

Chilton, Wisconsin
March 20, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Thomas J. Reinl presiding at the Chilton City Hall.

AGENDA POSTING:

On 3/16/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

ROLL CALL:

COMMON COUNCIL:

Mayor Thomas J. Reinl and seven members of the Council were present at roll call:

Council member Kevin Johnson Council member Kathy Schmitzer

Council member Dan Hilton Council member Ron Gruett

Council member Dan Holst Council member Gerald Vanne

Council member Rick Jaeckels

Other city officials present were Police Chief Larry Seipel, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance: Matt Schuh, Gina Kabat, Delta Publications and Jim Lundstrom, Chilton Times Journal. Absent and excused council member Tom Hemauer.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Motion by Hilton, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on 3/06/12.

OFFICERS' REPORT:

MAYOR REPORT:

- Certificate of Appreciation was presented to Robert Rieder for 25 years of service on the Plan Commission. Mayor Reinl noted Rieder was very helpful when the commission was working on the Comprehensive Plan. Rieder stated it was an honor to serve on the Commission.

CITY CLERK REPORT:

- Reminded council members of future committee meetings
- Tuesday, May 8, Recall Primary and Tuesday, June 5 Recall Election

WRITTEN DEVELOPMENT DIRECTOR REPORT:

- Working with East Central Wisconsin Regional Planning Commission to retail and market place profile of the city and the surrounding area.
- Calumet County was chosen to host the 66th Annual Alice in Wonderland program in 2013. The Alice in Dairyland Briefing and Finals will be held on Wednesday, May 15th, through Friday, May 17th. A meeting will be held on March 20th to discuss how to move forward.
- There were 12,150 total visitors to the city's website in February, for an average of 419 visitors per day. This is the most visitors the site has seen in the month of February since 2008.

APPROVE LIQUOR LICENSES:

Motion by Johnson, seconded by Hilton and carried to approve the Class "B" Picnic licenses for the Chilton Fire Department on April 21, 2012 (waive the fee) and Good Shepherd Parish on July 28 and 29, 2012.

DIRECTOR OF PUBLIC WORKS REPORT:

- Working on flood plain revisions in Chapter 19 of the Municipal Code as reported to the City by the DNR; will review with Public Works committee then will hold a public hearing to update the ordinance
- Preparing for street project proposals with engineer firm
- Informational Phosphorus meeting will be held on April 10, 2012 at 6:30 p.m. at

the Engler Center; all council members were encouraged to attend.

- ↻ Department has been removing snow fence; snowplows are still intact
- ↻ Skate rink never opened for the 2011-2012 season
- ↻ Street lights – adjusting photocells, timelines and wattage

POLICE CHIEF REPORT:

- ↻ Lt. Tyson has been working on Walgreens robbery; swing shift officer has been moved to days to allow investigation time for the Lt.
- ↻ Chief attended Street Crime Conference on March 13 and 14th
- ↻ Administrative Assistant for the Department is on medical leave for 2 weeks.
- ↻ Eagles burglary has been solved; charges are pending
- ↻ Chief presented the 2011 Annual Police Department Report
 - Daily incident count by incident type in the CAD system is reported differently than reports in the past; indicated calls were decreased and in all actuality, the Department is taking care of the residents and not given credit for doing so.

Mayor Reinl thanked the Chief for an admirable job managing the Department.

AUDIENCE PARTICIPATION:

No participation

MOVED TO NEW BUSINESS:

Mayor Reinl opened the Public Hearing at 6:45 P.M. to solicit comments regarding the vacation of a portion of North Mill Road. Clerk Schmidlkofer read the notice and stated the notice was published as a Class III notice as required by law.

Mayor Reinl requested DPW Schwarz to describe the request for the proposed vacation.

M. Schuh of 855 Utica Street stated he was in favor of the vacation.

Hearing no comments from the public Mayor Reinl closed the public hearing at 6:48 P.M.

Resolution No. 1619 to vacate a portion of North Mill Road was introduced on February 7, 2012 by council member Gruett and seconded by council member Johnson.

Attorney McDermott informed the council they are required to vote on the resolution after the public hearing.

Hearing no comments from the council members Mayor Reinl called for a roll call vote. Seven votes cast. Seven votes aye. Motion carried.

MOVED BACK TO REPORT OF COMMITTEES:

DPW Schwarz reported on the March 5, 2012 Tree Board meeting.

Arbor Day celebration is set for May 1, 2012 at 10:00 a.m. at Nennig Park to plant an Ohio Buckeye tree in memory of Tom Bruckner. The 4th Graders from area schools will be in attendance along with Tree Board members and city hall staff.

Council member Schmitzer reported on the March 14, 2012 Library Board minutes.

The circulation at the library was 6,500 in January and 6,300 in February; computer usage was 638.

Housing Authority of the City of Chilton meeting minutes from February 8 and March 5 were reviewed.

Chairman Vanne presented the March 15, 2012 General Government Committee meeting minutes.

Committee members reviewed the final revisions to the City of Chilton Personnel Policy Manual. When members inquired if an attorney reviewed the policy Clerk Schmidlkofer noted Attorney Renning of Davis and Kuethal reviewed the entire policy.

Motion by Vanne, seconded by Schmitzer to adopt the City of Chilton Personnel Policy Manual. Motion carried.

Clerk Schmidlkofer reported there were no reported identity issues since implementation of the Identity Theft Prevention Policy in December of 2009; in addition, the policy should be reviewed on an annual basis.

Motion by Vanne, seconded by Jaeckels to approve the Identity Theft Prevention Program Policy. Motion carried.

The Chilton School District and City of Chilton Department Heads attended an informational meeting on March 15, 2012. Mayor Reinl noted that annually the city and school meet to review the recreation program, Morrissey Park, Department of Public Works issues and Police Department issues.

NEW BUSINESS:

Motion by Johnson, seconded by Hilton to approve the donation of \$800.00 to Eastshore Humane Association, Inc. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATIONS:

Clerk Schmidlkofer distributed the March 6, 2012 staff minutes.

BILLS:

Motion by Vanne, seconded by Holst to pay the bills. Roll call vote. Seven votes cast. Seven votes aye. Motion carried. Voucher No. 71041 through Voucher No. 71112 or accounts payable and payrolls totaling \$88,662.58.

ADJOURNMENT:

Motion by Vanne, seconded by Hilton and carried to adjourn at 7:07 p.m. on March 20, 2012.

Helen Schmidlkofer, MMC
City Clerk