

Chilton, Wisconsin
June 20, 2017

The regular meeting of the Chilton Common Council held in the meeting room at the Chilton Public Library was called to order at 6:30 p.m. with Mayor Rick Jaeckels residing.

AGENDA POSTING:

On 6/16/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Mark Willems

Council Member Clayton Thornber Council Member Ron Gruett

Council Member Greg Kubichka Council Member Kathy Schmitzer

Council Member Kevin Johnson Council Member Mike Goebel

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn, Library Director Glenny Whitcomb and Library Assistant I Rebecca Barry and City Clerk Helen Schmidlkofer. Absent and excused council member Dan Hilton.

General attendance: Faye Burg, Delta Publications, Chilton Athletic Club member Terry Criter, Library Board members Mary Hoerth and Sue Salzsieder.

Those in attendance recited the Pledge of Allegiance.

Moved by Willems, seconded by Thornber and carried to approve the minutes of the council meeting held on 6/06/2017.

REPORT OF OFFICERS:

MAYOR REPORT:

- Revised my office hours the next 2 weeks, check with city hall staff on details.

CITY ATTORNEY REPORT:

Attorney McDermott noted at the last council meeting there was a concern regarding abstentions. As an elected council member, your constituents are entitled to your vote. Wisconsin Statute 19.59 code of ethics for local government officials, employees and candidates states that "No local public official may use his/her public position or office to obtain financial gain or anything of substantial value for the private benefit of himself/herself or his/her immediate family, or for an organization with which he/she is associated." In addition, WI Statute 946 deals with public action. McDermott summarized the statutes as a general comment, "It is a good method or practice to discuss your reason(s) before you vote why you plan to abstain." It was noted that there were no comments or questions from the mayor or council members.

CITY CLERK REPORT:

- Filed the annual Tax Incremental District financial reports.
- Reminded council members of future committee meetings.

APPROVE OPERATOR LICENSE:

Moved by Thornber, seconded by Schmitzer to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from June 20, 2017 to June 30, 2018 for Silas C. Apple, Olivia G. Fischer and Maggie A. Paterick. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

APPROVE LIQUOR LICENSES:

Moved by Kubichka, seconded by Goebel and carried to approve the following applications for Class "A" and Class "B" licenses to deal in intoxicating liquors and fermented malt beverages from July 1, 2017 through June 30, 2018.

Name of the Applicant	Location of Premise	Address of Applicant/Agent
"CLASS A" Beer License 2017:		
Weber Oil Company, Inc. Connie M. Klapperich, Agent	64 E. Chestnut Street Weber's Self-Serve	W4863 Forest Lane Sherwood, WI 54169
"CLASS A" Beer & Liquor Retail Combination 2017:		
Kwik Trip, Inc. Daniel J. Schmidt, Agent	45 Chestnut Street Kwik Trip #630	317 Louise Drive Wrightstown, WI 54180
Condon Oil Company Kraig Bauman, Agent	613 N. Madison Street Chilton Mobil Mart	434 Stonehedge Ct. Ripon, WI 54971
Wal-Mart Stores East, LP Ann Bergschultz, Agent	810 S. Irish Road Wal-Mart Store #2509	2822 S. 12 th Street Sheboygan, WI 53081
Walgreens #13065 Scott Kunde, Agent	245 West Calumet St. Walgreens	42 Eagles Court Kaukauna, WI 54130
Vern's Cheese Inc. Kari Meyers, Agent	312 W. Main Street	711 S. Madison Street Chilton, WI 53014
"CLASS B" Beer & Liquor Retail Combination License 2017:		
Lupita's Mexican Store LLC Jesus Cruz, Agent	251 E. Main Street Lupita's Mexican Store	38 Baldwin Street Chilton, WI 53014
ACAKDCA Cheri Steffen, Agent	100 W. Main Street Ethel's Pub & Grill	1808 Plymouth Street New Holstein, WI 53061
Hildegard Bennin Hildegard Bennin, Agent	24 W. Main Street Hilde's Deli & Bakery	1016 S. Madison Street Chilton, WI 5314
Mathes Pla-Mor, Inc. Gary Mathes, Agent	260 E. Main Street	260 East Main Street Chilton, WI 53014
Two Pair of Dice, LLC Jessica K. Daul, Agent	26 N. State Street Cheers	720 S. State Street Chilton, WI 53014
Jonathan Nisleit Jonathan Nisleit, Agent	249 E. Main Street Curve Inn	249 E. Main Street Chilton, WI 53014
Seven Angels of Chilton, Inc. Nick Sabani, Agent	128 E. Chestnut Street Seven Angels	1103 Jemima Lane Chilton, WI 53014
Stage Coach Bar & Grill, LLC Gloria J. Porsche, Agent	310 E. Main Street Stage Coach Bar & Grill	N7407 Hwy. 55 Menasha, WI 54952
F.O.E. Chilton Aerie #1288 Inc. Connie Koehler, Agent	1041 E. Chestnut Street Chilton Eagles Club	W1603 Hwy 151 Chilton, WI 53014
Papa Don's, LLC Jennifer Bonlander, Agent	613 E. Calumet Street Papa Don's Pizzeria & Buffet	W1477 Hwy 151 Chilton, WI 53014
Chilton Properties, Inc. Heather N. Rach, Agent	1101 E. Chestnut Street Best Western Stanton Inn	29 W. Chestnut Street Chilton, WI 53014
Mueller Time LLC Megan Koehler, Agent	40 W. Main Street Mueller Time LLC	N4220 Weeks Road Chilton, WI 53014

Moved by Gruett, seconded by Goebel and carried to approve the Beer Garden License from July 1, 2017 through June 30, 2018 for Two Pair of Dice, LLC at 26 N. State Street, Jessica K. Daul, Agent.

Moved by Gruett, seconded by Schmitzer and carried to approve annual cigarette license renewals from July 1, 2017 through June 30, 2018 as follows:

Wal-Mart Super Stores East LLP, Mathes Pla-Mor Inc., Roll Inn Inc., Condon Oil Company, Kwik Trip Inc., Weber Oil Company, Inc. and Walgreens #13065.

DIRECTOR OF PUBLIC WORKS REPORT:

Normal Departmental functions along with recent meetings regarding the wastewater permit.

POLICE CHIEF REPORT:

- The Department has been very busy with two major investigations of which I cannot comment on, along with numerous calls for the officers. Examples are:
6/16 traffic stop which resulted in a stolen vehicle and the driver running away and later apprehended.
6/16 called to Theda Clark – child abuse reported to include neglect.
- Summer Fest parade went smooth.
- June 30th fiscal department training mandated to be completed for nine officers (24-hours of training).
- Call volume has increased especially when an officer is out on sick leave for 5 weeks and another officer is out due to a death in the family. Department is now back to full working status.
- Administrative Assistant position – two persons have applied, the deadline is June 22.
- Plehn then listed normal duties that he conducts on a daily basis.

LIBRARY DIRECTOR REPORT:

Whitcomb presented a PowerPoint report that provided an overview of activities, programs, workshops and educational sessions that the library offers. Whitcomb encouraged the council members to take a tour of the library after the council meeting.

Barry highlighted the Money Smart Week and Big Read event. The Big Read program is a statewide event for children in Grades Pre-k to 4. Students learned about the importance of saving through the reading of a book, “Little Critter: Just Saving My Money.” David Mancl, Director of the Department of Financial Institutions and Cindy Ivanac, from the Federal Reserve of Chicago attended the Big Read session held at the library and were very impressed with the program.

AUDIENCE PARTICIPATION:

Library board members Mary Hoerth and Sue Salzsieder introduced themselves.

NEW BUSINESS:

Moved by Thornber, seconded by Kubichka and carried to approval the mayoral appointments of Andrea Jaeckels, Rachael Berres and Nathan Hankins to the library board for a three-year term (7/01/2017 to 6/30/2020). Motion carried.

Motion by Schmitzer, seconded by Gruett to introduce, adopt and waive the second reading of Resolution No. 1744, a resolution approving the compliance maintenance annual report for the year 2016. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Chilton Athletic Club President Chris Grube was unable to attend so Mr. Criter informed the Council that the Chilton Athletic Club would like to install Spectrum internet service in the concession stand at Nennig Park. This will provide connectivity for administering the club’s webpage, Facebook page, diamond usage, umpire and concession scheduling. This will also be able to utilize for online registrations. The construction cost to get the extension into the ballpark is \$3,720.10, which Spectrum has agreed to pay for. The Athletic Club will be invoiced \$59.99 a month for service. The Club’s agreement with Spectrum Business allows them to either suspend the service for six months for \$10.00 a month or disconnect. There is no cost to the City of Chilton for the internet service. The

Club has agreed to pay for all monthly costs along with the initial setup fee of \$159.00. Council members discussed amending the agreement between the City and the Club.

Moved by Johnson, seconded by Kubichka to approve the installation of Spectrum internet services at Nennig Park for the Chilton Athletic Club with the Club paying all the costs and the Agreement between the City and Club will be amended to include that all internet services shall be paid by the Club. Motion carried.

REPORT OF COMMITTEES:

Alderman Kubichka presented the minutes of the June 5, 2017 Culture and Recreation committee meeting. Kubichka stated that the committee and mayor were unable to establish a sufficient amount of time to walk thru the city parks so instead the staff took photos and mounted them on poster board for viewing. The park photos were available for the council members to view. Kubichka continued by identifying each park and suggested repairs and or replacement.

Leahy-Lions Lakeshore

Picnic table, retaining wall and sidewalk by seawall

City should contact the Lions Club regarding annual maintenance and repairs to the Lion water fountain.

Nennig

Crack seal the basketball court, sand blast & paint some of the playground equipment.

Riverside

Sign repairs, sandblast, and paint some of the playground equipment.

Morrissey

Piers could be straightened out or leveled, road into park toward the press box in need of work, flowerbed annual maintenance (contact Tyson Family or Master Gardeners), CHS blocks under scoreboard need work (contact Scouts to maintain).

Klinkner

Sand for horseshoe pit, sandblast and paint some of the playground equipment.

Hobart Field

Fence repairs and replace bleachers.

The parks are a valuable resource and the committee will address maintenance and updates in more detail with review of the Open Space and Recreation plan later this year.

Hobart Field Bleachers

Kubichka stated that the Culture and Recreation committee members viewed photos of the three (3) sets of bleachers at Hobart Field, which indicated that they are in very poor shape and definitely a safety concern. Following a brief discussion, the committee requested to have the bleachers removed immediately and acquire replacement costs. In the meantime, DPW Schwarz was able to borrow some bleachers from Calumet County Agricultural Association however; they are on loan and could be removed at any time for their events.

DPW Schwarz provided quotes from Miller & Associates for three different options of baseball field bleachers:

Option 1 – 5 row X 19’ non-elevated bleacher unit at \$5,156.00

Option 2 – 8 row X 19’ non-elevated bleacher unit at \$8,460.0

Option 3 – 10 row X 19’ non-elevated bleacher unit at \$10,115.00

Currently the parks capital non-lapsing fund has a balance of \$76,666.34.

Council members discussed if there really is a need for bleachers, replace one set at a time verses all three and why couldn't the City rent or use bleachers from the Fair Assoc.

Motion by Kubichka, seconded by Willems to purchase one, 5-row X 19’ bleacher unit for \$5,156.00 from Miller & Assoc. for Hobart Field with funds from parks capital non-lapsing account No. 55201-821. Roll call vote.

Gruett – yes

Willems – yes

Kubichka – yes

Thornber – yes

Schmitzer – yes

Hilton – absent

Johnson – yes

Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Kubichka noted the committee reviewed an estimate for repairs to three of the seven cameras at Klinkner Park. Chief Plehn was notified that the cameras were not working and requested an estimate for repairs from Bartel Technology Enterprises, LLC. The council was reminded that when the City took over responsibility of the Veterans Memorial, the Memorial Committee had installed three cameras for surveillance of the Veterans Memorial. There are three cameras on a pole (two for the memorial and one to monitor traffic at the intersection) and four on the shelter of which one camera is for the memorial and the other three to monitor the park. The estimates to replace two cameras, update surge protectors and lightning protection at a cost of \$734.40 for memorial surveillance. The estimate for updating lightning protection for Klinkner Park surveillance is \$318.76.

Willems and Thornber agreed the camera system at Klinkner Park oversees all activities at that park regardless if it is strictly for the memorial or not. The public is present and the City needs to be aware of what is going on and for this reason the estimate for replacement and protection should be paid for from the Veterans Memorial account.

Council members questioned who checks the cameras. DPW Schwarz said his Department does not handle security.

Plehn replied, "The Department only checks when there is a complaint."
Kubichka thought it would be a good idea to have the Police Department check the system periodically.

Following a brief discussion Chief Plehn stated that he thought the committee had set guidelines that did not involve the Police Department.

Mayor Jaeckels read the June 5, 2017 Culture and Recreation committee minutes. "Committee members questioned how often the Police Department observes the cameras and/or monitors. Where are the monitors located? Does the Police Department only check when there is a complaint? The City should establish criteria to check the cameras in all the parks. Cameras were installed in Morrissey and Klinkner Parks due to vandalism several years ago."

Jaeckels said, "This clearly indicates that this issue has to go back to committee for further review."

Moved by Thornber, seconded by Gruett to approve the repairs to the cameras at Klinkner Park with funds taken from the Veterans Memorial account in the amount of \$1,053.16.
Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Council members reviewed the May 8, 2017 Library Board minutes and May 10, 2017 Housing Authority meeting minutes.

Mayor Jaeckels presented the Plan Commission minutes from the June 14, 2017 meeting.

The Redevelopment Authority (RDA) is looking to develop their land off Chestnut Street. The City has three interested parties who would like to build on the properties but a zoning change is required from I-1 (Limited Industry) to C-1 (General Business). The Plan Commission recommended that the Council set a public hearing and grant the rezone for the 5.97-acre RDA parcel located off Chestnut Street.

Moved by Thornber, seconded by Gruett to set a public hearing for July 18, 2017 at 6:45 PM to review the request to rezone RDA property. Motion carried.

UNFINISHED BUSINESS:

Mayor Jaeckels said, "The City received an email message from Volland and Wiegert

earlier today that stated they are no longer interested in the property.”

McDermott noted that Volland and Wiegert entered into a real estate agreement to purchase 4.22 acres in the Industrial Park at the February 21, 2017 council meeting however no closing date was scheduled and the council denied their request to change the purchase price at the June 6, 2017 council meeting.

COMMUNICATION:

The June 7, 2017 staff minutes were distributed.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Johnson to pay the bills. Voucher No. 80531 through Voucher No. 80588 or accounts payable and payrolls totaling \$150,111.91. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Johnson, seconded by Schmitzer to adjourn at 7:45 p.m. on June 20, 2017
Motion carried.

Helen Schmidlkofer, MMC
City Clerk