

Chilton, Wisconsin
November 19, 2013

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 11/15/13, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

COMMON COUNCIL ROLL CALL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:
 Council Member Linda Bangart Council Member Richard Bosshardt (arrived at 6:34)
 Council Member Rick Jaeckels Council Member Dan Hilton
 Council Member Kathy Schmitzer Council Member Ron Gruett
 Council Member Clayton Thornber Council Member Kevin Johnson
 Other city officials present were Fire Chief Gary Halbach, Police Chief Larry Seipel, Director of Public Works Todd Schwarz, City Attorney Derek McDermott, City Clerk Helen Schmidlkofer, and Library Director Steve Thiry (Arrived at 6:35 PM).

General attendance: Kathy Seipel, Library Board President Geri Justinger, Manitowoc-Calumet Library System Director Rebecca Petersen (Arrived at 6:35 PM), Library Board members Ray Mueller (arrived at 6:37 PM) and Mary Hoerth (Arrived at 6:40 PM)

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Gruett and carried to approve the minutes of the council meeting held on 11/05/2013.

OFFICERS' REPORT:

MAYOR REPORT:

- ↻ Working on 2014 budget and development of Well #11

CITY CLERK REPORT:

- ↻ Attended the Calumet County Intergovernmental meeting on Nov. 14th
- ↻ Attended the November 13th Library Board meeting to offer assistance regarding employee benefits
- ↻ Assoc. of Public Treasurers (APT US&C) participant in conference call regarding the 2014 annual APT US&C conference to be held in Salt Lake City, Utah
- ↻ Working on creating annual newsletter; with the absence of Dev. Director this opportunity was offered to me; along with assistance from the entire staff final draft is completed; pending 2014 budget information yet
- ↻ Attended 2-hour webinar offered by Government Accountability Board regarding close out of 2013 elections
- ↻ Preparing the 2014 budget along with Deputy Meyer and the other Department Heads
- ↻ Future committee meetings are referenced on the clerk's memo
- ↻ Recreation Department Updates:
 - Baseball and Softball – still pending reports, equipment and uniform verification
 - Work continues with Appleton Soccer Club regarding 2014 soccer season
 - Attended Optimist Club meeting on November 13, 2013 with Deputy Meyer, both of us provided an overview of the City's recreation programs, user fees and number of participants for each sport.

APPROVE OPERATOR LICENSES:

Moved by Hilton, seconded by Thornber and carried to approve the two-year license application to serve fermented malt beverages, and intoxicating liquors from November

19, 2013 to June 30, 2014 for Jennifer J. Coffeen. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ No. 8 pump inspection will be conducted the first week in December
- ↻ Leaf pick-up – will continue until November 27, 2013; the Department is behind this year and more than likely will not be picking up leaves in the parks

POLICE CHIEF REPORT:

- ↻ C. Schneider has completed 4-hour required EVOC training
- ↻ Officer Harn attended training sessions regarding alcohol and cell phone data
- ↻ Officers Harn and Young attended an 8-hour active shooting session sponsored by the Dept. of Justice
- ↻ Consulting with Appleton Police Dept. regarding a proprietor training session, January of 2014 will attend session along with four proprietors from the City and then conduct a training session in Chilton for the estimated 55 proprietors within the City of Chilton. Program benefits include background checks on potential tenants, lease agreement review and basic networking between the Police Dept. and proprietors.
- ↻ Addressed concerns regarding the proposed 2014 budget; as Chief for the past 9 years the City has retained the same tax rate however, in doing so has crippled the City as well as all the Departments in the City. The Department has gone from seven officers to six officers; other Departments in the county have more staff, more vehicles while our department continues to do more with less. The council needs to look at tomorrow not just today.

AUDIENCE PARTICIPATION:

R. Mueller stated in attendance to address the budget hearing.

NEW BUSINESS:

Mayor Vanne opened the Public Hearing at 6:45 P.M. to solicit comments regarding the 2014 City of Chilton budget. Clerk Schmidlkofer read the notice and stated the notice was published as a Class I notice as required by law.

R. Mueller of 705 Maple Street inquired on the Culture and Recreation section of the proposed budget; does the City carry over money for the recreation department.

Clerk Schmidlkofer stated no the City does not carry over funds for the proposed recreation budget of \$30,360.00; user fees received for the programs off set the expenses. The City does not make money on the recreation programs; we try to break even.

R. Mueller inquired if the Library Expansion Fund of \$179,025.00 included the recent Rollefson Estate donation of \$100,000.00.

Clerk Schmidlkofer stated yes, Director Thiry deposited the funds in the account last month. Remember these accounts are listed however not part of the 2014 budget. Furthermore, Schmidlkofer noted the Library Board has exclusive use of the library expansion account; the city council does not touch this account.

Mueller stated so you are telling me that as of January 1, 2014 the balance is \$179,025.00. Then you are projecting that the account will go down to \$87,420.00; we are wondering what or how that number will go down by December of 2014.

Schmidlkofer indicated that the ending balance is an estimate; the Library Board has identified goals that they would like to accomplish and in order to complete those goals financial support would be required.

Mueller replied the Board does not have plans to use the \$100,000.00; that is why I am inquiring.

Schmidlkofer asked Thiry if the Board had set goals and had plans to expense funds to accomplish those goals.

Thiry replied the Board has made goals but did not make any decisions regarding the Rollefson donation as of yet.

Schmidlkofer noted that the library expansion fund is not part of the city's budget; the fund balances are listed for reference however not considered when establishing the annual budget.

Hearing no further comments from the public Mayor Vanne closed the public hearing at 6:55 P.M.

Schmidlkofer presented the 2014 proposed budget, which has expenditures of \$2,607,250.00, revenues of \$1,428,301.00 resulting in a levy of \$1,178,949.00. The proposed budget will be exhausting \$330,426.00 of non-lapsing funds and \$126,000.00 of borrowed funds. The budget does meet the state mandated budget restraint guidelines of 1.9% and levy limit of 0% increase or net new construction of 0.528% increase. The 2014 budget as presented does result in a proposed tax rate of \$5.5265, which is \$0.95 higher than the 2013 rate.

Next Schmidlkofer provided a spreadsheet that highlighted the municipal levy from 2008 to 2014 and the max allowable levy; the next spreadsheet indicated if you applied the max allowable levy what the projected tax rate would have been. In addition assessed and equalized values, re-evaluation dates and municipal tax rates from 2002 to 2013 were provided. Schmidlkofer noted the total net tax rate for all entities is not available at this time.

Council member Schmitzer stated she did speak to business owners and constituents in the City and did not find one that was in favor of raising taxes. Schmitzer stated she plans on voting against the tax rate increase, the economy is not good, increase the tax rate at this time is just taking money out of everyone's pocket that they could spend at business's that create jobs.

Gruett stated that when he looked at the max allowable levy presentation the council could have raised taxes are not a good reason to raise taxes. Year after year we charged less than what the State would of allowed the City to charge, this does not justify raising taxes now. I know the City took a big hit when Fox Valley Technical College (FVTC) became tax exempt.

Mayor Vanne clarified the City could have raised taxes and remained within the state mandated guidelines. The growth is not greater than the losses the last several years. You are right the FVTC \$2 million hit this year is huge.

Schmitzer also stated that one constituent was happy to go along with the tax incremental districts (TID) but not raise taxes too.

Moved by Jaeckels, seconded by Bosshardt to introduce, adopt and waive the second reading of Resolution No. 1664, a resolution to adopt the 2014 municipal budget and direct a levy and the City Treasurer is directed to make a collection thereof.

Thornber stated that if the City was going to void the \$0.095 increase what dollar amount would have to be removed from the budget.

Schmidlkofer noted \$19,722.00 would need to be removed from the proposed budget to lower the tax rate by nine and a half cents.

Mayor Vanne stated he directed Clerk Schmidlkofer to prepare paperwork ahead of time demonstrating how \$19,722.00 could be removed from the proposed budget. This was

completed by taking money from all the Departments except for the library.

Mayor Vanne called for a roll call vote.

Gruett – nay	Bangart – yes	Bosshardt – yes	Thornber – nay
Jaekels – yes	Schmitzer – nay	Hilton – nay	Johnson - yes

Eight votes cast. Four votes aye. Four votes nay. Mayor Vanne broke the tie by voting in favor of the 2014 budget. Motion carried.

DPW Schwarz presented the 2014 Water Department and Sewer Department budgets for review. The projected water budget will include painting of the south water tower for an estimated cost of \$250,000.00.

REPORT OF COMMITTEES:

Schmidlkofer presented the minutes from the post-season flag football and volleyball meeting held on November 4, 2013. Individuals in attendance provided a recap on the programs.

Library Board minutes from the November 13, 2013 meeting was provided to the council members.

Mayor Vanne inquired if Director Thiry would like to address the council. Thiry stated the library budget has not changed the last few years. The revenues or the payment that the City receives from the county has gone up; that is based upon county users. So when the City spends money on the library that factors into a formula that changes the revenue that we get from the county. So when the City cuts library funding or revenues, the county funding goes down and gifts that the library receives factors into the budget for our calculation of reimbursement from the county.

Thiry stated the Chilton Public Library is the lowest per capita funded library within the Manitowoc-Calumet Library System (MCLS) by over \$8.00; that should give you something to contemplate.

Mayor Vanne stated that in 2013 Calumet County's reimbursement was \$2,000.00 less than 2012.

Thiry stated that counties are required by law to fund libraries at 70%; the actual average cost per circulation. They currently fund annually a 100%; therefore, their funding does fluctuate yearly depending what our expenses are but as we spend less their cost goes up.

Petersen added the MCLS considers the average cost of libraries in the county.

Mueller noted that revenues are formula driven which determines the county reimbursement. It is a complex formula that unless a person works with it, it is very hard to understand.

UNFINISHED BUSINESS:

Clerk Schmidlkofer reviewed the Community Development Block Grant (CDBG) rental housing rehab loans with the council. A copy of the program guidelines are provided to the owner and after review the owner acknowledges and agrees to adhere to the program guidelines. In the last 6 months, the City has acquired two rental-housing units and as noted in the program the WI Dept. of Housing and Urban Development (HUD) establishes the maximum rent based on the number of bedrooms.

COMMUNICATION:

Distributed staff minutes from the November 4, 2013 meeting.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaekels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Minutes of Council Meeting 11/19/13

Eight votes cast. Eight votes aye. Motion carried. Voucher No. 74304 through Voucher No. 74421 or accounts payable and payrolls totaling \$114,239.00.

ADJOURNMENT:

Moved by Hilton, seconded by Thornber and carried to adjourn at 7:19 p.m. on November 19, 2013.

Helen Schmidlkofer, MMC
City Clerk