

Chilton, Wisconsin
January 20, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING: On 1/16/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Kathy Schmitzer	Council Member Ron Gruett
Council Member Rick Jaeckels	Council Member Richard Bosshardt
Council Member Dan Hilton	Council Member Kevin Johnson
Council member Clayton Thornber	Council Member Linda Bangart

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn, Library Director Steve Thiry (arrived at 6:34 PM) and City Clerk Helen Schmidlkofer.

General attendance: Faye Burg Delta Publications, Jeff Sohn Badger Towers LLC, Chilton Boy Scouts Eli Shaver, Brandon Heimann, Micah Anhalt, Dylan Bendure, Shawn Heimann, Harvey Lehmitz, John Hein and Alex Hein.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Schmitzer and carried to approve the minutes of the council meeting held on 1/06/2015.

REPORT OF OFFICERS:

MAYOR REPORT:

- Informed the council on behalf of the Oral Health Program in the Divisions of Public Health the City of Chilton Water Department was awarded a Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention for 2013.
- Attended the ribbon cutting ceremony for Davita (dialysis center) earlier today; also present were council members Gruett and Bosshardt. Defined certification process for the center and complimented Davita on a professional facility.

CITY CLERK REPORT:

- ↻ The annual Chilton Chamber of Commerce meeting is January 28th, tickets are \$10
- ↻ February 17, 2015 Primary Election for Chilton School District candidates

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Street Department:
 - Taking down river willows along the river walk, this will open up more space for memorial trees
 - Received new banners from the Chamber of Commerce however they did not fit and are in the process of re-sewing
- ↻ Completed writing specs for tandem dump truck that will be purchased this year; proposals are due February 12
- ↻ Well #11 project:
 - Pumphouse installing electrical and pumps will be installed Thursday
 - Transmission line project – completely installed; completed pressure test and need to complete safe bacti testing
- ↻ Water Department is currently completing annual inventory as well as compiling data for the 2014 PSC report
- ↻ Wastewater Department – boiler inspection needs to be completed, several valves need replacement. Department did complete the annual chloride report for the DNR.

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Permit for the wastewater plant has been submitted and we are waiting for any response from the DNR if revisions are required or not.

- ↻ Wastewater Department has new unfunded mandates – EPA and DNR have a new requirement called CMOM (Capacity Management Operation and Maintenance)
 - Annual reporting format for plant; proposed cost \$12,000 to \$17,000
 - Regulations are not established yet

POLICE CHIEF REPORT:

- ↻ Brief overview of my first month serving as Chief
 - The Department has handled some very serious situations
 - Domestic involving a knife
 - Domestic with a gun – SWAT called out
- ↻ Review of the Department to acquire a second in command, open to any individual currently employed in the Department fulltime. Will need to submit a resume with a letter of interest and answering three questions pertaining to the job and goals of the Department.
- ↻ Process will include taking applications for a full time officer that will potentially open up due to the process for filing the second in command position
- ↻ Hiring will also include part-time officers to assist the Department during busy times
 - The part-time officers are required to have extensive training program. The goal is to keep the part-timers up to date on training and operations of the Department. The goal is to have them work two times per month
- ↻ Completing Click-It or Ticket-It Grant that was awarded to the Department to utilize \$4,000.00 for equipment. Department will replace a laptop for the squad car
- ↻ Training – officers are in need of first aid, CPR, defense and arrest tactics, gun training and EVOG (pursuit driving)
- ↻ Met with Calumet County Sherriff Ott, Community Resource Officer Meyer for the Chiton School District and reviewed incident response
- ↻ Attended Calumet County Law Enforcement Executive meeting held in Brillion
- ↻ Attended Crossing Guard recognition; read a proclamation supporting adult school crossing guards

AUDIENCE PARTICIPATION:

Mayor Vanne requested the four Boy Scouts to introduce themselves and state their interest in city government and if they had any questions for the council members.

REPORT OF COMMITTEES:

The council reviewed the December 1, 2014 library board minutes. Mayor Vanne inquired if Library Director Thiry had any additional comments.

Thiry informed the council of more recent information:

- Dedication for Earl and Irma Lintner Donation with Open House being held on Saturday, January 17, 2015 for the RFID (Radio Frequency Identification)
- Library has doubled their library card users from 2,800 to 6,000 (years 2004 to 2014)
- Mango Languages – working with Chilton Middle School Principal Appel so that library and the school can make the most of the program
- Jointly working with Brillion Library to secure a CACHF Grant
- Starting to prepare the annual report

Chairman Gruett presented the Public Safety committee minutes from the January 8, 2015 meeting.

Chief Plehn presented a proposal to revise the lieutenant position to a captain position due to the fact that it would mirror the surrounding Departments. Furthermore, the job description would remain the same. This position is a non-union administrative (second in command) with a 6/3 work schedule.

Gruett added that he likes to compare salaries and this would make the comparison much easier.

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Moved by Thornber, seconded by Jaeckels to approve the committee’s recommendation to change the position from lieutenant to captain. Motion carried.

Chairman Gruett then noted the committee reviewed the compensation package for the captain position to include a salary of \$65,000.00. After further review by the Police Chief and myself as chairperson and the mayor it is in the best interest of the Department to offer a salary compensation of \$66,500.00.

Mayor Vanne stated, “This position would pay the full employee required portion of Wisconsin Retirement. Public Safety employees are not required to pay however, this is a requirement of the position and that is a reason why we are increasing the compensation. The committee did not make this recommendation. I spoke to the Police Chief and Chairman Gruett.”

Moved by Gruett, seconded by Bangart to authorize that the captain position within the Chilton Police Department shall have an annual compensation of \$66,500.00.

Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Gruett, seconded by Thornber to authorize the Police Chief to fill the captain position and to fill an officer position (if a current officer fills the second in command position causing an officer vacancy). The Chief will post internally for the Captain position and then advertise in the Chilton Times Journal, Wile Net, and the League of Municipality. Motion carried.

Moved by Gruett, seconded by Thornber to authorize Fire Chief Halbach to dispose of two television sets, a VCR, projector screen, and one wall-mount bracket for a TV. Motion carried.

NEW BUSINESS:

DPW Schwarz informed the council 13 applicants applied for the Street Department laborer position and four were interviewed. My recommendation to the council is to hire David Groth.

Moved by Thornber, seconded by Jaeckels to hire David Groth with a starting wage of \$18.48, contingent upon passing pre-employment testing. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Schmitzer, seconded by Bosshardt to approve the continuing disclosure agreement with Ehlers for 2015 as required by Securities and Exchange Commission (SEC). Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Gruett, seconded by Jaeckels to approve the 2014 account appropriations as follows:

48503-000	Various Donations-City	\$	2,550.00	
52101-810	Police Dept-Capital-Walmart			\$ 1,000.00
55301-810	Recreation Dept-Capital-Walmart			\$ 1,000.00
55306-820	City Band-Capital Arno Hertel Donation			\$ 50.00
52201-810	Fire Dept-Capital-Frena Pagel Donation			\$ 500.00
48300-000	Property Sales	\$	1,678.00	
52201-810	Fire-Sale of 60g Speedair Air Comp			\$ 127.00
55201-820	Parks-Sale of '95 Jacobsen Lawn Mower			\$ 1,551.00

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43524-000	State Aid-Hwy Safety Grant	\$	3,999.00	
52101-810	Police-Capital			\$ 3,999.00
46540-000	Cemetery	\$	516.00	
54910-821	Cemetery-Capital Improvements			\$ 516.00
46710-000	Library Fines	\$	1,170.51	
46712-000	Library Photocopies			\$ 1,074.27
48501-000	Library Gifts	\$	3,183.20	
55113-325	Library Revenue/Expense--Books			\$ 3,279.44
47400-000	DPW Services-Equip. Rent	\$	12,708.68	
53240-810	Street Machinery -Capital Equipment			\$ 12,708.68
46737-000	Band Revenues	\$	1,347.48	
55306-790	Band Expenses			\$ 1,347.48
		\$	27,152.87	\$ 27,152.87

Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

UNFINISHED BUSINESS:

Mayor Vanne introduced Mr. Sohn of Badger Towers and then asked him to inform the council of his proposed changes to the agreement. Sohn explained to the council that he has met several times with the Mayor and the committee regarding the lease agreement between the City of Chiton and Badger Towers for use of city land off Short Road next to Ledge Park. Amendments to the agreement are:

- o Current Rent: Commencing July 5, 2015 through July 5, 2020 the base rent shall be \$495.25 per month. Percentage rent described in 3 (b) of the lease shall continue.
- o Base Rent: Commencing July 6, 2020, the base rent shall be reduced to \$250.00 per month. Provided, however, such base rent shall be increased 3% on each annual anniversary of the Lease, commencing July 6, 2021.
- o Percentage Rent: Commencing July 6, 2020, gross receipts for the purpose of calculating the 10% shall not include the first \$1,000.00 per month of gross receipts.
- o Any assignment or subletting pursuant to paragraph 15 of the *Lease* shall include access to the leased premises from Short Road.
- o Early Termination in Paragraph 4 is amended to add the following: After July 5, 2020 lessee may terminate this lease prior to the end of the term on one (1) year’s advance written notice.
- o Only Jeffrey M. Sohn is required to be a personal guarantor pursuant to paragraph 22 of the Lease.
- o In all other respects, the Lease shall remain in full force and effect.

Motion by Gruett, seconded by Hilton to approve the above amendments to the lease agreement between the City of Chiton and Badger Towers, LLC. Motion carried.

APPROVE PAYMENT OF BILLS:

Moved by Johnson, seconded by Hilton to pay the bills. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
 Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried. Voucher No. 76467 through Voucher No. 76580 or accounts payable and payrolls totaling \$1,869,501.84.

ADJOURNMENT: Moved by Hilton, seconded by Bangart and carried to adjourn at 7:28 p.m. on January 20, 2015.

Helen Schmidlkofer, MMC
 City Clerk