

Chilton, Wisconsin  
October 20, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 10/16/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Richard Bosshardt
Council Member Dan Hilton	Council Member Kevin Johnson
Council member Clayton Thornber	Council Member Kathy Schmitzer
Council Members Ron Gruett	Council member Linda Bangart

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, Library Director Steve Thiry, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance:

Faye Burg, Delta Publications and Patrick Mares, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Jaeckels, seconded by Johnson and carried to approve the minutes of the council meeting held on 10/06/2015.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- o Tour of the water facilities will take place on Monday, October 26 at 5 P.M.
- o Attended Fox Valley Technical College monthly meeting which was held earlier today at the Chilton site. The board held a reception, tour of the new expansion and provided a brief update on FVTC's services in the Chilton region. Chilton School District Superintendent Dr. Claire Martin expressed that she would appreciate more ties with FVTC for the students.
- o An Insurance meeting with all the employees and council will be held on October 28; this is a non-paid meeting. I would like everyone there. Rae Anne Beaudry of Horton Benefit Solutions will provide the group with an explanation of potential health insurance changes. We will not vote on insurance changes at this meeting; this is only informational.
- o Received a complaint from Mr. and Mrs. Ron Torrison on Reed Street that the recycle bins that we are getting are too big. They just wanted the council to know.

**CITY CLERK REPORT:**

- o Hawkins Ash CPAs will conduct preliminary audit work on October 30, 2015  
Final audit is scheduled for January 25, 26, 27, 2016  
Council members were requested to complete a questionnaire for the auditors
- o Final population is 3,909 (was 3,920); approximately 3,008 of the population for the City are of voting age. This was calculated by applying the 2010 Census proportion of persons age 18 and over to the final January 1 estimate and then multiplying the result by a statewide factor to account for the general aging of the population.

**APPROVE OPERATOR LICENSES:**

Moved by Jaeckels, seconded by Bosshardt to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from October 20, 2015 to June 30, 2016 for Madison C. Renfrow. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

**APPROVE LIQUOR LICENSES:**

Moved by Schmitzer, seconded by Bangart and carried to approve the Class "A" cider license from October 20, 2015 through June 30, 2016 for Condon Oil Company.

**POLICE CHIEF REPORT:**

- ↻ The new squad car has been completed. Unfortunately, the squad camera that records traffic stops and emergencies is not working and has been sent in for repairs.
- ↻ Part time Officer Alex Engman is currently going through his last phase of training, shadowing phase.
- ↻ Captain Kvalheim is taking an on-line leadership and management course through the Badger Sheriffs Association geared for upper level supervisors. Courses are:
  - Learning the Principles and Theories of Ethical Leadership
  - Promoting Character, Integrity, Dignity, Credibility and Trust
  - Developing Critical Decision Making skills
- ↻ Officer Harn will be attending the Wisconsin Department of Justice – Division of Criminal Investigation 3-day Death Investigation School.
- ↻ October 26, I will attend Core Standards Accreditation training. This will outline the necessary steps needed to achieve accreditation for the Chilton Police Department. Core Standards focuses on:
  - Key Federal & State statutory mandates related to law enforcement
  - Requirements arising from case law
  - Inherent issues related to high-risk law enforcement operations
  - Sensitive areas involving community relations
- ↻ Working on completing a Wal-Mart Grant for a video system that can record interviews, monitor the security of evidence, and monitor the lobby of the Police Department and parts of the parking lot.
- ↻ Researching possible grants for improved lighting, awareness and safety at the two school crossings, which are on major streets in the city.
- ↻ Attended Calumet County Highway Committee and Traffic Safety Commission meetings regarding the City's request to change the speed limit on State Street (County Trunk F) between Breed and Grand Streets. Both Committees supported the change and it now goes to the Calumet County Board for final approval.
- ↻ I had a meeting with a bar owner and operator regarding numerous complaints in the last couple of months. Some of these complaints consist of open intoxicants, loud noise, stolen property, garbage consisting of empty beer bottles and trash along the business and in bushes next to the business and a report of a physical disturbance. The bar owner seems open to hiring part-time security to monitor the establishment when they have big events.
- ↻ I also received word from Calumet County Health and Human Services Director Jeremy Kral that proposed legislation Senate Bill 325 will mandate all Health and Human Service reports to be investigated within 12 hours by law enforcement. Right now Health and Human Services currently screens out close to 60% of these complaints due to lack of evidence based on an initial review by their Dept. If this bill passes, it will dramatically increase our call volume and investigation time into these matters. Many of these calls require a special investigator trained in techniques to investigate delicate matters. In addition, it would cause a substantial increase in overtime for us to call in a special investigator and additional costs in training to get other officers trained to handle these matters.

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- ↻ Wal-Mart has added a new Asset Protection plan. Due to this, the Department calls will increase, as the thefts will now be reported. We have seen criminals from neighboring cities come to the Chilton Wal-Mart because there was no Asset Protection in place.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Water tower project – painting is complete, Water Dept. will fill the tower and then conduct two chlorinate samples before the tower would be put back in service. Vanne questioned if there would be any penalties due to late completion date. Schwarz indicated no, because just minor items were not completed and the recent windy weather was a factor as well.
- ↻ Street Department –completed crack sealing by manholes and will close city parks next week in addition to normal maintenance.
- ↻ Leaf pick-up will officially start next Monday; Dept. will be out this week checking the equipment
- ↻ Repairs are completed on the State Street dam
- ↻ Lift pumps was replaced at the city hall
- ↻ Landscaping updates at city hall consisted of removing the two maples trees and planting of three Cleveland Select Pear trees, removed shrubs, cemented around flag, and memorial area. With the recent changes, the area will be easier to maintain.

**REPORT OF COMMITTEES:**

The Housing Authority minutes of the September 9, 2015 meeting were distributed to the council members for review.

Council members reviewed the minutes from the September 14, 2015 Library Board meeting. Mayor Vanne inquired if Library Director Thiry had any comments.

Director Thiry noted that the Library Board did approve the Tiger Industries (Chilton High School) Face out Picture Book Shelving Project, a Teen Advisor Board is up and going, the library will discontinue use of Flipster; January 1, 2016 will discontinue use of networking services with Eastern Shores and on October 26<sup>th</sup> will attend a panel board meeting to review the future of libraries.

Chairman Jaeckels reported on the minutes from the October 12, 2015 General Government Committee meeting.

Chairman Jaeckels explained that the proposed budget does not include revenues of \$13,753 for the expenditure restraint program (ERP). If the City were to meet the ERP guidelines by increasing expense only 1.9% from 2015, \$148,840 would have to be removed from the proposed 2016 expenditures. The common council voted one other time to exceed the ERP requirements in 2008.

Motion by Jaeckels, seconded by Thornber and carried to set the public hearing for the proposed 2016 budget for November 17, 2015 at 6:45 PM.

**NEW BUSINESS:**

Moved by Hilton, seconded by Thornber to approve the quote from Earth Sense Energy Systems for \$8,389.00 to replace 12 windows for CDBG Loan No. 14-02. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson – yes

Eight votes cast. Eight votes aye. Motion carried.

**COMMUNICATION:**

Staff minutes of the October 5, 2015 meeting were distributed.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Jaeckels to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson – yes

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Eight votes cast. Eight votes aye. Motion carried. Voucher No. 77701 through Voucher No. 77755 or accounts payable and payrolls totaling \$165,243.55.

**ADJOURNMENT:**

Moved by Schmitzer, seconded by Bangart and carried to adjourn at 6:54 p.m. on October 20, 2015.

Helen Schmidkofer, MMC

City Clerk