

Chilton, Wisconsin
April 21, 2020

The regular meeting of the Chilton Common Council held at the Chilton Public Library was called to order at 6:30 p.m. with Mayor Thomas J. Reinl presiding.

AGENDA POSTING:

On 4/17/2020, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Thomas J. Reinl and eight members of the Council were present at roll call:

Council Member Jon Kragh	Council Member Ron Gruett
Council Member Clayton Thornber	Council Member Andrew Deehr
Council Member Kathy Schmitzer	Council Member Mike Goebel
Council Member Joe Schoenborn	Council Member Peggy Loose

Other city officials present were, Director of Public Works Chris Marx, Police Chief Craig Plehn, Fire Chief Ben Schoenborn, First Assistant Fire Chief Nathan Schneider, City Attorney Derek McDermott, Library Assistant Director Rebecca Barry and Deputy City Clerk Lisa Meyer. Also in attendance, Betty Schilling, Chilton Journal, Ray Mueller, Mark Willems and Rick Jaeckels.

Dave Kohls, Tri-County News joined the meeting remotely.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Motion by Gruett, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on April 7, 2020.

REPORT OF OFFICERS:

MAYOR:

- Mayor Reinl welcomed new council members Joe Schoenborn, Peggy Loose and Jon Kragh. The Mayor thanked the council members for accepting the committee appointments he made.
- The Chamber of Commerce cancelled the Summerfest parade and will be moving the Street Dance and rummage sale weekend to September during Crafty Apple fest.
- The Memorial Day parade has been cancelled.

DEPUTY CITY CLERK:

➤ The Board of Canvass Report for the April 7, 2020 spring election. There are 1,958 registered voters in the City of which 920 voted in the April 7, 2020 election. Due to the COVID-9 pandemic, of the 920 voters, 622 were absentee ballots.

Ward 1 – 356 registered voters of which 156 voted

Wards 2/5 – 809 registered voters of which 392 voted

Ward 3 – 411 registered voters of which 189 voted

Ward 4 – 382 registered voters of which 183 voted

INTERIM ADMINSTRATOR

Henry Veleker submitted a report updating the Council on the status of advertising for the City Administrator/Clerk/Treasurer position. He is advertising in the Tri County News newspaper and on the following websites: League of Wisconsin Municipalities, Wisconsin Municipal Clerk's Assn, Wisconsin City/County Management Assn, Illinois City/County Management Assn and on Govtjobs.com. Mayor Reinl noted that two applications have already been received for the position.

APPROVE LIQUOR LICENSE:

Moved by Gruett, seconded by Thornber to approve 6 month "Class B" Beer license for Hobart Field Softball Association, Inc. from May 20 thru October 31, 2020. Travis Pingel is the Agent. Motion carried.

FIRE CHIEF

Fire Chief Schoenborn presented the 2019 annual Fire Department report, which comprised of call volume, man hours and yearly budget figures. There were 111 fire calls in 2019. The condensed fire report also included department expenses and revenue information. Schoenborn acknowledged the fire prevention activities in the report. Nearly 900 children from nursery school to high school were educated on basic fire prevention skills and approximately 30 hours of time was volunteered by the firefighters to help during Firefighter Prevention Week held every year in October. The Fire Chief's conference in June has been cancelled. To date the Emergency Medical Responders have received \$24,630.00 in donations. The FEMA grant has been applied for to help purchase self-contained breathing apparatus equipment.

Schoenborn thanked Sara Kopf Photography for donating her time to take a picture of the entire Fire Department and donating prints of the department, officers and chiefs to hang in Chilton City Hall to replace the picture from 2011. He also thanked the Kubichka family for donating the frames for the photographs.

DIRECTOR OF PUBLIC WORKS:

North State Street utility work is ahead of schedule. The laterals on private property are finished. The main line for the sewer is complete and the watermain is 85% complete. Final utility completion is projected for May 15. Road reconstruction is scheduled to start June 5, 2020.

Parks are open, however the bathrooms are closed and the playground equipment is off limits due to COVID 19 regulations.

Spring biosolids application has been completed.

AUDIENCE PARTICIPATION:

Ray Mueller of 453 Cedar Street, Chilton emailed Deputy Meyer with observations from the April 7, 2020 election. Mr. Mueller worked the morning shift for the election and expressed appreciation for the five teenage girls that also worked for the election. Mr. Mueller was also involved in the County Board of Canvass for the election. He expressed concerns regarding rejected absentee ballots and is interested in educating the public about how to properly submit the mail-in ballots.

Rick Jaeckels was present to clear up some loose ends with regard to the State of Emergency Declaration that was passed at the April 7, 2020 council meeting. The declaration was passed at the end of the meeting and there was not much discussion so Jaeckels wanted to address the recommendation he made regarding furlough days for the public works department. Mayor Reinl commented that all the decisions made for COVID-19 prevention were good decisions.

Fire Assistant Schneider recognized the need for firefighters for the City of Chilton. The current fire roster totals 34, however in years past the number was 45.

REPORT OF COMMITTEES:

The April 3, 2020 Library Board minutes were distributed for the council members to review.

NEW BUSINESS:

Deputy City Clerk Meyer reviewed the quarterly general fund financial report. There are various accounts that have negative balances but most have non-lapsing funds to apply so the accounts will not go over budget. The fire department compressor and new voting equipment were purchased in 2020; however, funds were budgeted over a two-year cycle. The City will be borrowing funds for the North State Street project. Moved by Thornber, seconded by Gruett and carried to accept the quarterly financial report.

Every year the City Clerk files a Recycling Program Accomplishments and Actual Costs Annual Report with the State of Wisconsin, Department of Natural Resources. In 2019, the City received funds of \$23,838.10 for completing this report. The authorized representative was Helen Schmidkofer and in order to file the report, the authorized representative needs to be changed. Deputy Meyer will file the report which is due April 30, 2020.

Moved by Schmitzer, seconded by Deehr to introduce, adopt and waive the reading of Resolution No. 1814, a resolution authorizing Representative of Recycling Activities. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Moved by Goebel, seconded by Schoenborn to introduce, adopt and waive the reading of Resolution No. 1815, a resolution designating depository and authorizing withdrawal of City moneys from State Bank of Chilton. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Moved by Deehr, seconded by Gruett to introduce, adopt and waive the reading of Resolution No. 1816, a resolution designating depository and authorizing withdrawal of City moneys from Investors Community Bank. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

Moved by Schmitzer, seconded by Deehr to introduce, adopt and waive the reading of Resolution No. 1817, a resolution designating depository and authorizing withdrawal of City moneys from National Exchange Bank. Roll call vote.

Gruett – aye	Kragh – aye	Loose – aye	Thornber – aye
Schmitzer – aye	Goebel – aye	Deehr – aye	Schoenborn - aye

Eight votes cast. Eight votes aye. Motion carried.

ORGANIZATIONAL BUSINESS:

Mayor Reintl noted this is the organizational meeting and appointed the following standing committees of the Council with the first name listed being the chairperson of the committee.

General Government.....	Thornber, Schmitzer, Deehr
Public Safety.....	Deehr, Goebel, Loose
Public Works.....	Gruett, Schmitzer, Schoenborn
Culture & Recreation.....	Goebel, Gruett, Kragh

Appointment of Weed Commissioner - 1 Year Term - May 1, 2020 to April 30, 2021
 (The Weed Commissioner shall be appointed pursuant to Section 66.0517, Wis. Stats.)
 Re-appointment of Travis Boll

Board of Appeals – 3 Year Term - May 1, 2020 to April 30, 2023
 (Appointed by the Mayor, subject to confirmation by the Common Council)
 Re-appointment of Gerald Vanne and Alternate Robert Rieder.

Board of Review – Three members plus an alternate for 2020.
 (Appointed by the Mayor, subject to confirmation by the Common Council)
 Robert Rieder, Gerald Vanne and Ken Weber, Alternate Diane Jaeckels.

Appointment of Emergency Management Director - Term May 1, 2020 to April 30, 2021.
 (Appointed by the Mayor, subject to confirmation by the Common Council)
 Re-appointment of Craig Plehn.

Appointment of Library Board - 3-year term expiring June 30, 2023.
 Re-appointment of Andrea Jaeckels, Rachel Berres and Christine Nerby-Saukel.

Plan Commission Member – 3 Year Term – May 1, 2020 to April 30, 2023.
 (Appointed by the Mayor, subject to confirmation by the Common Council)
 Re-appointment of Joe Thiel and appoint Jerry Mallmann

Moved by Goebel, seconded by Gruett to approve the mayoral appointments as noted above. Motion carried.

Selection of One Alderman to the Plan Commission – Term April 21, 2020 to April 19, 2021. Appoint of Joe Schoenborn.

Moved by Schmitzer, seconded by Loose to approve the mayoral appointments as noted above. Motion carried.

Selection of One Alderman to serve on the Intergovernmental Agreement –
Term April 21, 2020 to April 19, 2021. Re-appointment of Clayton Thornber
Moved by Deehr, seconded by Goebel to approve the mayoral appointments as noted
above. Motion carried.

Selection of One Alderman to the Redevelopment Authority (RDA)
Term April 21, 2020 to April 19, 2021. Re-appointment of Kathy Schmitzer
Moved by Thornber, seconded by Deehr to approve the mayoral appointments as noted
above. Motion carried.

Selection of One Alderman to serve on the Library Board – Term 4/21/20 to 4/19/21.
Appointment of Peggy Loose.
Moved by Schmitzer, seconded by Schoenborn to approve the mayoral appointments as
noted above. Motion carried.

Moved by Gruett, seconded by Deehr and carried to appoint Kathy Schmitzer as council
president for a one-year term. Motion carried.

Moved by Deehr, seconded by Goebel to appoint the Tri-County News published by
Delta Publications Inc. as the official newspaper from April 21 2020 to May 1, 2021.
Motion carried. The Chilton Journal is not eligible to become the official newspaper, as
the Wisconsin State Statutes requires an official publication must have at least 300
subscribers and have been in circulation for at least two years.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Thornber to pay the bills. Voucher No. 85194 through
Voucher No. 85233 or accounts payable and payrolls totaling \$304,637.20. Roll call vote.
Gruett – aye Kragh – aye Loose – aye Thornber – aye
Schmitzer – aye Goebel – aye Deehr – aye Schoenborn - aye
Eight votes cast. Eight votes aye. Motion carried.

ADJOURNMENT:

Moved by Thornber, seconded by Schmitzer to adjourn at 7:18 p.m. on April 21, 2020.
Motion carried.

Lisa Meyer, WCMC
Deputy City Clerk