

Chilton, Wisconsin  
December 18, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

**AGENDA POSTING:**

On 12/14/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and six members of the Council were present at roll call:  
 Council Member Richard Bosshardt (Arrived at 6:52)      Council Member Kevin Johnson  
 Council Member Clayton Thornber                              Council Member Dan Hilton  
 Council Member Kathy Schmitzer                              Council Member Ron Gruett  
 Council Member Rick Jaeckels

Other city officials present were Police Chief Larry Seipel, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer. Absent and excused Council Member Linda Bangart. General attendance: Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

Motion by Hilton, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on 11/20/2012.

**OFFICERS' REPORT:**

**MAYOR REPORT:**

- ⌘ Thank you note received from Chilton City Band members and Band Director D. Gilles thanking the City for repairs to the band shelter at Hobart Park.

**CITY CLERK REPORT:**

- ⌘ City hall holiday hours: closed Nov. 22 & 23, Dec. 24, 25 & 31 and Jan. 1, 2013
- ⌘ 2013 bulky item pick-up dates are north side – May 6 and south side May 20<sup>th</sup>
- ⌘ Spring 2013 election update:

<u>OFFICE</u>	<u>INCUMBENT</u>
Aldersperson, Ward 1	Linda Bangart (One-Year Term)
Aldersperson, Ward 1	Ron Gruett
Aldersperson, Ward 2	Clayton Thornber
Aldersperson, Ward 3	Rick Jaeckels –Papers filed.
Aldersperson, Ward 4	Dan Hilton

**APPROVE OPERATOR LICENSES:**

Motion by Johnson, seconded by Jaeckels and carried to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from December 18, 2012 to June 30, 2014 for Adam R. Gruber. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**WRITTEN DEVELOPMENT DIRECTOR REPORT:**

- ⌘ Completed and submitted the application to WEDC's Connect Communities program. WEDC will select the participating communities in early 2013.
- ⌘ Attended the Fox Cities Economic Development Partnership annual meeting in Appleton. The partnership is expanding in 2013 to include municipalities located in the Fox Cities Economic Development Corporation's service area, which includes all of Calumet County.
- ⌘ Sheryl Leitner was the winner of the Chilton Chamber of Commerce's Christmas on Us promotion. Sheryl receives more than \$2,700.00 in merchandise and gift certificates from 24 participating businesses.

- One other thing: The Chamber plans to launch its own website on December 20th. Once launched, the city will link to that website and remove the chamber content from the city's site.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- Department is preparing for the snow storm predicted for later this week
- Sand barrels have been filled and distributed throughout the city

**AUDIENCE PARTICIPATION:**

No comments were received from the public.

**REPORT OF COMMITTEES:**

The council reviewed the minutes of the December 12, 2012 Library Board meeting.

Mayor Vanne presented the minutes from the December 12, 2012 Plan Commission meeting.

DPW Schwarz stated that the municipal code requires a revision to address off-premise business signs affixed to permanent building structures. The code refers to off premise billboards, displays and devices. The Commission reviewed and recommended the following definition and criteria for Chapter 16:

**SIGN – BUSINESS (OFF-PREMISE BANNER OR PLATE).** A sign which directs attention to an off premise business or profession or to the primary commodity, service or entertainment sold or offered. Off-Premise Banner or Plate Signs shall be permitted only by Conditional Use subject to the following:

- Must be attached or affixed to a permanent building structure.
- The sign cannot exceed the set back of the principal building.
- The sign cannot exceed the height of the principal building.
- The maximum size of the sign shall be 32 square feet, taking into consideration the size, design, location and lighting of the sign, provided it does not exceed the allowable square footage for signs in commercial or industrial zoning.
- The sign must be one sided.

Moved by Hilton, seconded by Thornber and carried to set a public hearing for January 15, 2013 at 6:45 PM to hear testimony regarding off premise sign changes to Municipal Code Chapter 16.

The Commission members were provided a progress report on the development of a new municipal well.

**NEW BUSINESS:**

Moved by Jaeckels, seconded by Johnson to approve the mayoral appointment of Ronald Korb to the City of Chilton Housing Authority for a five-year term. Motion carried.

Moved by Thornber, seconded by Jaeckels to approve the employment agreement with R. Deml for cemetery services to perform grave closings and openings as required for a rate of \$75.00 per grave. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – absent	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

Police Chief Seipel presented an Upfit Prep Package for the 2013 Ford Interceptor Utility vehicle for a cost of \$6,945.00 from Auto Truck, Inc. of Bartlett, IL. This upgrade would allow the new squad to have side; rear and grille mounted red/blue lights as well as red/blue front and rear corner lights. Chief Seipel stated the proposed package is not included in the 2013 budget however with funds from the sale of the 2009 squad and by delaying the purchase of a moving radar unit; the Department will have ample funds for the proposed Upfit Prep Package.

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Moved by Hilton, seconded by Schmitzer to approve the purchase of an Upfit Prep Package from Auto Truck, Inc for \$6,945.00. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – absent	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

Moved by Gruett, seconded by Hilton and carried to authorize Police Chief Seipel to dispose of the 2009 squad by method of sealed bids.

Moved by Jaeckels, seconded by Johnson and carried to approve the mayoral appointment of Linda Bangart to the extra-territorial zoning committee for an indefinite term.

**COMMUNICATIONS:**

Clerk Schmidlkofer distributed the county municipal intergovernmental minute from the November 15, 2012 meeting.

**BILLS:**

Moved by Hilton, seconded by Jaeckels to pay the bills. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Seven votes cast. Seven votes aye. Motion carried. Voucher No. 72571 through Voucher No. 72635 or accounts payable and payrolls totaling \$104,714.85.

**ADJOURNMENT:**

Moved by Johnson, seconded by Hilton, and carried to adjourn at 6:55 p.m. on December 18, 2012.

Helen Schmidlkofer, MMC  
City Clerk