

Chilton, Wisconsin
November 6, 2018

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Jaeckels presiding.

AGENDA POSTING:

On 11/2/18, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Five members of the Council were present at roll call:

Council Member Tom Reinl	Council Members Mike Goebel
Council Member Ron Gruett	Council Member Kathy Schmitzer
Council Member Clayton Thornber	

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidkofer.

Absent council member Mark Wiegert.

Absent and excused council members Dan Hilton and Mark Willems.

General attendance: Peggy Loose, Gerry Vanne, Faye Burg, Delta Publications, Waste Water Leadman Tim Keuler and Vernon Witthuhn, Jr., Strand Associates, Inc.

Those in attendance recited the Pledge of Allegiance.

APPROVE THE MINUTES:

Motion by Thornber, seconded by Gruett and carried to approve the minutes of the council meeting held on October 16, 2018.

MOVED TO NEW BUSINESS:

Mayor Jaeckels introduced Mr. Witthuhn from Strand Associates. Vern provided a PowerPoint presentation on the City of Chilton's Wastewater Treatment Plant chloride compliance alternative study. The report covered chloride regulations, sources of chlorides, history of chloride compliance, current permit requirements and proposed alternative solutions. Strand Associates prepared a scope of services for a brine discharge control study.

Moved by Reinl, seconded by Gruett to approve the quote from Strand Associates for an estimated \$5,000.00 for brine discharge control study items 1 and 2. (#1 - Discuss brine discharge control concept with WDNR staff to determine feasibility approval of the system to meet the compliance schedule associated with the chloride discharge variance in the City's discharge permit. #2 - Provide assistance to the City with preparation of the first two annual chloride progress reports due 11/30/18 and 11/30/19.) Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Wiegert – absent	Goebel - yes

Five votes cast. Five votes aye. Motion carried.

Mr. Witthuhn, Jr. exited the council chambers.

MOVED BACK TO REPORT OF OFFICERS:

MAYOR:

- I spoke with Calumet County Administrator Todd Romenesko on 10/24/18 regarding the proposal from the County regarding Hwy F. Mr. Romenesko said Calumet County Highway Commissioner Glaeser was getting him the breakdown by category and percentage of cost shared. We also spoke about getting not just percentages but also dollar estimates to go with the percentages.

- I am working with James Barany on his mural project for the City of Chilton. Jim is looking to work with Calumet County Historical Society as a tax-exempt status organization. I have agreed to assist with a committee of 4-5 people from the community.

CITY CLERK:

- Working on proposed 2019 budget, wages and benefits.
- Attended the Economic Dev. Academy on October 29 in which Cedar Corp. presented the evening session on how to position your city for success, create jobs, increase income and increase the tax base. The presentation is available for you to review.
- Plan Commission and council committee goals were distributed.
- April 2, 2019 spring election candidates for city council positions are:

Ward 1 – Ron Gruett	Wards 2/5- Clayton Thornber
Ward 3 – Mike Goebel	Ward 4 – Dan Hilton

Registration statements, declaration of candidacy and nomination papers are due no later than 5 p.m. on Wednesday, January 2, 2019. Nomination papers may not be circulated before December 1, 2018.

APPROVE FINANCIAL REPORT:

Moved by Thornber, seconded by Goebel and carried to accept the November 1, 2018 financial report.

APPROVE OPERATOR LICENSES:

Moved by Reinl, seconded by Thornber to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from November 6, 2018 to June 30, 2020 for Michelle A. Pingel. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department. Motion carried.

DIRECTOR OF PUBLIC WORKS:

- Street Department is busy cleaning leaves out of the parks, weather permitting. Preparing for snow removal - putting plows on the trucks.
- Paving is completed on utility patches, cemetery road and Riverwalk. The Riverwalk project required additional time because they couldn't drive the equipment down to the path. All the materials had to be taken down to the path; several soft spots had to be dug out and repaired.
- Three crosswalk (pedestrian) signs – are installed. This took additional work to install due to installation without exposed wires. The shop had salvaged aluminum light poles to use to cover up all the wires that otherwise would have been exposed. The lights on Calumet and Madison Streets are factory set for 20 seconds however those are four lane roads and the lights were set to 30 seconds. New Hope Center suggested that it would be a little longer due to wheel chairs crossing. Schwarz will re-set for 10 more seconds. The flashing light on Calumet Street was removed when we installed the new signs. Mayor Jaeckels suggested the “school crossing” light should be adjusted on Madison Street so that it does not flash 24/7.
- Met with the engineer and Koehler's regarding their subdivision in Tax Incremental District # 6 to review and create lots that will sell now. There may be some revisions to the phasing in the subdivision.
- Leaf pick-up will continue until Thanksgiving unless we get a lot of snow.

AUDIENCE PARTICIPATION:

Gerry Vanne – 122 W. Grand Street. Vanne said, “I reviewed the budget this year and looked at the expenditures and mill rate. When you vote on it next meeting, I want to thank you for the great job the mayor and council and the administration did. You increased the expenditures by 5.1% and the mill rate went down by 6.3%. I know that was due to closing of the TIF. I also know that the assessed value did go down. Thank you for that. Now I want to talk about State Street. We have an opinion from the League of Municipalities, so when the City does State Street and Main Street do not bow down to the county. The agreements that have been made by the county and state that precedence has been set this is not the law for storm sewer and the road. I

understand there will be some costs at our expense. Sewer and water, sidewalks, lights and things at intersections if you make changes. Do not go with the 50/50 deal that they are talking. I think the City should make precedence for everybody in the county that we hire an attorney (not the city attorney) to get this done right.”

NEW BUSINESS:

Clerk Schmidlkofer informed the council that the City promised to assist Horizon Development with the Uptown Commons II project. Three promissory notes have been established and approved between the City of Chilton and Uptown Commons II as follows:

- \$263,000.00 with interest rate of 2.25%, P & I payable monthly amortized over 30 years.
- \$225,000.00 with interest rate of 2.25%, P & I payable on or before 12/31/2035.
- \$300,000.00 due December 31, 2035.

Tax Incremental District (TID) No. 4 does not have the funds available to provide to Horizon. In May of 2018, the City worked with Ehlers to acquire a General Obligation (GO) Bond for expenses in TID No. 6 & No. 7. The desire was to include Horizon costs with the GO Bond however they were not ready at that time. The interest rate for the GO Bond is 3%.

In May, Mr. Cosson from Ehlers did advise when Horizon is ready the City should borrow funds from the Board of Commissioners of Public Land (BCPL) State Trust Fund Loan Program. The interest rate would more than likely be higher however; the funds would be easily accessible.

Clerk Schmidlkofer provided the following BCPL interest rates:

<u>LOAN TERM</u>	<u>INTEREST RATE</u>
3 -5 years	4.25%
6 – 10 years	4.50%
11 – 20 years	4.75%

The total amount that the City would be applying for is \$788,000.00. This would be a TIF #4 expense.

Moved by Thornber, seconded by Gruett to apply for a 6 to 10 year loan at 4.5% interest rate.

Mayor Jaeckels asked if there was any discussion, which resulted in a closer look at the terms of the loans with Horizon. Thornber misunderstood the terms of the promissory notes.

Moved by Thornber, seconded by Gruett to withdraw the motion to apply for a 6 to 10 year loan at 4.5% interest.

Moved by Reinl, seconded by Goebel to apply for an 11 to 20 year loan from BCPL State Trust Fund with an interest rate of 4.75%. Motion carried.

Schmidlkofer noted an application would be sent to State Trust Fund and once approved a resolution will be presented to the council for approval.

REPORT OF COMMITTEES:

Chairman Schmitzer reported on the October 17 and 23, 2018 General Government committee meetings. First order of business is the proposed budget.

Clerk Schmidlkofer presented the proposed budget expenditures of \$2,866,001.00 and revenues of \$1,531,478.00 resulting in a levy of \$1,334,523.00 and a tax rate of \$5.2835, which is \$0.3562 less than last year. The budget hearing is set for November 20, 2018 at 6:45 PM and the details of the proposed 2019 budget will be presented at that time.

Schmitzer presented the proposed health insurance premium rates with WPS. The recommendation of the General Gov't committee is to accept the current plan with a 12% increase from 2018 to 2019.

Option #1	Deductible	Employee Share	City Contribution
Single	\$3,000	\$1,000	\$2,000
Limited	\$6,000	\$2,000	\$4,000
Family	\$6,000	\$2,000	\$4,000

Currently the employee contribution toward the monthly premium is 12% and recommend changing that to 13%.

Schmidlkofer reported that the current fund balance committed for health insurance is \$70,088.94. This is from years ago when the City provided self-funded health insurance coverage. The committee discussed implementing a sur-charge of \$300 to \$500 per month for a spouse that has insurance offered thru their employer but declines coverage. The City did offer an opt-out benefit from 2011 thru 2015 for employees that would not use the city's insurance however, that was eliminated. The City was advised by McClone that if other health insurance would be requested that needed to be submitted by October 26, 2018 to go to market in order to have updated insurance coverage and premiums by mid-November. The committee decided that was not necessary, the City would continue to work with WPS.

Mayor Jaeckels noted that the council should provide a consensus to move forward with the health insurance coverage at this time.

Schmitzer and Reinl endorsed option #1 as reviewed at the committee meeting. Thornber preferred Option #2 based upon the exposure to the City. Thornber said, "I would concede to consensus because this has been discussed at length."

Mayor Jaeckels concluded that the consensus of the council was to move forward with WPS health insurance coverage Option #1 for 2019. Again, at the next meeting we will have the public hearing for the 2019 proposed budget and have the wages at the following meeting after that which is December 4th.

COMMUNICATIONS:

Distributed the monthly building/plumbing report and Chilton Chamber of Commerce October 3, 2018 minutes.

APPROVE PAYMENT OF BILLS:

Moved by Thornber, seconded by Gruett to pay the bills. Voucher No. 82696 through Voucher No. 82823 or accounts payable and payrolls totaling \$606,762.10. Roll call vote.
 Gruett – yes Willems – absent Reinl – yes Thornber – yes
 Schmitzer – abstain Hilton – absent Wiegert – absent Goebel - yes
 Five votes cast. Four votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Thornber to adjourn at 7:52 p.m. on November 6, 2018. Motion carried.

Helen Schmidlkofer
 City Clerk