

Chilton, Wisconsin
October 2, 2018

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Jaeckels presiding.

AGENDA POSTING:

On 9/28/18, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Six members of the Council were present at roll call:

Council Member Tom Reinl	Council Member Mark Willems
Council Member Ron Gruett	Council Member Kathy Schmitzer
Council Member Mark Wiegert	Council Member Clayton Thornber

Other city officials present were Police Chief Craig Plehn, Fire Chief Ben Schoenborn, Director of Public Works Todd Schwarz, City Attorney Gary Jahn and City Clerk Helen Schmidlkofer. Absent and excused Council Members Mike Goebel and Dan Hilton.

General attendance:

Faye Burg, Delta Publications, VFW member Dan De Troye and Phil Anhalt.

Those in attendance recited the Pledge of Allegiance.

Mayor Jaeckels presented a certificate of appreciation to Phil Anhalt for 32 years of service with the Chilton Fire Department.

Anhalt and Schoenborn exited the council chambers at 6:34 PM.

APPROVE THE MINUTES:

Motion by Schmitzer, seconded by Gruett and carried to approve the minutes of the council meeting held on September 18, 2018.

REPORT OF OFFICERS:

MAYOR:

- Working on employee evaluations.
- The City officially recognized and endorsed the annual Buddy Poppy for the Veterans of Foreign Wars (VFW) by a proclamation. Please support this worthy cause.

POLICE CHIEF:

- August the Department sent out 66 warning letters for residents parking on grass. Three to five residents were unhappy with the letter however once the ordinance was explained they were okay. Plehn noted no citations were issued when Schmitzer inquired.
- Complaints with Thunderbird Motel, nuisance paperwork was sent to the owners. The Calumet County Health Department and State of WI have been notified of concerns as well.
- In 2018, the Department has lost four part-time patrol officers. It takes 576 hours to train one officer. If the Department would fill the three vacant positions, it would take approximately 1,728 hours to properly train all three employees. Just to give you an idea of the amount of budgeted hours in 2018 is 1,500. Brillion and Kiel Police Departments are also looking for part-time officers; this appears to be a statewide concern.
- Record Management System (RMS) training - administrative staff and myself are still attending sessions with Calumet County Sheriff's Department.
- Calumet County Sheriff Department radio system upgrade will change from analog to digital. The radios in the two-squads are not compatible with the new digital software however; I was able to find two used units at no cost to the City.

- Plehn shared a very serious situation at Calumet County Sheriff's Department that was handled by all agencies with a good outcome. (Chilton Officer Kuehl responded).
- I applied for two grants:
 - Wal-Mart \$1,500.00 to use for Digital Evidence System
 - Department of Transportation (DOT) \$4,000.00 to use for new squad.

DIRECTOR OF PUBLIC WORKS:

- Tax Incremental District #6 – water, sewer and storm sewer have been installed. Need to air test and video the sanitary sewer yet. The pond is complete. We will cut the road in and lay a gravel base. After the road is in WPS plans to install gas and electric power. The phone and cable companies have been difficult to work with so installation has not been planned at this point. The property owner has one spec home built and plans to start another one.
- Tax Incremental District #7 – curb installation on Tower View Drive will take place on October 8th and then binder course, gas and electric installation. The highway access roadwork for this area will be BID out and completed in 2019.
- City landfill on Lime Kiln Road – no update at this time due to malfunction of testing equipment.
- Sigma reports regarding the properties on East Main Street should be available later this month.
- Met with Calumet County Emergency Management Director Bernie Sorenson to review water and wastewater plans.
- Wastewater Plant the VFDs are installed and working well.
- 2018 Street Projects – cemetery and patching work should be completed in the next couple of weeks.
- 225 N. Irish Road real estate sales agreement states occupancy until October 1, 2018. Vogt's have requested a few additional days to vacate.

CITY CLERK:

- Working on proposed 2019 budget, wages and benefits.
- Future committee agendas have been placed at your desk this evening.

APPROVE FINANCIAL REPORT:

Moved by Thornber, seconded by Schmitzer and carried to approve the October 1, 2018 financial report.

AUDIENCE PARTICIPATION: No comments.

NEW BUSINESS:

Moved by Willems, seconded by Reinl to approve the mayoral appointment of Linda De Troye to the Plan Commission to fill the un-expired term of Tom Flemming. (10/2/2018 to 4/30/2019). Motion carried.

REPORT OF COMMITTEES:

Clerk Schmidkofer reported on the September 18, 2018 East Shore Recycling Commission meeting. The Commission agreed to support the DNR Consolidation Grant for 2019. Chris Meuer, Calumet County Hazardous Waste and Recycling Program Coordinator presented the 2019 hazardous and electronic recycling events and requested support from Commission members.

Willems presented the September 17, 2018 minutes from the Culture and Recreation Committee meeting.

The Chilton Athletic Club requested financial support for roof repairs on the food stand and the bathrooms at Nennig Park. The committee reviewed the agreement between the City and the Club, which states that the Club shall be responsible for maintenance of the buildings. DPW Schwarz did review both roofs and they appear good except for one lower tab on one of the buildings. Both roofs were replaced in 2000.

In accordance with the Culture and Recreation committee’s report, moved by Thornber, seconded by Willems to deny the request from the Chilton Athletic Club for financial support to replace the roof on the bathrooms and food stand. Motion carried. (Gruett-nay)

VFW member Dan De Troye informed the council that there is a person that is willing to paint the letters on the front of the memorial at Klinkner Park with black acrylic paint to make the letters more noticeable at no cost to the City.

Moved by Reinl, seconded by Wiegert that the City consents to painting of the letters on the memorial at no cost to the City. Motion carried.

The committee worked on the Open Space and Recreation plan. Financial information and projected year of completion is required yet.

The committee then reviewed the proposed 2019 budget, which included operating and capital projects. Consensus of the committee was to forward the 2019 proposed culture and recreation budget to the clerk’s office for executive budget process.

UNFINISHED BUSINESS:

Moved by Schmitzer, seconded by Thornber to introduce, adopt and waive the second reading of Ordinance No. 1151, an ordinance to amend Chapter 4 of the Municipal Code to eliminate no parking on the east side of Francis Street. Roll call vote.

Gruett – yes	Willems – yes	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Wiegert – yes	Goebel - absent

Six votes cast. Six votes aye. Motion carried.

COMMUNICATIONS:

Distributed the monthly building/plumbing report and Chilton Chamber of Commerce September 5, 2018 minutes. (Mayor Jaeckels did send a correction to the Chamber for TIF #6; Danes are owners of Dairyland Estates and not the entire district.)

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Thornber to pay the bills. Voucher No. 82571 through Voucher No. 82630 or accounts payable and payrolls totaling \$248,368.32. Roll call vote. Roll call vote.

Gruett – yes	Willems – yes	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Wiegert – yes	Goebel - absent

Six votes cast. Six votes aye. Motion carried.

ADJOURNMENT:

Moved by Thornber, seconded by Schmitzer to adjourn at 7:03 p.m. on October 2, 2018. Motion carried.

Helen Schmidlkofer
City Clerk