

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
**Website: chilton.govoffice.com**

Regular Meeting  
August 12, 2020  
Minutes

Community Room  
Stanton Place

Chairman Barbara Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:10 a.m.

1. Roll Call –Loose, Pagel, Kasper and Weber present. Connors present as recording secretary.
2. Minutes – Loose moved to accept the minutes of the regular June 10, 2020 meeting as submitted. Motion seconded by Pagel and carried.
3. Audience Participation: None
4. Executive Director's report
  - a. Financial – Balance in checking as of 08/01/2020 is: \$29,500.70  
CFP: \$0; CD balance: \$28,340.71; Savings Account: \$2,107.33
  - b. Status of apartments: Stanton Place: 32 units occupied with 1 pending opening, Twenty-three (23) names on the waiting list.  
Family - 11 units occupied; Sixteen (16) names on the waiting list.
  - c. Invoices and other transactions are as follows:
  - d. June invoices in the amount of \$167,734.92 and July invoices in the amount of \$26,514.19 were reviewed and approved. Invoices beginning August 1 to date in the amount of \$15,090.41 also approved. Deposits for June were \$155,543.49; July deposits - \$18,174.88 and to date for August are \$17,341.23
5. Old Business – Cares Act Funding in the amount of \$8,973.00 have been deposited and spent on operational expenses. The roof on the duplex at Spring Street has been completed.
6. New Business
  - a. June financials reviewed.
  - b. The annual audit was completed and copies were distributed to Commissioners.
  - c. Upcoming projects – removal of generator will occur by a local contractor.
  - d. Maintenance help – Pagel made a motion to hire a part-time Maintenance helper. Seconded by Loose and carried. Connors will seek applicants.
  - e. Equipment Sale – Connors provided the Commissioners with a list of lawn equipment that is no longer being used. Input was needed as to pricing of equipment. Connors will work with Kasper to complete.
7. Meeting adjourned at 9:20 a.m.

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Colleen Connors, Executive Director

Dated: August 14, 2020