

**HOUSING AUTHORITY OF THE CITY OF CHILTON**  
**312 Bonk Street**  
**Chilton, WI 53014**  
**Phone: (920) 849-7042 Fax: (920) 849-2226**  
[www.chiltonhousingauthority.com](http://www.chiltonhousingauthority.com)

Regular Meeting  
April 10, 2019  
Minutes

Community Room  
Stanton Place

Vice-Chair Barb Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call – Thornber, Pagel, Weber present. Connors present as recording secretary.
2. Minutes – Pagel moved to accept the minutes of the regular March 13. Motion seconded by Thornber and carried.
3. Audience Participation: None
4. Executive Director's report
  - a. Financial – Balance in checking as of 04/01/2019 is: \$11,723.25  
CFP: \$44,115.00; CD balance: \$27,607.42. The CD at State Bank in the amount of \$51,349.69 was surrendered on April 6 upon its maturity date and moved to savings account.
  - b. Status of apartments: Stanton Place: 32 units occupied; Twenty (20) names on the waiting list.  
Family - 12 units occupied; Eleven (11) names on the waiting list.
  - c. Invoices and other transactions are as follows: March invoices in the amount of \$11,998.37 were reviewed and approved. Invoices beginning April 1 to date in the amount of \$21,202.75 also approved. Deposits for March were \$20,110.37; Deposits to date for April are \$17,252.57
5. Old Business – Connors has scheduled a conference call with HUD and Board members on May 8 at 9:00 AM to discuss conversion options.
6. New Business
  - a. February financials reviewed.
  - b. Upcoming Legislation and Notices – reviewed Streamlined Voluntary Conversation Notice.
  - c. Uncollectible accounts – Resolution 205-19 was accepted and approved.
  - d. Generator Replacement quotes were presented to Board. Thornber requested that no action take place until he could review/research each product further.
  - e. Ken Weber has been appointed as a Commissioner of the Housing Authority to replace Greg Garton. Ken's term will expire January 5, 2024. A Commissioner will be appointed by the Mayor to complete Ron Korb's term.

- f. Proposed 5% performance bonus based on previous year's salary for CHA staff members Connors, Alten, Krupp was reviewed. Pagel moved to re-affirm original bonus decision of March 13, 2019 meeting. Motion carried unanimously.

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Colleen Connors, Executive Director

April 12, 2019