

Chilton,
Wisconsin
March 18, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 3/14/14, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Linda Bangart Council Member Richard Bosshardt

Council Member Rick Jaeckels Council Member Kevin Johnson

Council Member Kathy Schmitzer Council Member Ron Gruett

Council Member Clayton Thornber Council member Dan Hilton

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer.

General attendance:

Optimist Club President Ken Weber, Randy Koehler and Andrew Kruse-Ross, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Bosshardt and carried to approve the amended minutes of the council meeting held on 3/04/2014 correction to a typing error for CDBG Loan of \$15,000.00 and not \$15,0000.00.

OFFICERS' REPORT:

MAYOR REPORT:

↻ Requested council members to be precise when making motions; the minutes ought to reflect the details discussed at the council meetings

CITY CLERK REPORT:

↻ Rich Loose will be honored by the Chilton Chamber of Commerce as its 2013 Citizen of the Year during a reception held March 26 at the Chilton Eagles Club

↻ Completed mandatory tax exemption report for 2014; 36 parcels with reported values as follows:

| Parcels | Value |
|---------|----------------------------|
| 4 | \$1.00 to \$10,000 |
| 9 | \$10,001 - \$100,000 |
| 8 | \$100,001 - \$200,000 |
| 7 | \$200,001 - \$500,000 |
| 2 | \$500,001 - \$1 million |
| 2 | \$1,000,001 - \$3 million |
| 2 | \$3,000,001 - \$6 million |
| 2 | \$6,000,001 - \$12 million |

Categories for tax-exempt parcels are for worship, worship-other, education, medical, house-other, benefit and miscellaneous-other.

↻ Attended the March library board meeting and last evening at the Chilton School District Co-Curricular committee meeting

↻ Participated in conference calls with APT US&C Board to prepare for the annual conference which will be held in July

↻ Conversations with Charter Communications regarding upgrades from analog to digital channels; how communication to the residents will be managed, costs relating to upgrades, installation, etc.

↻ Recreation Department:

Minutes of Council Meeting 3/18/14

- Finalizing paperwork for Lake to Lake Soccer Program, coaches meeting will be held tomorrow night
- Lake to Lake soccer coaches training session on 3/22 in Valders
- Registration deadline for baseball and softball was last Friday
- ↻ Annual Fire Dept. brat fry will be held on April 12
- ↻ The Chilton Police Dept. will be hosting a landlord training session on March 26, 2014 at 6 PM in the community room at city hall.

APPROVE OPERATOR LICENSES:

Moved by Hilton, seconded by Gruett and carried to approve a two-year license application to serve fermented malt beverages, and intoxicating liquors from March 18, 2014 to June 30, 2014 for Olivia C. Dederig. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Pre-construction meeting will be held tomorrow with McMahon regarding the production well and also reviewing the pump house plans
- ↻ The City has been monitoring the water system because of the abnormal cold winter; it has been 14 days without a freeze up
- ↻ Mechanical Problems were reported for:
 - Pump in the sludge storage area
 - Pump went out in the lift station
 - Air dryer went out in the compressor room
- ↻ Street light update – on Madison Street from Brooklyn Heights south to Chestnut Street the street lights have been adjusted to display more light; please review and report your findings
 - Comparing street lighting invoices form January of 2013 verses 2014:

| | | |
|----------------------------------|------------|----------|
| South Madison Street | \$255.33 | \$134.93 |
| North Madison Street | \$581.79 | \$294.83 |
| East Main Street | \$182.58 | \$ 81.71 |
| Total monthly invoices (Savings) | \$1,019.70 | \$511.47 |
- ↻ Madison Street light poles do have ribbons on them for a benefit that will be held this wk.-end
- ↻ The old feed mill on Grand Street is currently being torn down
- ↻ Applications for the Street Department laborer position were due 3/14; 7 applications have been submitted, interviews will take place next week
- ↻ County F (State Street) Department has placed a barricade over the storm sewer manhole that is caving in; Calumet County Hwy. Dept. has been notified due to the fact that this is a county trunk within city limits; discussion ensued regarding the disappointment with Calumet County Hwy. Dept.'s deficiency to manage the very neglected road conditions on County Trunk Y and F

MOVED TO NEW BUSINESS:

Mayor Vanne opened the Public Hearing at 6:45 P.M. to solicit comments regarding the rezone request at 17 Mill Street from C-2 (Central Business) to R-2 (One and Two Family Residential). Clerk Schmidlkofer read the notice and stated the notice was published as a Class I notice as required by law.

Mayor Vanne inquired if anyone was present to speak in favor of the rezoning.

Eric Kubichka of 50 Washington Street (owner of 17 Mill Street) spoke in favor of the rezone.

Ken Weber of 430 N. State Street (owner of a rental at 31 Mill Street) spoke in favor of the rezone.

Mayor Vanne inquired if anyone present would like to speak not in favor of the rezoning. Hearing no further comments from the public Mayor Vanne closed the public hearing at 6:48 P.M.

DPW Schwarz noted that annually the City would update the smart growth plan with rezoning changes.

Moved by Hilton, seconded by Thornber to introduce, adopt and waive the second reading of Ordinance No. 1105, an ordinance to rezone Tax Location ID No. 17033, 17 Mill Street from C-2 (Central Business) to R-2 (One and Two Family Residential).

Roll call vote.

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|----------------|-----------------|-----------------|----------------|
| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

MOVED BACK TO AUDIENCE PARTICIPATION:

No comments were received from the public.

REPORT OF COMMITTEES:

Council member Johnson presented the minutes of the March 12, 2014 Public Works committee meeting.

The committee reviewed a request from the Optimist Club for placement of a (16 X 20) storage unit on City property.

Chilton Optimist Club member K. Weber previously discussed with DPW Schwarz a proposal to move the storage shed onto City property for storage of Optimist Club goods. No one from the Optimist Club was present at the committee meeting to present the details of the proposal. The committee made a motion to have a representative from the Chilton Optimist Club convey the detailed proposal at a council meeting for a recommendation.

Following a brief discussion among the council and Weber, the request was referred back to the Public Works committee for further review and recommendation.

Moved by Johnson, seconded by Gruett to approve the purchase of a 2015 Chevrolet Silverado 2500HD 4 WD regular cab truck for the Water Department from Vande Hey Brantmeier for \$25,673.91 and funds for the purchase will be from Acct. No. 18392-000 Transportation Equipment-Water Department. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

Moved by Johnson, seconded by Hilton to approve the purchase of the pick-up truck service box brand FX for the Water Department from Monroe Truck Equipment for \$8,523.00 and funds for the purchase will be from Acct. No. 18392-000 Transportation Equipment-Water Department. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

Moved by Bosshardt, seconded by Johnson to authorize DPW Schwarz to dispose of the Water Department 2001 Dodge pick-up truck with proceeds from the sale going into Acct. No. 18392-000 Transportation Equipment-Water Department. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

Moved by Johnson, seconded by Hilton to approve the purchase of a John Deere 5065E tractor for the Street Department from Riesterer & Schnell for \$14,089.00 and funds for the purchase will be from Acct. No. 53240-810 Street Machinery Operations – Capital Equipment to include the trade-in of the 1995 John Deere tractor. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

The committee reviewed a driveway access application on Opportunity Drive from R. Koehler. The decision as to whether or not to recommend approval of a driveway application submitted by Koehler for access to his Town of Charlestown farm field located off Opportunity Drive was halted at the last committee meeting to allow more time to review the area. Another option available to Koehler is to access his property in the township from Hwy. 151.

In 2006, Koehler applied to the Wisconsin Department of Transportation (DOT) for a driveway access from Hwy. 151 and received approval. The location of the driveway was approximately 2,133 feet east of Irish Road. This location included a 10-second sight time interval; however, Koehler chose not to construct the driveway because he had concerns of safety and vision.

Recently DPW Schwarz contacted D. Nielsen of the DOT to find out if Koehler could construct the driveway even further to the east of Irish Road to help alleviate Koehler's concerns of safety and vision. Nielsen said the DOT would allow the driveway to be constructed an additional 200 feet east of the previously approved location from Irish Road adding an additional sight time interval of 10 seconds from the original request to make it even safer. This additional 200 feet goes beyond the DOT's criteria for access from a state highway.

The committee shared their viewpoints with council members; in addition, Mayor Vanne provided additional information after Koehler stated he was using the access off Opportunity drive for 10 years. The Business Park has developed as follows: Wal-Mart – 2007, Lisowe Dairy – 2008 and Cozy Baer Storage, LLC will be built in 2014. Street development started in 2003 with Progress Way and Industrial Drive and then in 2007 Opportunity Drive was developed.

DPW Schwarz recommended Koehler construct the driveway off Hwy. 151. Koehler's safety and vision concerns have been addressed by the DOT when they approved moving the driveway an additional 200 feet to the east of the previously approved location from Irish Road.

Moved by Johnson, seconded by Thornber to approve the application for a driveway on Opportunity Drive as submitted by Koehler. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – nay | Schmitzer – yes | Hilton – nay | Johnson - yes |

Eight votes cast. Six votes aye. (Hilton and Jaeckels-nay) Motion carried.

Moved by Bangart, seconded by Gruett to authorize the placement of the driveway requested by Koehler be constructed on Opportunity Drive 3-feet from the north property line of Tax Location ID No. 3877 (W1984 HWY 151); Koehler is required to follow conditions of the permit. Motion carried.

Mayor Vanne stated the February 12, 2014 Library Board minutes were in the packets to review.

The Recreation Department hosted a 2013-2014 post basketball season informational meeting for all participants, coaches and parents on March 11, 2014. General Comments:

- Suggestion to work more closely with Chilton School District High School Basketball coaches; seeing that the recreation program is a feeder program for the school district
- Concern regarding how coaches are selected. Currently the Program Director selects the coaches based on volunteers. Suggestion to have coach meeting and pair up coaches prior to beginning of the season.
- Coach clinic strongly suggested.
- Create/develop a coaches manual or handbook with the assistance of the Chilton School District coaching staff. This handbook would address plays, drills and

skills that Chilton recreation basketball coaches could use as a guideline for teaching the children. It would be set up by grade level and list basic goals that should be focused on year by year.

- Discussed various skill levels of participants on a team and how that relays to playing time or lack of playing time
- City recreation programs try to give emphasis on equal playing time

NEW BUSINESS:

Each year the City receives money from Calumet County as reimbursement for dog license collection. Since the Eastshore Humane Association houses the City’s stray animals, the City budgets money to offset some of their expenses.

Moved by Jaeckels, seconded by Hilton to approve the donation of \$800.00 to Eastshore Humane Association, Inc. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

Moved by Johnson, seconded by Thornber to introduce, adopt and waive the second reading of Resolution No. 1670, a resolution to subordinate CDBG Loan No. 07-01. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – yes | Hilton – yes | Johnson - yes |

Eight votes cast. Eight votes aye. Motion carried.

COMMUNICATION:

Distributed March 3, 2014 staff meeting minutes.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Johnson to pay the bills. Roll call vote.

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| Gruett – yes | Bangart – yes | Bosshardt – yes | Thornber – yes |
| Jaeckels – yes | Schmitzer – abstain | Hilton – yes | Johnson - yes |

Eight votes cast. Seven votes aye. (Schmitzer-abstain) Motion carried. Voucher No. 74976 through Voucher No. 75045 or accounts payable and payrolls totaling \$128,694.91.

ADJOURNMENT:

Moved by Jaeckels, seconded by Johnson and carried to adjourn at 7:43 p.m. on March 18, 2014.

Helen Schmidlkofer, MMC
City Clerk