

Chilton, Wisconsin
March 19, 2013

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 3/15/13, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

ROLL CALL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Richard Bosshardt
Council Member Clayton Thornber	Council Member Linda Bangart
Council Member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, Street Lead Man Mike Kasper, Police Chief Larry Seipel, City Attorney Derek McDermott, and Deputy City Clerk Lisa Meyer.

General attendance: Faye Burg, Delta Publications, Shawn Reilly, Calumet Publishing.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Moved by Hilton, seconded by Thornber and carried to approve the minutes of the council meeting held on 3/05/2013.

OFFICERS REPORT:

Mayor Report:

- Mayor Vanne and staff met with Phil Cosson of Ehlers to discuss the TIF Districts and the sharing of funds from TIF #2 to #4 and #5. Mr. Cosson will attend one of the future council meetings to address the council.
- Mayor Vanne has met with Police Chief Seipel and City Clerk Schmidlkofer to discuss the PSL request from the Chilton school district.

City Clerk Report:

- ↻ Reminded council members of future committee meetings
- ↻ Arbor Day Celebration is May 1, 2013 at Morrissey Park at 10:00 am.
- ↻ 2012 Citizen of the Year banquet is March 27, 2013 honoring Paul Meier.
- ↻ Open book is May 13 and Board of Review is June 4, 2013.
- ↻ Distributed information from the League of Wisconsin Municipalities on New Officials Workshops and 2013 Regional Dinner Meetings held throughout the state on various dates.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Well #8 – two magmeters were installed today. Work started at 4:00 am this morning and was finished around 3:00 pm. Everything is online again.
- ↻ The 2002 Chevy Blazer was sold for \$4,250.00.

Street Department Lead man Mike Kasper was present to inform the council on the work that he and three other men do in the public works department. They remove snow from approximately 26 miles of roadways and 2 miles of city sidewalks. They plow the City Hall parking lot and remove snow from hydrants, all the wells, and both water towers for the water and sewer departments. In the summer, they weed eat, mow lawn and spray for weeds in all the parks. The public works department trims trees, maintains the playground equipment in all the parks and maintains the dam and riverbanks. They maintain all the street signs and traffic lights. They assist the library, city hall, recreation department, police and fire departments, water and sewer departments with various needs.

They also help the water and sewer departments with storm sewer and catch basin cleaning and water and sewer main breaks.

POLICE CHIEF REPORT:

- ↻ There have been computer problems in the squads. The issue is with the firewall and no access to the internet from the squads. Chief Seipel has been consulting with the County to get this resolved.
- ↻ Four officers attended EVOC (Emergency Vehicle Operator Course) training. It is a requirement to have 4 hours of training every two years; however, this may change to 6 hours every two years.
- ↻ Part time officer William Galarno has been training with Officer Harn.
- ↻ The Chilton Police Department hosted the Law Enforcement Meeting on March 14, 2013 with area police departments. Roundtable discussions were held.
- ↻ Chief presented the 2012 Annual Police Department Report
 - Speeding tickets have increased since last year and the total traffic arrests were up from last year. Parking tickets were down but that was due to the unseasonably warm spring we had last year. Police officer overtime was down and has been steadily decreasing since 2009.

Chief Seipel noted the appearance of using bar graphs to understand and get a better concept of his reports and thanked Administrative Assistant Jenny Alkire for her work in preparing these graphs for the annual report.

NEW BUSINESS:

Deputy Clerk, Lisa Meyer presented the annual Community Development Block Grant (CDBG) report. The city originally received the grant in 1979 from the Wisconsin Department of Administration. There are currently 70 loans outstanding totaling \$612,767.89 in combined loans. The cash balance in the CDBG account is \$131,695.30 as of 12/31/12. This money is not City taxpayer money; it is a revolving loan fund. The money is loaned out to applicants to either purchase a home or repair their current home. The loan is repaid when the applicant sells their home. Then the money is deposited back into the fund to be loaned out to other potential applicants. The City offers residents three different loan options. The first one is rehabilitation loans, which make repairs to an applicants' current home. Homestead acquisition loans enable an applicant to make a down payment on a home located in the City of Chilton and the third option is Rental Housing Rehabilitation loans, which make repairs to a rental property located in the City of Chilton.

Loan eligibility is based upon income guidelines set by the WI Department of Housing and the ability to place another lien on the home. The total rehabilitation cost of the home plus present indebtedness may not exceed the property's fair market value after rehabilitation.

Each year we receive money from Calumet County as reimbursement for dog collection. Since the Eastshore Humane Association houses our stray animals, the City budgets money to offset some of their expenses. Motion by Gruett, seconded by Johnson to approve the donation of \$800.00 to Eastshore Humane Association, Inc. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

The City received three bids for drilling and test pumping of test well number 11. Motion by Thornber, seconded by Bosshardt to approve the base and alternate quotation of \$40,187.50 from Water Well Solutions for drilling and test pumping of test well number 11. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

REPORT OF COMMITTEES:

Council members reviewed the minutes of the March 4, 2013 Tree Board Meeting.

Council members reviewed the minutes of the March 13, 2013 Library board meeting.

Mayor Vanne presented the minutes of the March 13, 2013 Redevelopment Authority Minutes.

Motion by Jaeckels, seconded by Bangart and carried to approve the two changes to the RDA’s by-laws.

- Under 2d. Secretary, change the following: “The City’s ~~Development Director~~ Clerk/Deputy Clerk shall be the Secretary of the Authority...”
- Under 2e. Treasurer, change “The Treasurer shall keep regular books of accounts showing receipts and expenditures and shall render to the Authority, ~~at each regular meeting~~, when requested, an account of such transactions and also of the financial condition of the Authority. “

BILLS:

Moved by Jaeckels, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Eight votes aye. Motion carried. Voucher No. 73095 through Voucher No. 73172 or accounts payable and payrolls totaling \$136,890.01.

ADJOURNMENT:

Motion by Schmitzer, seconded by Hilton and carried to adjourn at 7:09 p.m. on March 19, 2013.

Lisa Meyer,
Deputy City Clerk