

Chilton, Wisconsin
January 21, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 1/17/14, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Linda Bangart	Council Member Richard Bosshardt
Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Kathy Schmitzer	Council Member Ron Gruett
Council Member Clayton Thornber	

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer.

Absent and excused Council member Dan Hilton.

General attendance:

Faye Burg, Delta Publications, Megan Koehler, Carl Mueller, Library Board members Sue Salzsieder and Rosemary Propson, Library Director Steve Thiry (arrived at 6:35 PM).

Those in attendance recited the Pledge of Allegiance.

Moved by Schmitzer, seconded by Bosshardt and carried to approve the minutes of the council meeting held on 12/17/2013.

OFFICERS' REPORT:

MAYOR REPORT:

- ✧ Mayor Vanne proclaimed January 13-17, 2014 as Adult Crossing Guard Recognition Week
- ✧ Shared he will be attending the Job Fair at FVTC this Wednesday

CITY CLERK REPORT:

- ✧ Fire Department Annual Brat Fry is April 12, 2014; not the 19th as printed in the annual City newsletter
- ✧ Recreation Department:
 - City soccer – working with Appleton Soccer Club to secure them as 2014 Program Director
 - Seeking Program Director for Lake to Lake Soccer
 - Working with Chilton Athletic Club regarding 2014 softball and baseball programs
- ✧ An advertisement was placed for Recreation Director on 12/5 and 1/9 as request.
- ✧ Tax Collection – general questions why taxes have gone up or what special charges are for; in general, collection is going well and grace period is 5 days after 1/31 so taxes received and in hand by 2/7 are not considered delinquent
- ✧ Council members were provided with a list of future meetings

APPROVE LIQUOR LICENSES:

Moved by Thornber, seconded by Johnson and carried to approve Mueller Time located at 40 West Main Street application for “Class B” combination beer and liquor license from February 1, 2014 through June 30, 2014, Megan Koehler, Agent.

DIRECTOR OF PUBLIC WORKS REPORT:

- ✧ The streetlights on W. Main Street (between Madison Street and State Street) on the south side have been mounted horizontally and on the north side have been mounted vertically. Three of the four streetlights on School Street (between Madison Street

and State Street) are mounted horizontally rather than vertically to give a better idea of the brightness. In addition, a streetlight mounted horizontally in front of the home at 621 S. Madison Street. An e-mail message was sent to all council members on 1/20/14 to request them to view the changes before this council meeting so that they could share their viewpoints.

- o The reason for mounting the lights horizontally is to broadcast the lights more vertically than horizontally.
- o After a brief discussion some of the council members did not view the various changes and are requested to do so
- o Direction was also given to seek feedback from the Police Department
- o Recommendation was given to change 2 to 3 street lights in a row

- ⚡ Well #7; needed to replace furnace
- ⚡ Met with McMahon Engineers to review the development of Well #11 building; BIDS will go out in a couple of weeks
- ⚡ Sewer complaints were received on Brooklyn Street: televised line revealed a plumber rotter snake, which was 12 to 15 ft. long along with tree roots. It appears that the main sewer lines are clear however, the laterals appear to have many tree roots in them.
 - o A proactive approach would be to take older sections of the City and BID out televising services
- ⚡ Working on acquiring a quote to replace the Wastewater Department’s truck
- ⚡ Wastewater Plant - had controller problems due to the cold weather

AUDIENCE PARTICIPATION: No comments were received from the public.

REPORT OF COMMITTEES:

Council members reviewed the December 11, 2013 library board minutes.

UNFINISHED BUSINESS:

Clerk Schmidlkofer noted at the December 17, 2013 common council meeting the council did approve of the Wastewater Department loaning funds to the Water Department for the Well #11 Project however the motion did not include the terms of the loan. Recommendation is to have a motion to define the terms of the loan for 20 years.

In addition, Schmidlkofer stated when the entire project is completed an amortization schedule indicating total amount of funds borrowed, 1% interest rate, 20-year term and annual payment will be established.

Moved by Gruett, seconded by Schmitzer to include the term of 20-years when authorizing the Waste Water Dept. to borrow funds from cash on hand (Account No. 11121) to the Water Dept. for development of Well #11 project at 1% interest rate. Motion carried.

NEW BUSINESS:

Moved by Thornber, seconded by Bangart to introduce, adopt and waive the second reading of Ordinance No. 1103, an ordinance to amend Chapter 8.03 (2) (s) contributing to the delinquency of a child as defined in 948.40 of the WI state Statutes. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – absent Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

Moved by Bosshardt, seconded by Jaeckels to approve the 2013-year end account appropriations as follow:

48503-000	Various Donations-City	\$	8,388.70	
52101-810	Police Dept-Capital-Walmart			\$ 1,000.00
51601-810	City Hall-Capital Two 60" Tables - Senior Citizens			\$ 1,128.70
55301-810	Recreation-Capital-60 basketball Jerseys-Optimists			\$ 1,260.00
55201-820	Parks-Capital River walk Lights-Optimists			\$ 2,000.00
55201-820	Parks-Capital Riverside Pavilion- Wm. Engler Jr			\$ 3,000.00
48300-000	Property Sales	\$	16,900.01	

Minutes of Council Meeting 1/21/14

51601-810	City Hall-Sale of two tables	\$	4.00
53240-810	Street Machinery-Sale of 2002 Blazer - Willems	\$	4,250.00
52201-810	Fire-Sale of Used Radios-Wiscomm.com	\$	225.00
52101-810	Police-Sale of 2009 Chevy Impala - Cheyka	\$	5,208.51
53240-810	Street Machinery-Sale of Snowmobile Trailer-Schneider	\$	111.00
53240-810	Street Machinery-Sale of Utility Trailer -T. Schwarz	\$	51.50
53240-810	Street Machinery-Sale of Kelbe Trailer- J. Casper	\$	800.00
53240-810	Street Machinery-Sale of Utility Trailer- T. Schwarz	\$	50.00
53240-810	Street Machinery-Sale of 1998 Dodge - J. Coenen	\$	2,200.00
55201-820	Parks-Sale of .7686 Acre County G Ledge Park-Enneper	\$	4,000.00
46540-000	Cemetery	\$	546.00
54910-821	Cemetery-Capital Improvements	\$	546.00
46710-000	Library Fines/Photocopy	\$	6,359.56
48501-000	Library Gifts	\$	2,960.61
55113-325	Library Revenue/Expense--Books	\$	9,320.17
47400-000	DPW Services-Equipment Rent	\$	5,657.61
53240-810	Street Machinery-Capital Equipment	\$	5,657.61

Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – absent Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

Moved by Thornber, seconded by Bangart to authorize Clerk Schmidlkofer to attend the Assoc. of Public Treasurers of the US & Canada (APT US&C) Annual Conference in Salt Lake City, Utah.

Clerk Schmidlkofer explained that when the City of Chilton Common Council adopted the Personnel Policy Manual, Chapter 10 addresses attendance at conferences as follows: City employees are encouraged to attend conferences and conventions if attendance is expected to significantly add to their job related knowledge and skills. Attendance at a conference outside of WI and the four adjoining states requires the approval of the common council and that is the reason for your approval this evening. Mayor Vanne called for a roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – absent Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

Moved by Schmitzer, seconded by Gruett to approve the purchase of a Jacobsen 2013 628D, turf cat out-front rotary mower from Horst Distributing, Inc. for \$18,695.00.

Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – absent Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATION: Distributed Fox Cities Regional Economic Outlook invitation, minutes of the Calumet County Intergovernmental 11/14/2013 meeting, January 20, 2014 staff meeting, and building/plumbing report.

APPROVE PAYMENT OF BILLS:

Moved by Jaeckels, seconded by Johnson to pay the bills. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – absent Johnson - yes
 Seven votes cast. Five votes aye. (Schmitzer-abstain) Motion carried. Voucher No. 74538 through Voucher No. 74786 or accounts payable and payrolls totaling \$2,119,650.36.

ADJOURNMENT: Moved by Jaeckels, seconded by Schmitzer and carried to adjourn at 7:07 p.m. on January 21, 2014.

Helen Schmidlkofer, MMC
 City Clerk