

Chilton, Wisconsin  
August 7, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 8/03/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

**ROLL CALL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council member Kyle Ellefson	Council Member Rick Jaeckels
Council member Ron Gruett	Council member Kathy Schmitzer
Council member Clayton Thornber	Council Member Dan Hilton
Council member Kevin Johnson	

Other city officials present were City Attorney Derek McDermott, Director of Public Works Todd Schwarz, and City Clerk Helen Schmidlkofer.

Absent and unexcused council member Richard Bosshardt.

General attendance:

Chris Barry, Tim Richman, Barry Nelson, Candidate for Assembly District 25 and Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

Motion by Hilton, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on 7/17/12.

Mayor Vanne introduced Tim Richman, President/CEO of Calumet Medical Center. Richman presented a report on the hospital's \$9.7 million proposed renovations that will take place over the next two years. Renovations include improvements to infrastructure; outpatient services, surgery center and patient entry sequence area.

CMC has been here for the community for generations, many families have relied on care close to home. As needs increase, we are here to help the community. The services we intend to grow and expand will improve health and well-being in our community – this is personalized care.

Mayor Vanne thanked Mr. Richman for his time and insight regarding their commitment to our community.

**OFFICERS' REPORT:**

**Mayor Report:**

- Heard from a few concerned citizens regarding traffic issues; reviewed with the Police Chief and in fact had the opportunity to conduct radar with the Chief; also requested Chief to employ Part-time Officers to conduct traffic patrol
- Public Safety meeting was held last night to find out about First Responder Programs
- Met with Recreation Director Jeff Schwarz and Clerk Schmidlkofer
- Met with Library Director Steve Thiry to review 2013 budget process
- Meeting with Development Director Shawn Reilly and Development Funding Services tomorrow to review what programs they have available
- Attended Intergovernmental Boundary meeting last week and the Town of Charlestown requested a procedure the city would follow when developing a new well in their township; reviewed density issues
  - DPW Schwarz further explained that the City has extraterritorial jurisdiction on plat review within 1.5 miles of the City. The City began

with a density standard of one unit per forty acres in this area because the neighboring township, Town of Chilton, said that their main concern was to preserve farmland. Then the City changed the density standard to one unit per twenty acres to try to be consistent with what the Town of Chilton had talked about proposing. The City took a proactive approach by specifically identifying three areas on the map that were already built up or in clusters and changed the density standard in those areas to one unit per two acres. Identifiable areas include a large area around Hickory Hills Country Club, along Sunrise Drive and CTH G and along Harlow Road.

**City Clerk Report:**

- ↻ Partisan Primary is August 14, 2012; statewide polls are open 7:00 a.m. to 8:00 p.m.
- ↻ Annual Lake District meeting is scheduled for August 21 at 5:30 p.m.
- ↻ Sent letter to Calumet County Administrator regarding county library board appointments; pending consultation with corporation council
- Mayor Vanne, DPW Schwarz and myself completed survey for Calumet County Board regarding Calumet County Administrator

**APPROVE FINANCIAL REPORT:**

Motion by Jaeckels, seconded by Hilton and carried to approve the August 1, 2012 financial report.

**APPROVE LIQUOR LICENSES:**

Motion by Jaeckels, seconded by Gruett and carried to approve the Class “B” Picnic license for the Chilton Chamber of Commerce on September 8 annual Crafty Apple Fest (waive the fee).

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ WWTP a mixer was down from last Thursday, August 2 to August 6, 2012
- ↻ BOD testing needed to be monitored due to brand of distilled water used
- ↻ Received first draft of proposed parking lot development for lot across from city hall; need to review with surrounding property owners
- ↻ Department doing maintenance work throughout the city; mowing lawns again
- ↻ Noticed a few sidewalks to repair due to damage from extreme heat; Department will repair
- ↻ Meeting with Focus on Energy August 7, 2012 at 9:30 a.m. to organize for a grant application; Team consists of Wisconsin Public Service, Focus on Energy & staff
  - Also reviewed off peak opportunities for street lights
    - Peak cost is \$ .21, regular cost is \$ .07 potential savings of \$ .14 which is a total savings of \$600.00 per year
- ↻ The Tree Board met Monday night and decided to develop a plan to address the emerald ash bore concerns. All North American ash species are at risk of EAB infestation and local officials must manage this insect.
- ↻ Vandals caused damage to a red maple tree at Morrissey Park; the Street Dept. will try to save this severely damaged memorial tree(the incident has been reported to the Police Department)

**AUDIENCE PARTICIPATION:**

No comments from the public.

**MOVED TO NEW BUSINESS:**

DPW Schwarz introduced Chris Barry who is proposing an Eagle Scout Service Project at Morrissey Park below the football scoreboard.

Barry will be installing colored pavers in blue and yellow highlighting “CHS” with perennials consisting of ornamental grass and flowers. Anticipated timeline for completion is one to one and a half weeks. The project deadline is September 15, 2012. The Scouts will maintain the area and plan to repaint the pavers approximately every ten years.

Motion by Johnson, seconded by Schmitzer to approve the proposed Eagle Scout Project at Morrissey Park and authorize Mayor Vanne to sign the necessary documents required by Boy Scouts of America. Motion carried.

**MOVED BACK TO COMMITTEE REPORTS:**

Intergovernmental Boundary report given under Mayor's report.

Chairperson Johnson reported on the August 1, 2012 Public Works Committee meeting.

Both the Police and Public Works Department's radio communication system went from wide band to narrow band in May of 2012. Since then communication between radios has been squelched and full of static. Recommendation to install an analog repeater on the north water tower by Chief Seipel should alleviate the problems.

Motion by Johnson, seconded by Hilton to accept the proposal from Frank's Radio Service, Inc. for a Motorola 45 Watt VHF Analog Digital Repeater for \$10,467.00.

Mayor Vanne stated that he thought the council should approve the quote from Nielson Communications, which is \$217.00 less than the quote from Frank's Radio.

DPW Schwarz noted the various Departments within the City have worked with both companies in the past with no concerns.

Council member Thornber said he has a professional relationship with Frank's Radio and has always been pleased with their quality of service.

Mayor Vanne called for a roll call vote. Seven votes cast. Thornber and Johnson – aye. Schmitzer, Hilton, Jaeckels, Ellefson and Gruett – nay. Motion failed.

Motion by Ellefson, seconded by Schmitzer to accept the quote from Nielson Communications for a Hytera DMR Repeater for \$10,249.03 with funding split equally from Police (52101-810) and DPW (53240-810) accounts. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Johnson, seconded by Hilton to accept the quote from Sherwin Industries, Inc. for a Graco Line Driver HD Striper with a 15-gallon Paint Hopper (includes 5 striping tips) for \$4,800.00 with funding from Street Machinery account (53240-810). Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

DPW Schwarz informed the council that the streetlight located on the southwest corner of Main and Madison Streets has been hit by semi-truck numerous times. The property owner at 19 W. Main Street requested the streetlight moved to try to alleviate future accidents.

Schwarz has contacted the DOT, the right-of-way belongs to the City, and furthermore the radius of the corner was designed by the state. The engineer responsible for the project reviewed the situation and it has been suggested that the street light be moved back six feet. By moving the pole back six feet, it would infringe into the driving lanes of the property owners parking lot. The style of light and power to the light may also need to be changed. DPW Schwarz stated he will keep the council aware of the situation.

The committee reviewed the DNR revisions to the Wisconsin Administrative Code pertaining to private wells, which is in Municipal Code, Chapter 12.

Motion by Johnson, seconded by Thornber to introduce, adopt and waive the reading of Ordinance No. 1093, an ordinance to amend Chapter 12 relating to private wells. Roll Call Vote. Seven votes cast. Seven votes aye. Motion carried.

The committee did review the Department of Public Works Snow and Ice Control Policy, which resulted in no amendments to the policy.

The council reviewed the Recreation Department's report of the August 1, 2012 softball season review.

**NEW BUSINESS:**

Motion by Hilton, seconded by Jaeckels to approve the bid of \$1,950.00 from G. W. Construction, LLC for CDBG Loan No. 11-03 to repair chimney stone joints on the roof and repair joints in the front steps. Roll Call Vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Johnson, seconded by Schmitzer to introduce, adopt and waive the second reading of Resolution No. 1633, a resolution to subordinate CDBG Loan No. 07-06. Roll Call Vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Jaeckels, seconded by Johnson and carried to approve perpetual care claim for Veterans graves for St. Mary's Parish \$189.00, St. Augustine \$261.00 and Hillside Cemetery \$546.00 and forward to Calumet County Finance and Audit Services Committee for payment.

Clerk Schmidlkofer stated Wisconsin Statutes 45.85 states that the local governing body must initially approve a claim for payment for Care of Veterans Graves and then file with the local County Clerk.

**COMMUNICATION:**

Distributed monthly plumbing/building permit report, and staff minutes from July 16 and August 6, 2012.

**BILLS:**

Motion by Hilton, seconded by Gruett to pay the bills. Roll call vote. Seven votes cast. Six votes aye. (Schmitzer-abstain) Motion carried. Voucher No. 71764 through Voucher No. 71861 or accounts payable and payrolls totaling \$120,451.53.

**ADJOURNMENT:**

Motion by Hilton, seconded by Gruett and carried to adjourn at 7:35 p.m. on August 6, 2012.

Helen Schmidlkofer,  
City Clerk