

Chilton, Wisconsin
April 4, 2017

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 3/31/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Mark Willems	Council Member Kevin Johnson
Council Member Clayton Thornber	Council Member Ron Gruett
Council Member Greg Kubichka	Council Member Kathy Schmitzer
Council Member Dan Hilton	

Other city officials present were Fire Chief Gary Halbach, Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

General Audience: Pat Rowland, Mike Barany and Phil Cosson.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Kubichka and carried to approve the minutes of the council meeting held on 3/21/2017.

REPORT OF OFFICERS:

MAYOR REPORT:

- As a follow-up to the March 27 meeting that Kathy Schmitzer, Todd Schwarz, and myself had with businessperson Bob Cullen. We reviewed some of the history and future development. I thought it was a good meeting and in fact followed up with him last week on some other suggestions and it was decided that we would meet again at some point. Probably not in the near future but as things proceed with development. Once again, it was a good meeting. Alderman Willems inquired if the meeting had anything to do with the noise ordinance and Jaeckels responded, no.

CITY CLERK REPORT:

- ↻ Flyers for the 2017 bulky item pick-up were distributed; April 24 for the north side of the city and May 1 for the south side of the city.
- ↻ Eastshore Recycling Commission will host a Tire Recycling Event on April 22, 2017 from 8:00 AM to Noon. Drop off in Hilbert or New Holstein and city residents need to purchase a \$3.00 ticket to dispose of a tire before the event. Tickets are available in the clerk's office.
- ↻ Only one application for the Ward 3 vacancy; accepting applicants until April 12th.
- ↻ Dog licenses expired March 31st. there are 209 dogs that have expired licenses. The dog owner will receive a call to license their dog without the \$5.00 penalty if this takes place before April 21st.
- ↻ Preparations have begun on the 2020 Census Project; in July, a mandated formal invitation will be sent to the city to officially start the project.
- ↻ The annual audit is complete and will be presented by Hawkins Ash at the May 2, 2017 council meeting.
- ↻ June 20th council meeting will take place at the Chilton Public Library.
- ↻ Deputy Meyer and I met with representatives from McClone Agency regarding health, vision, and disability insurance. An annual meeting with employees to review health insurance will be scheduled for late October.

Minutes of Council Meeting 4-4-2017

Alderman Thornber requested to make a comment for the press regarding the bulky item pick-up. Does the ad emphasize NOT to put items out if it is raining? It cost the City an extra \$4,000.00 to haul away rainwater last year.

APPROVE OPERATOR LICENSE APPLICATION:

Moved by Willems, seconded by Thornber to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from April 4, 2017 to June 30, 2018 for Brenda S. Schisel, Courtney R. Gast, Samantha Rae Jordan and Shane K. Glidden. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

APPROVE LIQUOR LICENSE:

Moved by Willems, seconded by Hilton to approve a 6-Month "Class B" Beer License for Chilton Athletic Club from May 1 thru October 31, 2017. Colleen Marx is the Agent. Motion carried.

Moved by Kubichka, seconded by Schmitzer to approve the Class "B" Picnic licenses for the Chilton Chamber of Commerce and to waive the \$10.00 fee for events on June 17, 2017 for the annual Chilton Summer Festival Street Dance to be held at the State Bank parking lot. Person in charge is Jessica Daul and September 9, 2017 for the Crafty Apple Fest to be held at Klinkner Park and surrounding streets. Person in charge is Shawn Reilly. Motion carried.

APPROVE FINANCIAL REPORT:

Moved by Willems, seconded by Hilton and carried to approve the April 1, 2017 financial report.

DIRECTOR OF PUBLIC WORKS REPORT:

- Biannual dam inspection will take place in 2017.
- Annual sidewalk bids are ready for publication, Ward 3.
- Hwy 151/Chestnut Street project is set for bids; bid opening will take place on April 27.
- Work continues on the booster pump project at Well No. 8.

FIRE CHIEF REPORT:

Chief Halbach presented the 2016 annual Fire Department report, which comprised of number of fire calls, types of calls, member training and certifications along with truck maintenance. The detailed report also included department structure and duties, expenses, revenues and yearly response statistical information. Computation of municipal costs for fire protection was also given. Halbach acknowledged the Department and city staff for their support.

Mayor Jaeckels and the council members commended the department on their services.

Audience Participation – No comments were given.

NEW BUSINESS:

Mayor Jaeckels introduced Phil Cosson from Ehlers the City's Financial Advisor. Cosson reviewed the current financial information for tax incremental districts (TID) No. 2 and No. 4. In addition, Cosson outlined the process and timing for the potential closure of TID 2 and creation of a new TID. The closure of TID 2 would allow the City to create a new TID within the 12% test. Cosson defined the 12% test as follows: the equalized value of the new district's taxable property as of January 1 of the year of creation or amendment, plus the value increment of all existing TID districts, cannot exceed 12% of the total equalized value of taxable property within the city.

A closer look at TID 4 financial update indicated that if Horizon Phase Two project moves forward, the estimated additional increment, current increment and revenue sharing from TID 2 should be sufficient to meet the current and future obligations of the TID.

Willems questioned the potential to use TID 4 funds for State Street repairs. Cosson advised that if the original project plan includes road repairs to State Street, the city does meet the expenditure timeline and if the TID would cash flow. If all the criteria is met, that could be a possibility.

A proposed map of a future TID was reviewed which indicated that two property owners would have to split their parcels and consultation with two developers regarding future subdivision development. Future annexation could be included later.

Following a brief discussion, the consensus of the council was to proceed with closeout of TID 2 after May 15, 2017. Doing so allows for the collection of TID 2 increment for 2017 and 2018.

Moved by Willems, seconded by Johnson to select the Tri-County News published by Delta Publications Inc. as the City of Chilton official newspaper from April 4, 2017 to April 17, 2017.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson – yes
Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Kubichka to approve CDBG application for Loan #17-01 for \$15,000.00 at 0% interest to make repairs to the home that will be prioritized after an inspection by the building inspector to maximize the funds. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson – yes
Seven votes cast. Seven votes aye. Motion carried.

Clerk Schmidlkofer presented the quarterly financial reports that included general fund, water enterprise and sewer enterprise funds.

Mayor Jaeckels noted that the City never had a formal agreement with Eastshore Humane Association (ESHA) regarding stray animal services. The agreement before you tonight outlines how the City and ESHA have been working together all along. Clerk Schmidlkofer inquired with Chief Plehn if there were any issues with the proposal and Plehn didn't see any problem with approving the agreement.

Moved by Willems, seconded by Hilton approve the agreement between the City of Chilton and Eastshore Humane Association, Inc. Motion carried.

Moved by Hilton, seconded by Johnson to approve a donation of \$800.00 to the Eastshore Humane Society. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson – yes
Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Hilton to introduce, adopt and waive the reading of Resolution No. 1740, a resolution designating public depository at Farmers and Merchant Bank. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson – yes
Seven votes cast. Seven votes aye. Motion carried.

UNFINISHED BUSINESS:

DPW Schwarz inquired if all the council members have reviewed the streetlights.

Thornber said, "I do not like the yellow one. In fact, I have a concern. Why are most of the failures on South Madison Street percentage wise? Percentage wise South Madison is three times as likely to have an outage as North Madison. Has anyone done a recorded voltage analysis?"

DPW Schwarz replied, "It is just a matter of time that the lights on North Madison will go out. We have about ten lights that have been changed."

Thornber asked, "Answer my question." DPW Schwarz replied, "No."

Thornber continued, "When you have a company as large in scope as Brantmeier, a recording voltage meter should be placed on each end of Madison Street for two or three 24-hour periods."

DPW Schwarz stated we know what is going on, the wire was extended. We have seven lights on Main Street that have gone out also.

Thornber said, "Flickering is occurring and perhaps that is due to voltage fluctuation. How many

lights have failed on each section? I think we were led into a very poor decision getting these lights by the contractor. The LED lights were 3 ½ times more expensive.”

Gruett agreed with the council decision made years ago regarding the selection of lights due to the cost.

Attorney McDermott said, “The retrofit was a result of the council thinking that the lights were not bright enough on the sidewalk and an inversion was done. This is what has caused the problem and not the original timeline of burnout.” (In 2014, the council authorized Brantmeier Electric to disconnect and rewire induction lamps on approximately 105 streetlights.)

Schwarz provided two options for LED lights:

80 watt LED retrofit kit included along with misc. materials \$533.00; installed \$655.00/light.

50-watt LED lamp includes mogul base socket w/misc. materials \$198.00; installed \$320.00/light.

Discussion continued which included:

- ↻ It was difficult to check the lights due to streetlights on the other side of the street
- ↻ Test lights could have been in different areas
- ↻ LED verses sodium, wattage difference, white light verses yellow light
- ↻ Who is the manufacture of the proposed light kits and how long are they going to be in business?

Moved by Gruett, seconded by Willems to approve option #2) 50-watt LED lamp includes the mogul base socket and miscellaneous materials at a total cost of \$320.00.

Discussion continued regarding the cost and the uncertainty of the light or rather lack of light. Due to this, Mayor Jaeckels did not call the question. Motion failed.

COMMUNICATION:

The monthly building/plumbing report and Chilton Chamber of Commerce March 1, 2017 minutes were distributed.

CLOSED SESSION:

Moved by Schmitzer, seconded by Kubichka to go into closed session at 7:47 P.M. under WI Statutes 19.85 (1) (c) to consider employment, compensation of a public employee and (e) to negotiate the purchase of property. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	

Seven votes cast. Seven votes aye. Motion carried.

Audience members exited the council chambers at 7:47 P.M.

In closed session the council reviewed compensation of a city employee and negotiating the purchase of property.

Clerk Schmidlkofer exited the room at 7:58 P.M.

Moved by Kubichka, seconded by Schmitzer to return to open session at 8:02 P.M. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	

Seven votes cast. Seven votes aye. Motion carried.

Moved by Schmitzer, seconded by Gruett to establish the rate of pay for Brad Kuehl as a full time officer at \$4,615.00 per month (\$4,013/month new hire rate) due to 5-years previous experience with a start date of April 14, 2017. Chief Plehn noted that Mr. Kuehl is aware of the residency requirements. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	

Seven votes cast. Seven votes aye. Motion carried.

No motion or action was taken regarding negotiating of property.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Kubichka to pay the bills. Voucher No. 80161 through Voucher No. 80232 or accounts payable and payrolls totaling \$210,027.78. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes

Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Johnson, seconded by Kubichka and carried to adjourn at 8:04 p.m. on April 4, 2017.

Helen Schmidlkofer, MMC
City Clerk