

Chilton, Wisconsin  
March 6, 2018

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 3/02/18, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page. The agenda was amended on March 5, 2018 to include General Government Committee action and Police Chief report.

**ROLL CALL: COMMON COUNCIL:**

Mayor Rick Jaeckels and eight members of the Council were present at roll call:

Council Member Mark Willems	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Mike Goebel
Council Member Greg Kubichka	Council Member Kathy Schmitzer
Council Member Clayton Thornber	Council Member Dan Hilton

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General Audience:

Peggy Loose, Gary Hoerth and Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

Moved by Kubichka, seconded by Hilton and carried to approve the minutes of the council meeting held on 2/20/2018.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- ↻ Spoke with Scott from Horizon last week. They did receive the WHEDA credit and will know next week if they will receive the state home funds. They did submit a letter of intention to the City in regards to how they will be moving forward.
- ↻ Fire Chief applications – I did receive one applicant Ben Schoenborn and I will be meeting with him next week. At the April 3, 2018 council meeting we will review in closed session and then make a decision.

**POLICE CHIEF REPORT:**

- ↻ Calumet County Law Enforcement agencies held a core team meeting and are releasing the information pursuant to WI State Statute 301.46, which authorizes law enforcement agencies to inform the public of a sex offender Christopher J. Burkum who will be released on March 13, 2018. All the Police Departments in the county will have this posted on their Facebook page.

**CITY CLERK REPORT:**

- ↻ January 1, 2018 non-lapsing balances approved at the 2/6/2018 council meeting were distributed for reference.
- ↻ Open book is set for April 10, 2018 from 4:00 PM to 6:00 PM and Board of Review is scheduled for April 30, 2018 from 8:15 AM to 10:15 AM. A three step flyer defining the process was distributed to all the council members.

**APPROVE FINANCIAL REPORT:**

Moved by Thornber, seconded by Goebel and carried to approve the March 1, 2018 financial report.

**APPROVE OPERATOR LICENSE:**

Moved by Schmitzer, seconded by Hilton to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from March 6, 2018 to June 30, 2018 for Jackie

S. Woelfel. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**APPROVE LIQUOR LICENSE:**

Moved by Hilton, seconded by Schmitzer to approve the Class “B” Picnic license for the Chilton Lion’s Club on May 20, 2018 for the annual Brewfest. Person Charge in Bonita Rowland. Motion carried.

**DIRECTOR OF PUBLIC WORKS REPORT:**

The Department activities will be reviewed later in the meeting thru the Public Works committee report.

**AUDIENCE PARTICIPATION**

No comments were given.

**REPORT OF COMMITTEES**

Council member Thornber reported on the March 1, 2018 Public Works committee meeting.

DPW Schwarz reminded the council that the DNR Sanitary Survey conducted in 2016 revealed the north water tower is required to be painted by October 31, 2018.

Motion by Kubichka, seconded by Gruett to approve the proposal from McMahon Engineers for the Breed Street elevated tank interior and exterior painting, design, bidding and basic construction services for \$13,000.00 and field services estimated at \$14,500.00. Roll call vote.

Gruett – yes                      Willems – yes                      Kubichka – yes                      Thornber – yes

Schmitzer – yes                      Hilton – yes                      Johnson – yes                      Goebel - yes

Eight votes cast. Eight votes aye. Motion carried.

Representatives from Worthington Industries Heather Saiauski and Todd Koplien were at the committee meeting and shared what their intentions were regarding placement of the Bernzomatic logo on the water tower. Discussion took place however, there was no commitment regarding placement of the logo or financial contribution.

Thornber stated that he met with a former City official and successful businessperson and told him about Worthington’s proposed project. His suggestion was to have the City contact MB Company, Kaytee Products and Briess to inquire if they might be interested in this type of offer. Thornber did contact these businesses and the City is pending formal proposals.

The committee reviewed when Briess built their plant on Irish Road they were getting into a process that required high strength wastes. It came down to two options: Briess would put in their own pre-treatment or buy into the City’s wastewater plant. Briess decided to buy into the wastewater plant and agreed to an Industrial Wastewater Discharge Agreement with the City. This resulted in the 2008 construction of the third oxidation ditch to increase the capacity enough to give Briess the 600 pounds of BOD that they needed with an additional 600 pounds for future expansion. In 2000, the City took out a Clean Water Fund loan and an additional loan in 2008 for expansion of the wastewater plant. Roughly, \$1.9 million in debt from the 2000 and 2008 rebuilds. The loan with Briess was for \$750,000.00 with yearly payments from 2010 to 2021. By prepaying the loan, Briess saves \$10,136.25 in interest and early payoff does not affect any other terms of the Agreement.

Moved by Gruett seconded by Kubichka to accept Briess Industries, Inc. offer to prepay the outstanding balance of \$250,000 plus interest as outlined in the Industrial Wastewater Capacity Allocation and Surcharge agreement between the City of Chilton and Briess Industries Inc. Motion carried.

Thornber noted the committee continued their review of the drainage concerns from the property owners near MB Lane and County Trunk G. Calumet County Highway Superintendent Sabel informed the City that the County would not be out until spring to get elevations of the culvert on County Trunk G. In addition, the County has no intentions of raising or lowering the culvert. This is a work in progress and pending DNR approval.

## Minutes of Council Meeting 3-6-2018

The committee discussed acquiring quotes for a street sweeper; either a new machine or demonstrator and will include a trade-in.

The Committee discussed Act 137, Leading on Lead Act, which would allow the Water Utility to set up a loan or grant program for private property lead service replacement. Following a brief discussion the council indicated that the City has no desire to manage this program.

The committee then reviewed 2018 projects:

- Pulverizing, shaping, and re-matting asphalt of Roads C and D at Hillside Cemetery.
- Street Maintenance Projects: Breed Street (patching east and west), S. State Street (Brooklyn Heights to W. Main Street) and Diane Street (Calumet Street to Cedar Street)
- TIF #7 - working on water, sewer, storm sewer and road access.
- TIF #6 - resubmitting water and sanitary sewer permits and contacting DNR regarding delineation of wetlands and possible soil samplings as a result of a recent meeting with John Davel of Davel Engineering and Ken and Darlene Danes, property owners of Dairyland Estate subdivision.
- Water Department: problems with three valves yet but the actuators are running fine.
- Clarifier project: 12-inch thick concrete floor poured and sandblasting is done.
- Updating water, sanitary sewer, and storm sewer mapping system, system is reviewed every five years.
- Continuing clean-up of McNeely property along E. Main Street; SIGMA should be starting ground sampling within the next two weeks.

Thornber said the committee reviewed the advertisement to remove or raze the buildings at 225 N. Irish Road due to the fact DPW Schwarz was contacted by an individual that would like to remove the out buildings now.

Moved by Thornber, seconded by Gruett to rescind the motion to advertise for BIDs to dispose or remove the house and/or outbuildings at 225 N. Irish Road. Motion carried.

Moved by Gruett, seconded by Hilton to advertise in the city's official newspaper and on the website for quotes to dispose or remove of the outbuildings at 225 N. Irish Road with a deadline to submit quotes by March 29, 2018. Project timeline is April 1, 2018 to October 1, 2018. Motion carried.

Moved by Kubichka, seconded by Schmitzer to advertise in the city's official newspaper and on the website for quotes to dispose or remove the house at 225 N. Irish Road after October 1, 2018 with a deadline to submit quotes by July 2, 2018. Motion carried.

**NEW BUSINESS:**

No business.

**UNFINISHED BUSINESS:**

Schmitzer said, "At the last General Government committee meeting the committee-discussed nameplates. Since that time, more information had come to light and that is why the decision was made to take it back to committee level and be discussed more. However, there has been a great deal of interest with regards to this and there is no committee meeting scheduled in the near future so this is being brought before the full council to discuss and make a decision tonight."

There are two points.

- 1) When council members are no longer on council that the nameplate be given to them.
- 2) With regards to the positions of city attorney, director of public works, mayor and city clerk that they would be identified with a title and name.

When members of the public are attending meetings they may not be aware of the name of the person in that particular position. These are the two issues before us. The current cost of the holder is \$8.00 and nameplate is \$10.95.

Move by Kubichka, seconded by Thornber that the council members nameplate be given to them at their tenure. Motion carried.

Moved by Kubichka, seconded by Willems to purchase four nameplate holders to identify the names for the positions of city attorney, director of public works, mayor and city clerk and nameplates for L. Meyer and G. Jahn. Motion carried.

Mayor Jaeckels reported on the informational meeting held for the American Legion and Veterans of Foreign War members on February 23, 2018 to review the potential change to the Memorial Day event. After the meeting, Police Chief Plehn provided information regarding use on a state highway. No decision or change was made at this time. The council members agreed that the City assist both groups and it is up to them to determine where they wish to host the event.

**COMMUNICATION:**

Distributed the monthly building/plumbing report and the Chilton Chamber December 13, 2017 meeting minutes.

Moved by Willems, seconded by Hilton to go into closed session at 7:18 PM under WI Statute 19.85 (1) (e) to review an offer to purchase public property. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel - yes

Eight votes cast. Eight votes aye. Motion carried.

Burg, Loose, and Hoerth exited the council chambers. In closed session, the council reviewed the purchase of public property.

Moved by Thornber, seconded by Hilton to return to open session at 7:24 P.M. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel - yes

Eight votes cast. Eight votes aye. Motion carried.

Hoerth entered the council chambers.

Moved by Johnson, seconded by Hilton to enter into an agreement with GLH Solutions, LLC (Gary Hoerth) to purchase Lot 1 of certified survey map No. 3331 for \$12,660 for the 4.22-acre parcel. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel - yes

Eight votes cast. Eight votes aye. Motion carried.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Goebel to pay the bills. Voucher No. 81666 through Voucher No. 81733 or accounts payable and payrolls totaling \$154,114.42. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – abstain	Hilton – yes	Johnson – yes	Goebel - yes

Eight votes cast. Seven votes aye. (Schmitzer-abstain) Motion carried.

**ADJOURNMENT:**

Moved by Schmitzer, seconded by Hilton and carried to adjourn at 7:27 P.M. on March 6, 2018.

Helen Schmidlkofer, MMC  
City Clerk