

Chilton, Wisconsin
October 4, 2016

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 9/30/16, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and eight members of the Council were present at roll call:

Council Member Mark Willems	Council Member Dan Hilton
Council Member Kevin Johnson	Council Member Clayton Thornber
Council Member Ron Gruett	Council Member Greg Kubichka
Council Member Kathy Schmitzer	Council Member Kurt Stephany

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

General attendance:

Tammy and David Augsburg, Doris Popp, Faye Burg, Delta Publications and Betty Schilling, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Kubichka and carried to approve the minutes of the council meeting held on 9/20/2016.

REPORT OF OFFICERS:

MAYOR REPORT:

- Mayor Jaeckels said he is still working on racing updates. Spoke this week with a couple different people, the Ag. Board for the county. They are still in the process of getting a letter. They basically worked up a 5-point question for the racing association and when this was submitted back to their members some of the members had other questions. So they have since added that to the letter and they are finalizing that to go out and after that point then hopefully we will be able to move forward and have a joint meeting between all the different parties and try to see where this goes.
- Budget work is still progressing; General Government committee will be meeting twice in the next week and a half.
- Reminder one of the aldermen brought up a point that when we have committee appointments or committee meetings when we do roll votes; I want to remind the chair that every member should either vote or abstain and we should make sure to note what the vote is on all the different issues.

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- Another reminder that if anything comes up with regarding individual personnel or performance that needs to be done in closed session.
- Jaeckels asked Schmidlkofer, “How voting is recorded at the council meeting; do you automatically put it down when we do a voice vote? I am just curious. I don’t hear any names but do you assume that everyone voted then?”
Schmidlkofer replied, “That the mayor controls the meeting so if I do not hear anything different from you then it is recorded as a unanimous vote. Mayor Jaeckels agreed and thanked Schmidlkofer for the information.”

CITY CLERK REPORT:

- Distributed information regarding future committee meeting dates and times.

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Schmitzer and carried to approve the October 1, 2016 financial report.

DIRECTOR OF PUBLIC WORKS REPORT:

- Upgrades for No. 8 Well house are at the DNR for review
- Chestnut Street Project – depending upon the weather a final punch list will be reviewed tomorrow morning, placement of sod, back plastering of catch basins and clean-up. Again, weather permitting the road will open Friday.

AUDIENCE PARTICIPATION: No comments**NEW BUSINESS:**

Mayor Jaeckels requested the city attorney to speak in reference to the Community Development Block Grant (CDBG).

Attorney McDermott said, “The City has an issue with application No. 16-04, not the applicants. The city has had this program for many years and just like any other city business, we have to be mindful of conflict of interest situations. For example, none of you as elected officials could apply for a block grant. You could do so but would have to resign your seat, it is a conflict that cannot be waived. Under HUD regulations, the applicant is required to indicate if they are related or work for anyone on the council. This is not necessarily state law but a requirement of HUD. The other requirement of HUD is to keep the name confidential that is why this is not disclosed at the meeting; however under state law this would not be a problem. HUD rules are stricter than state law. The applicant has identified three of the council members as a conflict of interest and HUD requires the three council members not to be part of the discussion or the vote. The easiest way to satisfy HUD is to indicate for this meeting that the three council members leave the council chambers while this is discussed and voted on. That would be Schmitzer, Gruett and Willems as identified by the applicant.

Schmitzer, Willems and Gruett exited the council chambers at 6:38 PM so that the council could take action regarding CDBG Application No. 16-04.

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Moved by Thornber, seconded by Kubichka to approve the CDBG loan up to \$15,000.00 at 0% interest for CDBG Loan No. 16-04. Roll call vote.

Gruett – absent	Willems – absent	Kubichka – yes	Thornber – yes
Schmitzer – absent	Hilton – yes	Johnson – yes	Stephany - yes

Five votes cast. Five votes aye. (Willems, Gruett, Schmitzer-absent) Motion carried.

Schmitzer, Willems and Gruett entered the council chambers at 6:39 PM.

Moved by Stephany, seconded by Hilton to approve CDBG Loan No. 16-05 for a Homestead Acquisition Loan of up to \$10,000.00 to be used for a matching down payment and closing costs on the purchase of a home. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Attorney Mc Dermott informed the council that Ledgeland Enterprises Inc. presented a proposal to re-convey 35 School Street (Tax ID# 16452) to the City of Chilton. A map was provided for the council members to view, which illustrated that the parcel is the parking lot across the street from city hall. Originally conveyed to Mr. Cullen with some conditions that he pave and an area on the southwest side was reserved for his tenants at 52 West Main Street. The remaining stalls were left open for public parking. Mr. Cullen's development plans have lead him to re-convey the parking lot back to the city and that would eliminate the restrictive parking in the entire lot. Ledgeland would deed the property over to the City of Chilton at no cost to the city. It was noted that 52 W. Main Street would no longer require parking for tenants.

Schmitzer inquired what the proposed tax loss would be for the City. Schmidlkofer indicated the current taxes generated are \$624.69.

Stephany questioned if there are any other apartment complexes in this area that use the parking lot.

DPW Schwarz noted that the parking lot the city put in between School and Main Street had permit parking at one time for 52 W. Main Street residents. Then Ledgeland built the parking lot so the permit parking was eliminated in the city owned lot. Schwarz said that if the council accepts the parking lot it would have the same parking regulations as our existing city owned parking lots. Attorney Mc Dermot noted that the council would set the rules and the City would acquire title work once approved by the council.

Gruett asked DPW Schwarz if this would create any problems for the Public Works Department. Schwarz replied, "No, just normal maintenance."

Moved by Willems, seconded by Stephany to accept the conveyance of 35 School Street (Tax ID #16452) from Ledgeland Enterprises, Inc. to the City of Chilton at no cost.

Thornber asked, "What does the City plan to do with it?"

DPW Schwarz stated public parking.

Mayor Jaeckels said, “At 35 W. Main Street that parking lot has 10 parking stalls and if Horizon Development, Uptown Commons II would go up then that parking would be lost, so some of this parking would be available for 35 School Street.”

Mayor Jaeckels called for a roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes
 Eight votes cast. Eight votes aye. Motion carried.

REPORT OF COMMITTEES:

Mayor Jaeckels said the Chilton Housing Authority September 14, 2016 meeting minutes were in their packets to review. Any questions you may direct them to Alderman Thornber.

Chairman Johnson presented the minutes of the September 26, 2016 Public Safety committee meeting. Johnson noted that the following town representatives were present for the annual review of the Fire Department; Town of Charlestown Supervisor Shane Peik, Town of Brothertown Supervisor Delmar Buechel and Town of Chilton Supervisor Andy Pethan. Chief Halbach then presented the proposed 2017 Fire Department budget line item by line item. Hearing no comments Halbach then presented the proposed budget for the future fire truck. The following are funds available to offset the cost of a future fire truck.

Capital Equipment Non-lapsing Account	\$	37,396.46
Future Fire Truck Non-lapsing Account	\$	110,667.82
<u>2016 Capital Budget - NLF</u>	<u>\$</u>	<u>61,000.00</u>
	\$	209,064.28
 <u>2017 Proposed Budget</u>		
Future Truck NLF	\$	61,000.00
Capital	<u>\$</u>	<u>15,800.00</u>
	\$	76,800.00
 <u>2018 Proposed Budget</u>		
Future Truck NLF	\$	61,000.00
Capital	<u>\$</u>	<u>15,800.00</u>
	\$	76,800.00
 <u>Order truck in 2017 for deliver in 2018</u>		
	\$	209,064.28
	\$	76,800.00

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	\$	<u>76,800.00</u>
Total	\$	362,664.28
Potential revenue from sale of truck #102	\$	3,000.00
Potential revenue from sale of truck #101	\$	<u>50,000.00</u>
	\$	415,664.28

Estimated costs of future truck \$475,000 to \$533,000.

The town supervisors appreciated the fact that the Department maintains the same budget level year after year and complimented the entire Department on a job well done.

Johnson said Chief Plehn provided a very thorough review of his findings regarding proposed ATV usage in the City of Chilton.

At the committee meeting Chief Plehn said, "I am mostly concerned about safety and I acquired DOT numbers and contacted the Dept. of Transportation to get figures to compare the City of Chilton to Reedsville. Brillion and Chilton are comparable but unfortunately, Reedsville is not.

State highway (STH) 10 runs just on the north portion of Brillion, Chilton is dissected by state highway 57 and state highway 151. You essentially cannot get anywhere without crossing a state highway in the City of Chilton. Looking at safety this is a major concern. I also learned through the DOT that STH 10 running through Brillion has approximately 7,000 vehicles per day travel through the city. That is compared to STH 57 and STH 151 through Chilton. Approximately 14,000 vehicles drive through the City of Chilton on any given day. There are major safety concerns adding ATV's into the mix with all those vehicles traveling through the City of Chilton. In addition, the DNR has no requirement for proof of insurance. If the City would do this, the City is in charge of all enforcement and inspections. This means sending officers to specialized training, and adding additional manpower to do inspections and to include enforcement. The DNR could assist if they had more hours on their ATV enforcement budget, but they do not due to not having an ATV trail system in this area, the wardens are not giving many hours for enforcement, and the hours that are giving are immediately used up during the sturgeon spearing season. The DNR requires you fill out an ATV accident report. Currently we do not even have those; officers are not trained on those. Our current State Accident reports will not work for ATV's. Per the DNR, an Operating While Intoxicated is very minor when it comes to punishment. A first offense OWI on an ATV is only about \$452 fine, no points, no alcohol assessment, no ignition interlock, and nothing goes on the driving record, which means it doesn't affect your insurance. You can operate an ATV if your driver's license is suspended or revoked. All roads in the city need to be posted; also, to drive on any county roads, that would need special approval by the county board. There are also no current funds from the State available to municipalities for implementing an ATV ordinance."

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Furthermore, Chief Plehn noted that, “Currently the City has a detour and many of these vehicles are going thru residential areas and this would not be safe. ATVs are not normal in this section of the state; up north it is very common. In the City of Brillion there really is no active enforcement going on there, due to time and priorities. In fact, in the City of Chilton, we had an ATV complaint on Columbia Street and by the time someone from the Police Dept. arrived, it could not be located. Due to the amount of semi traffic going thru the city, the major concern is safety. I don’t want to see an ATV versus semi accident.”

Johnson said the committee made a motion to table ATV usage on city streets for continued study.

Chief Plehn presented two squad quotes for the committee to review:

- 1) Vande Hey Brantmeier, Chilton – V-6 Charger 2017 RWD \$22,400.00
V-8 Charger 2017 All-wheel drive \$24,750
- 2) Ewald Auto, Hartford – 2017 Fleet/Non-retail Ford Police Interceptor Utility AWD 4 Dr K8A \$27,249.00. With a trade in it would be \$25,749.00.
** Pricing is valid through 11/1/2016. All orders must be placed before this date.

Considered trade-in value along with the quotes; New Holstein’s Dodge Charger with 100,000 miles rec’d \$5,000 and Kiel had less than 100,000 miles and rec’d \$5,500 to \$7,000, Sheboygan County Ford Explorer 100,000 to 150,000 miles rec’d \$10,000 for a trade in. So looking down the line the trade in value would be more for a utility vehicle.

It was noted that to turn over the car for a police package is roughly \$2,000.00. Chief Plehn noted an estimated cost of \$1,200 more to change over from the Ford to the Charger. Plehn strongly encouraged the committee to go with the all-wheel drive because you can use them all year long because right now in the winter we park the Dodge and use the SUVs. Hoping the little extra we spend will make up in the end provided trade in values stay that high.

Moved by Johnson, seconded by Gruett to authorize Chief Plehn to accept the quote from Ewald Auto for a 2017 Ford Explorer for a total cost of \$27,249.00 and that the vehicle is ordered by October 31, 2016.

Thornber questioned, “What is the cost to change over from vehicle to the next because last time this was quite expensive. Is this calculated in the bid?”

Chief Plehn said, “I did present that to the committee on a separate page, there is a separate adaptor cage to change from the Impala cage to the Charger cage.”

Johnson said, “The committee did consider the changeover costs and for the Charger it is \$1,200.00 more.”

Thornber said, “It is my personal feeling that we don’t need the all-wheel drive however I do realize the automobiles are smaller and the Explorer addressed the size limitation.”

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Gruett said, “The resale value would be more with the Charger.”

Plehn said, “Sheboygan County’s Ford Explorer had 100,000 to 150,000 miles and they received \$10,000 for a trade in, so hopefully we can re-coop some costs.”

Mayor Jaeckels called for a roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes
 Eight votes cast. Eight votes aye. Motion carried.

Cheyka Motors Inc. of Schofield, WI presented a BID for the 2011 Chevrolet Impala with 102,602 miles for \$3,048.00 and offered to pick up the vehicle. They agreed to hold off until approved by the council and the Department.

Moved by Johnson, seconded by Thornber to authorize Chief Plehn to accept the BID from Cheyka Motors, Inc. for \$3,048.00 for the 2011 Chev Impala. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes
 Eight votes cast. Eight votes aye. Motion carried.

Chief Plehn informed the committee that the Department would like to revise the fees charged for the following items:

	<u>Current Fee</u>	<u>Proposed Fee</u>
Accident reports	\$2.00/report if picked up	\$0.25/page if picked up
	\$4.00/report if mailed	\$4.00/report if mailed
Legal documents	\$5.00 Admin Fee + \$1.00/page	Delete
Photographs	no fee	\$3.00/copy
CD/DVD	\$5.00 per CD/DVD	\$10.00 CD photo \$25.00 CD/DVD

Moved by Johnson, seconded by Gruett to approve the fees for copies of reports, photographs, CD and DVDs in the Police Department as noted. Motion carried.

Moved by Johnson, seconded by Schmitzer to introduce, adopt and waive the reading of Ordinance No. 1132, an ordinance to revise Chapter 7 regarding public urination and defecation. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes
 Eight votes cast. Eight votes aye. Motion carried.

Chief Plehn informed the committee that one of the crossing guards flashing stop sign no longer works and they have requested that it be replaced. The cost to replace a LED paddle stop sign is \$200 to \$300; the school patrol non-lapsing operating reserve account has \$698.00 that could be used to purchase a new sign.

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Moved by Johnson, seconded by Hilton to purchase a LED stop sign for under \$300.00 and use funds from the non-lapsing crossing guard account (52105-790). Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Chief Plehn presented two budgets for 2017:

- 6 officers, 400 hours of overtime, 1,500 hours for part-time officers - total of \$709,523.00.
- 7 officers, 250 hours of overtime, 1,200 hours for part-time officers – total of \$775,965.00.

Johnson stated that the committee had a very in-depth discussion at the committee meeting and some of those highlights were:

- ↻ 90% of the Police budget is salary and benefits.
- ↻ Chilton PD is \$40,000.00 lower than the cheapest Department in Calumet County.
- ↻ Chief working a 6/3 schedule verses his current shift of 5/2 for budgeting purposes.
- ↻ Administrative chief compared to a patrol chief
- ↻ Could the Department have the administrative assistant work more hours?
- ↻ Use part-time officers to accomplish some of the tasks.
- ↻ Financially what the City would do if hired another officer, do we have a 5-year plan.
- ↻ Safety should be a priority.

Final recommendation from the Public Safety Committee is to support the 7th officer for the 2017 proposed Police Department budget and forward to the General Government Committee for executive budget process.

Chairman Thornber presented the minutes of the September 29, 2016 Public Works committee meeting. DPW Schwarz referred to the Equipment Replacement Schedule indicating that three pieces of equipment need replacing:

- 1) 1990 Wood Chipper
- 2) 1990 Sweeper
- 3) 1997 Trackless

DPW Schwarz asked the Street Department employees, which piece of equipment mentioned above would leave the Street Department most strapped if it broke down. They all agreed the Trackless because the Street Department would have to manually shovel over two miles of sidewalk. The Trackless comes with a snow blower attachment that is used to clean sidewalks and intersections. This year's budget shows \$81,400 for a Sweeper along with \$47,600 in depreciation. DPW Schwarz suggested using the \$81,400 to purchase the Trackless MT6 instead of the Sweeper and have the balance of the purchase taken from the depreciation fund. Bruce Equipment does have a brand new MT6 that was used as a demo with a 5-way blade. The Trackless is on hold until October 4th.

Moved by Thornber, seconded by Willems to purchase the Trackless MT6 with 5-position V-plow to include the additional equipment as quoted from Bruce Equipment for \$97,700.00 including trade-in and use funds from 53240-810 of \$81,400.00 and 53240-821 for \$16,300.00.

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Council members discussed sharing equipment with other municipalities similar to what was done in the past and if different equipment could be purchased instead.

Mayor Jaeckels called for a roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

At the committee meeting DPW Schwarz reported that numerous streetlights are out on north and south Madison Street. These induction lights were installed with Focus on Energy Grant so that the City could save money with costs on electricity. When the lights were installed the way they were supposed to be put in, mounted vertically, there were a few complaints that the lights weren't bright enough. The City experimented and found that if the light was mounted up into the top of the fixture more light would cast down. By doing this, the company would not stand behind the warranty. With induction lights, a lot of this has to do with the power cord that feeds them. When the lights were put on top the power cord had to get longer. The feed that goes up to the lights is drawing too much power and knocking the drivers out. The drivers purchased from California at the time were manufactured in China. The City is unable to get any replacement drivers for the lights. DPW Schwarz said he has two lights ordered for LED to experiment with. The wattage light intensity will be the same if not greater. DPW Schwarz explained that induction or LED light is more of a white light. High-pressure sodium light is a yellow light.

Thornber noted that there is no action required at this time, just informational.

Thornber said negotiations continue as the City of Chilton and Calumet County have been working to come up with a plan to fix County Trunk F (State Street) in the City of Chilton. To summarize, the County drafted two different proposals (one for concrete road, one for blacktop road) including a 50-50 cost share plan, based on jurisdictional transfer to the City upon completion. The City considered their proposals at the time and proposed a counteroffer in which the City would pay 25 percent if the County would pay 75 percent on the concrete proposal.

The Calumet County Highway Committee reviewed the 25-75 cost share counteroffer at a committee meeting on September 14th. After discussing the counteroffer the Highway Committee held firm and made a motion on the 50-50 concrete road cost share option with jurisdictional transfer to the City upon completion.

DPW Schwarz did attend the September 14th meeting. The County said they would put in \$630,000.00, half of the cost of the State Street concrete road project. If there is any savings it would reflect on the City's 50% portion of the project. We could take the sidewalk out, curb and gutter if it had to be. These savings would then reflect on the City's \$630,000 portion. The County is nickel and diming the project to make it substandard to what it should be. If this was a project in the northern end of the County this would not even be discussed because they wouldn't get away with not redoing the sidewalk, etc.

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DPW Schwarz said, "The storm sewer is not the City's responsibility to replace; however the County does not acknowledge this. It is the County's responsibility. When the State does a project, they pay for the storm sewer. They recognize that it is their water and they have to take care of it."

Mayor Jaeckels said, "I would throw it back to them. We offered 25 percent. The County is playing hardball saying that we are going to pay 50 percent. It is insulting that they come back and say any scope changes will be credited to the City's portion. There is no guarantee of this. At this point, we should tell the County to go ahead and do what you have to do and pay for the whole thing. I'm concerned that if we agree to anything, even the 25 percent, it will set a precedent for County Trunk Y."

Stephany said, "I agree with Mayor Jaeckels. We should pay for what we are responsible for as required by law and no more. The County is not negotiating. They are strong-arming."

Mayor Jaeckels said, "We should hold firm. I understand we are in a new era of cooperation with the County. They have a new Administrator, a new Highway Commissioner and that is all great. The City has two of the worst County highways running through the City. The State Street project has been delayed long enough and then in May, without a lot of input from the cities, the county came out with a new policy with a cost share of 50-50. Out of all the municipalities, we are by far the most hamstrung by their policy. They strung this out long enough that we are now at a severe liability. My opinion is that we cannot put the City at risk not only for State Street but for County Trunk Y as well."

Stephany said, "Whatever we commit to will set the precedent for County Trunk Y. This will hurt the budget for years to come. We should only pay for what the City is legally responsible for."

DPW Schwarz said, "Something has to be done pretty soon because it is starting to be a public safety issue."

Schwarz recommended that the council bring back the same 25 percent and send a letter to the County stating that if they want to be consistent in your policies when you did Main Street it was done with federal funds and the City was responsible for 10% of that road. When you did the other part of Grand Street the only thing the City was responsible for was the sidewalk. Let's stay consistent with the work that is done in the City of Chilton. The connecting limits aid is not changing. The connecting highway money is supposed to be used to maintain the state highways that run through the City. This money goes into our budget and is used for other things. There is roughly \$300,000 of revenue that comes in to take care of roads and the City is not applying it to roads. The City is applying it to different things. There are choices that have to be made. If nothing is agreed upon in regards to State Street, the County says they will mill and blacktop the road at no cost to the City. This means that the County would take two, twelve-foot lanes, grind them off, and leave the rest as is. He said the storm sewer and manholes are in bad shape.

Willems was disappointed that the County supervisors (Connors and Dietrich) who represent the City were not present at the city's Public Works committee meeting. In addition, Willems asked

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McDermott legally what rights the City has to proceed. It is their road, so let's sit down together and get this issue resolved. The City is willing to pay for roadwork however when this is construction there are different factors. Let's find a resolution and support this project in the 2017 budgeting process.

Mc Dermott referenced several statutes and then noted that issues started with Calumet County regarding maintenance, which since has been resolved.

Mayor Jaeckels said, "Let's make sure that we get a copy of the committee minutes and the council minutes to our county board representatives so that they know what is going on."

Gruett said we have been working on trying to get State Street fixed for as many years that I have been a council member. Schwarz said we have been working on this since 1997.

McDermott stated that storm water issues exist, sinkhole concerns and the width of the curb changes. Willems did note that at least both entities are talking and doesn't want to get into a stale mate.

DPW Schwarz reviewed the cost sharing policy, which leaves a window open that the County could negotiate if a jurisdictional transfer is done, it doesn't have to be a 50-50 split. The County is not looking at negotiating. They are sticking strictly to the policy. Talk about consistency; in the northern part of the county with County LP, the County is redoing this project with the Town and Village of Harrison and Town of Menasha. There was federal money for that project; at the time, the county requested the three entities to pay a certain portion of the project (\$170,000.00 ea.) but then there would have been a jurisdictional transfer. Two of the three entities said no, so the County is picking up the entire cost of the project along with Federal money and then there will be a jurisdictional transfer. Therefore, when the County is talking about staying consistent, they are not.

Lengthy discussion continued reviewing all possible options; consistency with projects within the city and within the county, jurisdictional transfers, keep County Trunk Y (Main Street) project on the table and start applying for Federal funds, assistance given to the County in the past to honor their requests and the fact remains the road needs to be fixed.

Thornber indicated that the committee did authorize DPW Schwarz to draft a letter to Calumet County proposing a 20-80 cost share counteroffer for the County Trunk F (State Street) project. The proposal would consist of concreting State Street from Main Street to Grand Street, with the City paying 20 percent of the total estimated cost along with a jurisdictional transfer. No action was taken by the council.

COMMUNICATION:

Distributed monthly building/plumbing report and minutes from the September 7, 2016 Chilton Chamber meeting.

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CLOSED SESSION:

Moved by Hilton, seconded by Kubichka to go into closed session at 7:40 PM under WI Statute 19.85 (1) (e) to invest public funds and purchase of public property. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Discussed investing of public funds and purchase of public property.

Moved by Thornber, seconded by Johnson to return to open session at 7:40 PM. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Thornber, seconded by Kubichka to exchange with Best Exteriors, LLC property referenced as Tax ID # 32386 on Progress Way on Progress Way going to the City of Chilton and the City of Chilton property referenced as Tax ID # 32384 going to Best Exteriors, LLC with a balloon payment of \$7,410.00 due to the City on or before August 31, 2017. The date of purchase of Tax ID # 32384 shall constitute the start date for development purposes as outlined in the Development Guidelines. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Schmitzer to pay the bills. Voucher No. 79279 through Voucher No. 79333 or accounts payable and payrolls totaling \$157,935.39. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Johnson and carried to adjourn at 7:44 p.m. on October 4, 2016.

Helen Schmidlkofer, MMC
City Clerk