

Chilton, Wisconsin  
November 3, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers of the Chilton City Hall at 42 School Street, Chilton, WI.

**AGENDA POSTING:**

On 10/30/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Richard Bosshardt

Council Member Kevin Johnson

Council Member Clayton Thornber

Council Member Rick Jaeckels

Council Member Ron Gruett

Council Member Linda Bangart

Council Member Dan Hilton

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer. Absent and unexcused council member Kathy Schmitzer.

General attendance: Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Thornber and carried to approve the minutes of the council meeting held on October 20, 2015.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- Kathy from Davita (Dialysis Center) called and thanked me for all my assistance acquiring federal certification for their facility in Chilton. They can now accept Medicare and Medicaid patients.

**CITY CLERK REPORT:**

↻ Elections:

- Notice of Spring Election for expiring terms for mayor and council members are as follows:

District One - Bangart

District Two - Bosshardt

District Three – Schmitzer

District Four - Johnson

Circulation of nominations papers begins December 1, 2015 and filing of nomination papers is due by 5:00 PM on Tuesday, January 5, 2016. Notification of Noncandidacy must be filed no later than 5:00 PM on December 28, 2015.

- Election workers, chief inspectors, registration deputy (Thiel), Deputy Clerk Meyer and Clerk Schmidlkofer will require election mandated training to remain certified to conduct elections for the next two-year term.

- Election dates for 2016 are:

Spring Primary Election - Tuesday, February 16

Spring Election - Tuesday, April 5

Fall Primary Election - Tuesday, August 9

General Election - Tuesday, November 8

- ↻ Administrative Assistant Thiel has been managing requests from residents to change the size of their garbage containers. In addition, working with residents on updating their exemption forms to share garbage and recycling containers.

- ↻ Working on proposed 2016 budget:

- ↻ Net new construction for the City is 1.33%, last year the rate was .468%

- ↻ Budget restraint 1.9%, same as last year

- ↻ Assessment values are in and higher than anticipated which results in the proposed tax rate of \$5.53. Two cents lower than last year.

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- ↻ The budget hearing is set for the November 17, 2015 council meeting at 6:45 PM
- ↻ Hawkins Ash completed the preliminary audit work last Friday, October 30<sup>th</sup>
  - ↻ Consulted with Kevin Behnke, CPA | Senior Audit Manager regarding the proper method to report revenue received from the State of WI Training and Standards Board for police officer training reimbursement. Mr. Behnke stated that the current method should remain intact due to the fact the Form C filed with the state needs to tie out to the audit.
  - ↻ Implementation of GASB 68, which addresses Accounting and Financial Reporting for Pensions. Hawkins Ash will charge additional fees to implement this requirement. The additional expense will require council approval in the near future.
- ↻ Acquiring wage and benefit information from surrounding municipalities, Chilton School District and Calumet County.

**APPROVE FINANCIAL REPORT:**

Moved by Bangart, seconded by Thornber and carried to approve the November 1, 2015 financial report.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- The Street Department is picking up leaves and will continue until Thanksgiving, weather permitting. The Department goes from one end of the city to the other and then starts over. Jaeckels inquired how long it takes to go from one end of the city to the other. Schwarz indicated approximately 2 days. Gruett complimented the Department on a job well done picking up leaves.
- South Water Tower Painting Project is completed; the city received two safe water samples, the tower is ready and operational.
- Well #10 – conducting 10-year maintenance and the DNR has given approval for removal of the right angle gear drive from the pump.
- Heimann Street and Irish Road Lift Stations and Wastewater Plant – complaints of convenient wipes are clogging the system. The Department will send out letters reminding businesses and residents that this is unacceptable.
- Wastewater Plant – sludge tank mixer motor needs repairs
- Irish Road Lift Station - two impellers need to be replaced
- Parks are closed for the season; the Street Dept. is removing leaves in the parks
- Sold the 2001 Int'l Dump Truck for \$40,000.00 to C&S Contractors; the replacement truck will be delivered the first week of December. Originally, \$18,000.00 trade-in was proposed however, the decision was made not to take the trade-in and sell outright.
- Working on Local Road Improvement Program: The program offers DOT funds to be distributed to cities, villages, townships and counties. The funds available this year were close to \$68,000.00. The city was able to secure \$33,971.19 that can be used toward road projects in 2016 or 2017. The plan is to wait and see where the public works budget is at in 2016. Another factor is that in 2017 prevailing wage rates law will be lifted which means the city will not have to put that into our contract. (DOT projects will still require prevailing wage rates) The funds will be applied where the city would benefit the most.
- Video recordings of Well No. 10 and No. 11 were viewed by the council. Those present could see the horizontal and vertical cracks within the well.

**NEW BUSINESS: No new business****COMMITTEE REPORTS:**

The minutes of the November 2, 2015 Insurance Committee meeting were provided to the council members to review.

**COMMUNICATION:**

Distributed monthly building/plumbing report and Chilton Chamber of Commerce October 7, 2015 minutes.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Bosshardt to pay the bills. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – absent                      Hilton – yes                      Johnson - yes

Seven votes cast. Seven votes aye. Motion carried.

Voucher No. 77756 through Voucher No. 77805 or accounts payable and payrolls totaling \$334,021.00.

**ADJOURNMENT:**

Moved by Jaeckels, seconded by Johnson and carried to adjourn at 7:25 p.m. on November 3, 2015.

Helen Schmidlkofer, MMC  
City Clerk