

Chilton, Wisconsin
August 6, 2019

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Jaeckels presiding.

AGENDA POSTING:

On 8/2/19, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Rick Jaeckels and five members of the Council were present at roll call:
 Council Member Tom Reinl Council Member Mark Willems
 Council Member Clayton Thornber Council Member Kathy Schmitzer
 Council Member Andrew Deehr Council Member Ron Gruett (Arrived at 7:00 PM)
 Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.
 Absent and excused Council Member Mike Goebel

Those in attendance recited the Pledge of Allegiance.

APPROVE THE MINUTES:

Motion by Thornber, seconded by Reinl and carried to approve the minutes of the council meeting held on July 16, 2019.

REPORT OF OFFICERS:

MAYOR:

- Mayor Jaeckels and Council President Reinl agreed there would not be a council meeting on September 3, 2019 unless warranted.
- Appleton Monthly Magazine article distributed to council members to review.
- Calumet Historical Society is hosting an Open House on August 16, 2019 for the mural located at 40 W. Main Street. Artist will be there from 2 to 6 PM. The artist requested stone at the base of the painting. DPW Schwarz will review and take care of this request.
- Horizon hosted a ribbon-cutting ceremony and tour on July 31st. Members of the Common Council, Plan Commission, Redevelopment Authority and Chamber were in attendance. Horizon reported that 11 of the 24 apartments are occupied.
- Working with Calumet County Administrator Romenesko regarding revisions to the State Street (Cty. F) project agreement. Jaeckels stated he has not received the final document yet.

CITY CLERK:

- Public Hearing information for the August 20, 2019 council meeting was distributed. Please review and if you have questions regarding the public hearing please contact DPW Schwarz or myself before the hearing. Remember to bring the materials along to the meeting.
- Clerk Schmidlkofer provided a written report regarding her attendance at the annual APT US&C conference in Oklahoma City, OK.
- 2019-2020 committee and Plan Commission goals were distributed.
- Update regarding delinquent dog owners within the city was given. Delinquent owners are reported to Calumet County District Attorney who in turn contacts the owner via letter with a deadline to register their dog to avoid a citation.
- Future committee meeting list was distributed.

- Health Insurance: Working with McClone Group regarding implementation of “cash in lieu of health insurance” The employee will have to provide the City with a health insurance certificate of coverage to be eligible. The payment would be distributed to the employee on a monthly basis. Currently the city has 19 employees on health insurance and only nine employees will be allowed to opt out; otherwise, the City would not be able to offer a health insurance. The resolution for Plehn has not been created at this time due to pending insurance information. Mid to late October renewal health insurance information will be available for review.
- Letters of intent for the vacancy in District 4 aldermanic seat are due August 14th by 4 PM. The council will appoint an alderperson at the August 20th meeting.

APPROVE FINANCIAL REPORT:

Moved by Reinl, seconded by Thornber and carried to approve the August 1, 2019 financial report.

APPROVE OPERATOR LICENSES:

Moved by Willems, seconded by Schmitzer to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from August 6, 2019 to June 30, 2020 for Karen L. Burkhalter. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department. Motion carried.

APPROVE LIQUOR LICENSE:

Moved by Willems, seconded by Deehr to approve “Class B” Beer and Liquor license expansion for Ditter’s 40 West on August 16, 2019 for a grand opening (reveal) of Calumet Historical Society Mural from 2 PM to Midnight. (Reinl-nay) Motion carried.

Moved by Willems, seconded by Thornber to approve Class “B” Picnic license for the Calumet County Agricultural Association for August 30, 2019 to September 2, 2019. Agent (Person in Charge) Lanetta Mahlberg. Motion carried.

DIRECTOR OF PUBLIC WORKS:

- Well #9 biofilm update – Water Quality Investigations has completed spinner testing, which showed water flow at 25% below casing or 105 feet, 75% of water flow is at 223 to 226 feet and from 226 to 263 feet is a dead zone. The intent is to abandon the bottom portion of the well or the dead zone because the biofilm problem could be coming from that section as suggested by Dr. Andrew Jacque, PH. D., P. E. from Water Quality Investigations. The City will need DNR approval so in the meantime we have started testing and treatments. Mechanical treatment – scrub the well casing with a wire brush to loosen existing scale mineral growth. Acid treatment then chlorine based treatment. Yesterday the City did receive approval from the DNR to abandon a portion of Well #9 to seal off the dead zone at the bottom of the well. Either Friday or Monday the City will abandon the well by filling with cement and then complete the rest of the testing.
- Street Department has been very busy with chipping trees and branches approximately three to four hours a day. It is unfortunate that non-city residents bring brush into the city to get rid of.
- State Street project – televising is completed for sewer laterals and mains. The topography for sewer work is completed. This also included topography work for the street as long as McMahan was in the City working on this project. Lead services: the DNR declares that if you are going to replace lead service, you need to replace the entire service and not just a portion of it. The DNR states this needs to be done however does not clearly outline the process. The City of Brillion is going thru the same process and their City Attorney Andy King has prepared an ordinance that states that a sanitary sewer is required to be replaced. The City of Chilton will need to update Municipal Code Chapter 12 Municipal Utilities to include replacement of lead services. Public informational meetings will have to be held this fall to review what is required of the residents on State Street. If residents have questions regarding their lateral McMahan has videos that they can view. I am also working on estimates for concrete road construction and milling on the north section. The estimates need to be submitted to the Calumet County Hwy. Commissioner by the end of the week.

- McNeely property or Plating Co. – pending Sigma report and when the SBA loan is all straightened out then I will contact Mr. Bartz, Regional Economic Development Director for the Brownfield program. Documents and \$4,000.00 payment will be mailed this week.
McDermott reported that all the documents have been signed for the City for release of the Small Business Administration (SBA) loan on Tax ID #27668. Mrs. McNeely has signed the deed and the closing statement.
- 2019 Street projects - NE Asphalt will start the week of August 12th and should be completed by August 30th. The crew will start on Walnut Street. The loops that are in the intersection of Chestnut and Calumet need to be replaced.
- August 19th Brandon Bancroft Wastewater/Water Operator will report to work.
- TSB Lakefront Restoration and Diving from Chippewa Falls will be cutting the weeds in the river next week.

AUDIENCE PARTICIPATION: No comments were given.

Gruett entered the council chambers.

UNFINISHED BUSINESS:

Moved by Reinl, seconded by Thornber to introduce, adopt and waive the second reading of Resolution No. 1789, a resolution approving a 3% water utility increase. Roll call vote.

Gruett – yes Willems – yes Reinl – yes Thornber – yes
Schmitzer – yes Goebel - absent Deehr - yes

Six votes cast. Six votes aye. Motion carried.

Moved by Willems, seconded by Gruett to introduce, adopt and waive the second reading of Resolution No. 1790, a resolution approving a 3% sewer utility increase. Roll call vote.

Gruett – yes Willems – yes Reinl – yes Thornber – yes
Schmitzer – yes Goebel - absent Deehr - yes

Six votes cast. Six votes aye. Motion carried.

NEW BUSINESS:

Moved by Thornber, seconded by Gruett to approve Cemetery Services Contract with Gary's Lawn Service (Gary Wollersheim) for \$15,000.00 from April 1, 2020 to October 31, 2020. DPW Schwarz reported that job performance has improved yearly and there are no issues with Gary's Lawn Service. Motion carried.

Clerk Schmidlkofer reported on the annual payment in lieu of taxes from the Chilton Housing Authority in the amount of \$12,033.40 compared to \$10,398.86 last year.

Moved by Willems, seconded by Gruett to approve hiring Janice Bangart for school patrol at a rate of \$12.20 per hour contingent upon passing pre-employment testing which includes a records check and drug screening. Roll call vote.

Gruett – yes Willems – yes Reinl – yes Thornber – yes
Schmitzer – yes Goebel - absent Deehr - yes

Six votes cast. Six votes aye. Motion carried.

Moved by Schmitzer, seconded by Reinl to introduce, adopt and waive the second reading of Resolution No. 1791, a resolution designating depository and authorizing withdrawal of city moneys with National Exchange and Trust. Roll call vote.

Gruett – yes Willems – yes Reinl – yes Thornber – yes
Schmitzer – yes Goebel - absent Deehr - yes

Six votes cast. Six votes aye. Motion carried.

COMMUNICATIONS:

Distributed the monthly building/plumbing report and minutes of the staff meeting held on July 31, 2019.

Mayor Jaeckels noted that the full staff meeting has been moved to the last Wednesday of the month instead of the first Wednesday due to the fact on the first week of the month four of the six Department Heads have already provided a report the evening before at the council meeting.

Council member Reinl asked if parking on grass is allowed on commercial property. It appears that more businesses are parking vehicles on grass. Thornber commented that he tried to address this at a Plan Commission meeting but it failed. Mayor Jaeckels noted this would be taken back to Plan Commission.

APPROVE PAYMENT OF BILLS:

Moved by Reinl, seconded by Thornber to pay the bills. Voucher No. 83988 through Voucher No. 84107 or accounts payable and payrolls totaling \$416,056.41. Roll call vote.

Gruett – yes Willems – yes Reinl – yes Thornber – yes

Schmitzer – abstain Goebel - absent Deehr - yes

Six votes cast. Five votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Thornber to adjourn at 7:12 p.m. on August 6, 2019. Motion carried.

Helen Schmidlkofer
City Clerk