

Chilton, Wisconsin  
June 2, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 5/29/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and six members of the Council were present at roll call:

Council Member Kathy Schmitzer	Council Member Ron Gruett
Council Member Rick Jaeckels	Council Member Richard Bosshardt
Council Member Kevin Johnson	Council Member Clayton Thornber

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

Absent and excused council members Linda Bangart and Dan Hilton.

General attendance: Faye Burg, Delta Publications

Those in attendance recited the Pledge of Allegiance.

Moved by Jaeckels, seconded by Bosshardt to approve the minutes of the May 19, 2015 council meeting with the amendment to correct the adjournment time from 7:24 PM to 7:34 PM. Motion carried.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- After a brief discussion it was decided that the July 7, 2015 council meeting will not be held
- May 27, 2015 the City completed the paperwork for the conveyance of a conditional gift agreement between the City of Chilton and U. S. Venture, Inc. and the real estate sale agreement of property between the City of Chilton and Colancy Mercantile, Ltd. property known as 519 North Madison Street.
- Attended Board of Review today

**CITY CLERK REPORT:**

- The City of Chilton received the 2015 Recycling Grant award in the amount of \$23,864.58
  - Board of Review was held earlier today and adjourned to June 22, 2015 at 3:00 PM
  - Public Safety meeting is scheduled for tomorrow night, June 3 at 6:30 PM
  - April 1, 2015 notified all dog owners that failed to acquire an annual dog license; 174 owners were delinquent and were contacted by phone or sent a letter to renew their dog license by 4/10 and the City would waive the \$5 late fee. May 1, six dog owners were turned over to the Police Department to issue warning letters in which only one owner did not license their dog as of June 1. After the Police Chief spoke with the Mayor regarding the delinquent owner, the Mayor informed the Police Chief he would handle.
- Mayor Vanne stated, "The owner would be in on June 9<sup>th</sup> to acquire a dog license."
- Attended the Calumet County Responsible Unit Recycling Workshop held on May 13, 2015 at the courthouse. Reviewed Responsible Unit recycling programs, what happens after materials are collected. Advanced Disposal currently transports the City of Chilton's recycling materials to Outagamie County Recycling Center. Outagamie County's Recycling Coordinator informed the group plastic bags cause processing difficulties and they discourage use of plastic bags to place recycling items in.

**APPROVE FINANCIAL REPORT:** Moved by Jaeckels, seconded by Schmitzer and carried to approve the June 1, 2015 financial report.

**APPROVE LIQUOR LICENSE:**

Moved by Jaeckels, seconded by Johnson and carried to approve the expansion of alcohol beverage license for Mathes Pla-Mor Inc. on June 21, 2015 from 10:00 AM to 4:00 PM on the west side of the building.

**APPROVE OPERATOR LICENSES:**

Moved by Johnson, seconded by Bosshardt to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from June 2, 2015 to June 30, 2016 for Cheryl A. Sullivan. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Department - completing summer maintenance
- ↻ Contract to paint water tower has not been signed yet; anticipated start date is 7/5
- ↻ City will close on sale of two lots this week on Progress Way and Field Court
- ↻ Annual maintenance on street lights was conducted, the pedestrian button on the south set of lights was shorted out

Jaeckels inquired if the City still receives complaints on the strobing of the streetlight on the corner of Main and Park. DPW Schwarz noted his Department continues to monitor. Johnson inquired if the timing of turning on the streetlights in the evening could be completed a little earlier. DPW Schwarz stated he would check the sensor to make sure it is working properly.

**AUDIENCE PARTICIPATION:**

No comments.

**REPORT OF COMMITTEES:**

Clerk Schmidlkofer reported on the minutes from the May 13, 2015 Eastshore Recycling Commission meeting. The Commission will review information regarding single stream verses dual stream recycling collection, cost of containers and updated brochures on what to recycle and how the materials should be prepared for collection with Advanced Disposal representatives at the next meeting. Annual elections were held.

**NEW BUSINESS:**

Moved by Johnson, seconded by Thornber to approve the BID from Jim Fischer, Inc. for sidewalk replacement in Ward Two at a rate of \$4.95/sq. ft. for removal and replacement of 4" sidewalk, \$5.40/sq. ft. to remove and replace 6" sidewalk. Price includes restoration for a total bid of \$6,300.00. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – absent	Johnson – yes

Six votes cast. Six votes aye. Motion carried.

The City of Chilton Recreation Volleyball programs run from August thru October of each year, with participants from grades one through six.

The city received a letter from the Dig It Volleyball Club requesting their desire to take over the youth volleyball programs that are currently being run by the City of Chilton Recreation Department. All financial transactions conducted by the Club will be managed by the Chilton Booster Club which is a 501 (3) (c) non-profit organization. They are requesting approval from the Council to donate the volleyballs and equipment that would no longer be needed by the Chilton Recreation Department. In addition, the Club is requesting a donation for \$400.00 to purchase uniforms for the 5<sup>th</sup> and 6<sup>th</sup> Grade traveling league because in previous years the Chilton Recreation Program used the girls' jerseys for both the softball and volleyball programs. The jerseys in question were given to the Chilton Athletic Club for the 2015 softball program. Furthermore, it was noted that the City of Chilton did budget \$400 to purchase new volleyball jerseys in 2015.

Moved by Thornber, seconded by Gruett to approve the request from the "Dig It Volleyball Club" to take over the City of Chilton Recreation Volleyball programs with

the city donating all the volleyballs, equipment and a \$400.00 donation to the Chilton Booster Club and the City will discontinue the recreation volleyball programs effective for the fall, 2015 season. Roll call vote.

Gruett – yes                      Bangart – absent                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – yes                      Hilton – absent                      Johnson - yes

Six votes cast. Six votes aye. Motion carried.

Moved by Thornber, seconded by Jaeckels to approve the hiring of Steven Petrie for the position of a full time police officer for the City of Chilton contingent upon passing pre-employment testing. Roll call vote.

Gruett – yes                      Bangart – absent                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – yes                      Hilton – absent                      Johnson - yes

Six votes cast. Six votes aye. Motion carried.

**COMMUNICATION:**

Distributed monthly building/plumbing report and May 6, 2015 Chilton Chamber of Commerce meeting minutes.

**APPROVE PAYMENT OF BILLS:**

Moved by Schmitzer, seconded by Johnson to pay the bills. Roll call vote.

Gruett – yes                      Bangart – absent                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – yes                      Hilton – absent                      Johnson - yes

Six votes cast. Six votes aye. Motion carried.

Voucher No. 77114 through Voucher No. 77172 or accounts payable and payrolls totaling \$98,259.39.

**ADJOURNMENT:**

Moved by Johnson, seconded by Schmitzer and carried to adjourn at 7:01 p.m. on June 2, 2015.

Helen Schmidlkofer, MMC  
City Clerk