

Chilton, Wisconsin  
August 4, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 7/31/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Dan Hilton	Council Member Richard Bosshardt
Council Member Kathy Schmitzer	Council Member Linda Bangart
Council Member Kevin Johnson	Council Member Clayton Thornber
Council Member Rick Jaeckels	Council Member Ron Gruett

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

**General attendance:**

Faye Burg, Delta Publications, Executive Director of the Housing Authority Colleen Connors, Officer Steven Petrie, Jada, Mason & Carson Petrie and Clark Hilton.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Johnson and carried to approve the minutes of the July 21, 2015 council meeting with the following amendments. Bangart voted in favor of retaining the Impala for the Police Department and payment of bills did include Gruett and Bangart.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- ↻ Shared letter that was sent to Calumet County regarding State Street and Main Street
- ↻ Tour of Hickory Meadows Landfill will be August 17 at 5:30 PM

**CITY CLERK REPORT:**

- ↻ Completed the forms with Public Service Commission (PSC) regarding the 3% water rate increase; publication will be in October and the effective increase date will be December 15, 2015
- ↻ An organization called "Love Your City" is holding a Hero Rally for local servants of Fire, Police and Sheriff Departments at New Holsten High School on Saturday, August 29 at 11:00 AM

**APPROVE FINANCIAL REPORT:** Moved by Jaeckels, seconded by Schmitzer and carried to approve the August 1, 2015 financial report.

**APPROVE OPERATOR LICENSES:**

Moved by Hilton, seconded by Thornber to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from August 4, 2015 to June 30, 2016 for Sasha A. Zanetti. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- Working with the DNR regarding the Waste Water Permit
- Ash Bore has been reported in Appleton; City has not reported any at this time
- Street Department: street striping, watering trees, crack sealing and salt supply arrived in preparation of the winter season, mowing weeds in certain areas

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- Water Tower painting project should start this Thursday. V & T Painting LLC was reminded that the completion date is 9/25; there is a penalty clause of \$500/day if not completed by 9/25
- Waste Water Department: manhole repairs, water lines had to be redone
- Water Department: chlorine gas protector stopped working; conducting annual RP valve checks, and approximately 650 street valves need checking also

**POLICE CHIEF REPORT:**

- Introduced Steven Petrie; June 18 was sworn in as a full-time officer, completed modified field training program, we were able to excel that due to the fact that he has experience and just started on solo patrol. He currently lives in Malone with his family. He comes from Calumet County Sheriff's Department where he previously worked as a jailor.
- Two part-time officers are Matthew Kluck and Alex Engman
  - Alex currently works full time for Kettle Moraine Correctional Institute, he is currently going thru the field training program
  - Matt works full time at the Brillion Police Department; he comes with experience, already completed field training officer (FTO) program
- Received numerous complaints from residents in the area of Kwik Trip regarding semi-trailers parked there all night leaving their engines running all night. I have spoken with Dave Ring from the corporate office of Kwik Trip who is working on a solution to help limit the noise. Some suggestions are to have the semi facing south. Kwik Trip was going to make signs and have the driver's park that way. Also contacted Kiel, New Holstein and Brillion, which all have ordinances regulating semi parking. New Holstein and Brillion have 30 minute limit and Kiel has no time limit on parking in residential areas. I just got three complaints, most of it is when the semi is facing toward residence and the other times are when it is nice out and people have their windows open. The complaint is the constant humming of the generator going. They are currently working with Dave Ring and I have not heard of any additional complaints in the last week, week and a half. I will keep you updated.
- Also received many complaints of junk furniture placed at the curb, unlicensed vehicles and rubbish in peoples yard. We have been handling these complaints as they come in and when we have time. My hope is that in the future we can be more proactive on these quality of life complaints and assign certain parts of the city to different officers. This way when they have spare time they can focus on complaints because really you almost need somebody looking at sections because it is somewhat wide spread. Some you cannot even see from the road.
- Also received a unique complaint of problem pigeons on Reed Street. I researched this and learned that with prior complaints that were investigated, Director Schwarz stated that the individual is zoned properly and he can raise pigeons. I met with the complainant and pointed out that the pigeons are not in her berries. When walked in the complainant's backyard cardinals were in the yard and not pigeons. I then suggested to her to maybe buy bird decoys to keep the pigeons away like predatory birds (falcons). I explained that the pigeons would see these decoys and avoid the area. This has worked in other communities where they have problem birds. I am assuming this worked. She actually brought the decoy in for me to see. This has been over a month and I have not heard any response from her so hopefully we have come to a solution.
- I am also very proud to announce that the Chilton Police Department has made an arrest for first degree reckless homicide delivery schedule one or two of narcotics in regards to the April 12, 2014 overdose death that occurred on N. State Street. This was a case that when I started here that we made a priority. Investigator Josh Harn put in countless hours of interviews and evidence gathering. A combined effort of all agencies involved lead to this arrest.
- On Friday, July 12, 2015 I made breakfast, which included scrambled eggs, sausage and toast for the crossing guards. I also handed out certificates for the adult crossing guards. This was to show appreciation for all their hard work and dedication. It takes a lot to be on the corner in the rain, wind and snow for the entire school year. This was an opportunity to meet all the crossing guards on a more personal level and we will try to make this an annual event.

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- On Thursday, July 23, 2015, I held a Department meeting for all personnel. I outlined goals, expectations of all personnel. I advised all employees of the new policies we will be working on to implement such as pursuit, officer involved shootings and evaluations. I also advised all employees that I would be working on an evaluation procedure for all employees. I outlined the goals of the Department and stressed the importance of promoting a positive image and being professional at all times.
- We are currently investigating several car entries, which occurred around Cheers the night of July 27. The officers are following up on leads and we have interviewed a couple people of interest. We have also posted a picture of the individual on our Facebook page. All the vehicles were unlocked, we are telling the public to lock their vehicles.
- Notified by Calumet County Hwy. Commissioner that the City's request to change the speed limit on State Street will be presented at the September 9<sup>th</sup>. I plan to attend that meeting.
- Part-time Officer Corey Schneider and I have volunteered to be in the dunk tank at the Eagles Hall for the Family Festival Corn Roast on August 15. (I will be in the tank at noon)
- The Department just received the new squad car; it has been a work in progress. To clarify I decided I would put a timeline of events that lead to the squad car purchase.
  - 12/10/2014 emailed Ewald to get a quote for the new squad, I requested quotes for both the 2015 Impala and 2016 Chevy Capri
  - 1/15/2015 I received the quote from Ewald for the Impala and the Chevy Capri. Due to the price, we decided on the Impala. I then went to Vande Hey for their quote. (being local)
  - 1/26/2015 I received a quote for an Impala from Vande Hey but was also advised after they gave me the quote they researched it and got notice from GM that they could not get anymore 2015 Impala, that they stopped making them.
  - 1/26/2015 (same day) I also received a quote for an Impala Capri combo from Miles Chevy out of Decatur, IL. He had no Impala in stock and the quote was higher than the Vande Hey Brantmeier, so I quickly stopped getting the quotes from Miles Chevy, Decatur, IL.
  - 2/5/2015 I received a quote on a 2015 Dodge Charger from Central Garage for \$24, 159.00. I then called around on transferring the equipment from an Impala to a Charger was an option and that we could fit it into the budget.
  - 2/24/2015 I received an advertisement from Captain Roeseler from the Sheboygan County Sheriff's Department of a Dodge Charger all-wheel drive V8 with a \$3,800 wheel, light and siren package from Van Hoorn Dodge in Plymouth. The price was a little too high but I learned that Van Hoorn gave Plymouth Police Department a very good deal. So I reached out and contacted Van Hoorn.
  - 3/9/2015 I was able to speak with Paul Miller of Van Hoorn. He worked it out with Van Hoorn that they would give Chilton PD a similar deal that they gave Plymouth PD.
  - 3/10/2015 I advised Paul that it was important to buy a car from Chilton and he was willing to sell the car to Central so that they could give us the same deal. Immediately I had Central contact Van Hoorn and hopefully they could make it work.
  - 3/13/2015 I was advised by Central that they could not do the deal. Just was not in the numbers.
  - 3/17/2015 Van Hoorn advised me that the car was sold and then I requested quotes from them for a new 2015 Charger. They came in at \$23,505.00
  - 3/17/2015 I dropped off the Van Hoorn quote to Central and requested a new quote. If they could get closer to the Van Hoorn quote because they were at \$24,659.00.
  - 3/25/2015 I contacted Frank's Radio to get an idea of squad change over to see if it was in the budget and also to research to get equipment needed for the changeover because we need a different light bar, different cage to fit the hump that it goes over.
  - Mid-April I followed up with Central if they were able to get close to the Van Hoorn quote.

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- 4/28/2015 I finally received a quote from Central Garage for \$24,159.00, which was \$600.00 more. (He was waiting on approval to get it down lower than originally quoted.)
- 5/5/2015 I advised Central that I needed to get it to the June 2<sup>nd</sup> council meeting for approval.
- 5/24/2015 I was advised by Central that the vehicle needed to be ordered by the end of May as Dodge stopped making any more 2015 Charger. I then contacted the Mayor and said I have to have this done in two days.

So that was the thing with the squad. Lesson learned that I was unaware that they stopped making these cars mid-season.

Bosshardt questioned Chief Plehn on the quote process. Plehn noted that Central Garage is a taxpayer and it would be much easier to get service verses going out of the city for service. Their quote was very close.

Thornber questioned if the city followed all the proper quote procedures. Mayor Vanne replied, "Yes."

**UNFINISHED BUSINESS:**

Moved by Jaeckels, seconded by Hilton to approve the estimate from Frank's Radio to UpFit the Dodge Charger for \$1,616.73. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

DPW Schwarz distributed pictures of a used skid loader for the Sewer Department for the council members to view.

Moved by Gruett, seconded by Thornber to approve the quote from D & D Equipment to purchase a 2012 Gehl 4640 E-skid loader for \$20,000.00 with the trade-in of the 825 Bobcat and bucket with funds used from the sewer equipment replacement account.

Jaeckels inquired what a new skid loader would cost. DPW Schwarz replied \$39,000. Thornber commented that he knew of two skid loaders in another state for \$35,000 each.

Mayor Vanne called for a roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

**NEW BUSINESS:**

Moved by Schmitzer, seconded by Hilton to approve the quote of \$9,243.43 from Greg Seipel Carpentry to replace windows and siding for CDBG Loan #10-07. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Thornber, seconded by Bangart to approve the mayoral appointment of Rachel Berres to serve on the Chilton Library Board from 8-4-2015 to 6-30-2017 to fill the un-expired term of G. Sinner. Motion carried.

DPW Schwarz received a request form the Chilton Housing Authority to use David Street for additional parking at the apartment complex on Court Street. Executive Director Connors addressed the council stating that 30 years ago when the apartment complex was built on Court Street most families had one vehicle. There is a need to expand parking and to provide an area for recycling and garbage dumpsters. Currently there are 9 parking stalls of which one is a handicap stall.

DPW Schwarz noted that the City would not want to give up David Street rather authorize use of this area instead. Future development may warrant use of this street but

certainly allow use of this area for now.

The Housing Authority would be agreeable to maintain this area by cutting the grass and snow removal.

Thornber noted he contacted the former Police Chief and he indicated that the City more than likely would not want to vacate the street, as DPW Schwarz had just indicated. But that the council would have to pass a resolution to the fact that residents could park there without being ticketed.

Attorney McDermott suggested that the City would want to develop a revocable license agreement between the City and the Housing Authority. The City could allow the Housing Authority to occupy it and then take it back when needed for development.

Moved by Johnson, seconded by Thornber to authorize the City of Chilton to enter into a revocable license agreement with the Housing Authority of the City of Chilton regarding David Street. Motion carried.

Moved by Jaeckels, seconded by Hilton and carried to approve the revisions to the City of Chilton Community Development Revolving Rehabilitation Loan program guidelines as follows:

**LOAN ELIGIBILITY to include:**

4. Life Estates. Persons occupying a dwelling unit under a life estate agreement are eligible for a CDBG rehab loan under the following conditions:
  - a) The person(s) occupying the dwelling to receive CDBG rehab must qualify according to the income guidelines.
  - b) The life estate agreement terms must be written, signed and recorded.
  - c) The owners of the dwelling must agree, in writing, prior to the initiation of the rehabilitation, to repay the loan when the dwelling ceases to be the principal place of occupancy of the current occupant.
  - d) The life estate holder and all of the remainder interest owners must sign the Repayment Agreement (Consensual Lien).
  - e) The CDBG loan is treated as an owner-occupied loan.

**INELIGIBLE ACTIVITIES revised:**

4. Cosmetic only landscaping, furnishings, appliances and repairs to accessory buildings, freestanding garages or sheds.
8. Repairs to outbuildings, exception detached garage causing lead based paint hazard.
9. Air conditioning, unless medically necessary or to eliminate mold issues. Central air conditioning may be installed upon presentation of a doctor's statement of need. Existing central air may be repaired or replaced as part of a rehabilitation activity.

**COMMUNICATION:**

Distributed monthly building/plumbing report.

Council member Gruett said a constituent informed him that they are displeased with vehicles parking in front yards within the city. Jaeckels, a Public Safety committee member and Police Chief Plehn are working on this issue and will bring to the Public Safety committee for review and recommendations.

**APPROVE PAYMENT OF BILLS:**

Moved by Jaeckels, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson – yes

Eight votes cast. Eight votes aye. Motion carried.

Voucher No. 77396 through Voucher No. 77443 or accounts payable and payrolls totaling \$131,717.65.

**ADJOURNMENT:**

Moved by Jaeckels, seconded by Hilton and carried to adjourn at 7:12 p.m. on August 5, 2015.

Helen Schmidlkofer, MMC  
City Clerk