconded by Bosshardt and carried to adjourn at 6:55 p.m. on February 18, 2014.

Helen Schmidlkofer, MMC  
City Clerk