

Chilton, Wisconsin
December 5, 2017

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 12/01/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Mark Willems	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Mike Goebel
Council Member Greg Kubichka	Council Member Kathy Schmitzer
Council Member Dan Hilton	

Other city officials present were Police Chief Craig Plehn, Fire Chief Gary Halbach, 1st Assistant Fire Chief Ben Schoenborn, 2nd Assistant Fire Chief Nathan Schneider, Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Water Department Leadman Chris Marx, Wastewater Department Leadman Tim Keuler and City Clerk Helen Schmidlkofer. Council Member Clayton Thornber was absent and excused.

General Audience: Faye Burg, Delta Publications and Jacob Walters.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Goebel and carried to approve the minutes of the council meeting held on 11/21/2017.

REPORT OF OFFICERS:

MAYOR REPORT:

- My family and I drove thru the “Delightfully Chilton” and it was very nice. Lions Club member Kubichka added that over 300 people went thru this past weekend and 850# of food was donated.
- I plan to attend the Governor’s mayor reception on December 14. I attended last year and it is always good to make contact with legislatures.
- With council president Kevin Johnson’s permission, there will not be a council meeting on January 2, 2018 unless warranted.

CITY CLERK REPORT:

- ↻ Spring 2018 mayor and alderman election update:
 - Mayor position – papers have been taken out by Jaeckels and Kubichka
 - District I – no activity
 - District 2 - papers have been taken out by Kubichka
 - District 3 - papers have been taken out by Schmitzer
 - District 4 – Johnson filed non-candidacy papers
- ↻ Calumet County Treasurer will be sending out tax bills this week. The tax information is available on the county website.
- ↻ Holiday hours at city hall - closed December 25 and 26 and January 1 and 2. This was not printed on the tax bills this year however are posted on the city website.
- ↻ Dept. of Revenue requested clarification on several parcels in TIF #6 which I have been working on with Accurate Appraisal.
- ↻ Town of Chilton and Charlestown were reminded to return the Fire Protection Services contract, which expires December 31, 2017. Town of Brothertown has completed the paperwork.

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Kubichka and carried to approve the December 1, 2017 financial report.

APPROVE OPERATOR LICENSE:

Moved by Willems, seconded by Schmitzer to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from December 5, 2017 to June 30, 2018 for Brienne E. Mallmann, Whitney E. Whittemore and Darius Finnie. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

DPW Schwarz introduced Water Department Leadman Chris Marx. Marx highlighted the two main projects for the year. Electrical upgrade at the main treatment center located at Well #8. The 1976 controllers and pumps have been replaced resulting in the entire operation to be computerized. The second is the ION exchange softening project, which included an evaluation of the existing softening system for replacement of control valves and controllers for softener regeneration and flow monitoring. Marx included details on grains of hardness, water usage per day and flow throughout the city. The Department monitors four production wells on a daily basis. Marx noted that the City is fortunate to have good, high quality water.

DPW Schwarz added future projects for the City would be painting the north water tower and creating a water loop system from well No. 11 to Well # 10 and #9.

Marx exited the council chambers at 7:04 PM.

DPW Schwarz introduced Wastewater Department Leadman Tim Keuler. Keuler informed the council that the plant is working on a computer upgrade. We are conducting a dissipative cooling study, which compares the temperature of the WWTP effluent to the temperature of the water in the Manitowoc River. Chilton's WWTP wastewater discharge permit is ongoing. The Department is working on the chloride variance with the EPA and the DNR. The City has submitted all the additional financial information and we are just waiting for a response. Keuler noted that after the City applies for a third permit with a chloride variance the EPA gets involved. The permit did expire June 20, 2015. The Department is also working on phosphorus compliance permit, which is DNR mandated. Eleven manholes have been overhauled. Instead of replacing the entire manhole, only the parts that require changes are completed which cost the City \$1,200.00 to \$1,500.00 each. Keuler shared photos of the manholes that showed before and after the work was completed. Sludge was hauled out this year, which was 300,000 gallons less than last year, which saved the City \$6,500.00.

The new storage building is completed. The energy audit conducted by Focus on Energy indicated that the Department should replace a compressor. By doing so the Department received a \$2,300.00 electrical savings for the first quarter and we are anticipating even a larger rebate for the second quarter. The new compressor will be less than a two-year pay back. The Department is looking to re-invest that rebate money in LED lighting at the WWTP. The main rebate comes from less use of kilowatt-hours.

The yearly maintenance was completed on the pumps and mixer, which indicated that the No. 2 mixer in the sludge storage tank the bearings are starting to go. The cost to repair and rebuilt the 18-year-old mixer is \$5,700.00. The bearings on one of the pumps at the Park Street lift station needs to be rebuilt at a cost of \$4,100.00. (In 1972 the pump was installed.) Later this month the new chopper pumps will be installed at the Irish Road lift station to take care of the "rag issue."

DPW Schwarz noted that two employees work in the Sewer Department and two employees in the Water Department. All four employees are cross-trained and in fact, the Street Department employees help as needed.

Keuler exited the council chambers at 7:12 PM.

AUDIENCE PARTICIPATION - No comments were received.

NEW BUSINESS - No new business.

REPORT OF COMMITTEES- No reports were given.

Burg exited the council chambers at 7:12 PM.

Moved by Schmitzer, seconded by Goebel to go into closed session at 7:12 PM under WI Statutes 19.85 (1) (c) to review applicants for the City of Chilton Fire Department.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Seven votes cast. Seven votes aye. Motion carried.

In closed session, the council reviewed the applicants. Walters exited the chambers at 7:28 PM.

Moved by Willems, seconded by Kubichka to return to open session at 7:43 P.M. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Kubichka to approve the hiring of Travis Gleason, William Mencil, Jr., Dillion Vanne, Douglas Peterson and Jacob Walters to serve on the City of Chilton Fire Department contingent upon passing pre-employment testing. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATION:

Distributed the November 9, 2017 Calumet County Intergovernmental meeting minutes and the monthly building/plumbing report. Alderman Johnson inquired if Mayor Jaeckels had any additional comments regarding the county meeting referencing county highways. Jaeckels said he had no comments.

APPROVE PAYMENT OF BILLS:

Moved by Willems, seconded by Hilton to pay the bills. Voucher No. 81229 through Voucher No. 81279 or accounts payable and payrolls totaling \$388,787.96. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – absent
Schmitzer – abstain	Hilton – yes	Johnson – yes	Goebel - yes

Seven votes cast. Six votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Moved by Johnson, seconded by Schmitzer and carried to adjourn at 7:45 P.M. on December 5, 2017.

Helen Schmidlkofer, MMC
City Clerk