

Chilton, Wisconsin
January 16, 2018

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 1/12/18, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Greg Kubichka	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Mike Goebel
Council Member Dan Hilton	Council Member Mark Willems

Council Member Clayton Thornber

Other city officials present were Director of Public Works Todd Schwarz, Police Chief Craig Plehn, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

Absent and excused Council Member Kathy Schmitzer.

General attendance:

Sam Friederichs, Gary Friederichs, Peggy Loose and Glenny Whitcomb.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Kubichka and carried to approve the minutes of the council meeting held on 12/19/2017.

REPORT OF OFFICERS:

MAYOR REPORT: Basically finishing up projects.

CITY CLERK REPORT:

☞ 2018-spring election update:

Mayor – Greg Kubichka and Rick Jaeckels

Ward 1 – Mark Willems

Ward 2 – Tom Reinl and Greg Kubichka

Ward 3 – Kathleen Schmitzer, One-Year Term – Mike Goebel

Ward 4 – Mark Wiegert

☞ The 2018 municipal budgets have been distributed for your reference.

☞ Updated 2018 city and county recycling events flyer was distributed.

☞ A list of future committee meetings was provided.

☞ Tax Collection and dog license renewals are going well.

☞ The Department of Revenue has approved Tax Incremental Districts No. 6 and No. 7.

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Goebel and carried to approve the January 1, 2018 financial report.

APPROVE LICENSE APPLICATIONS:

Moved by Willems, seconded by Thornber to approve the change of agent for Kwik Trip to Anthony T, Christel. Clerk Schmidlkofer noted that the agent has been approved by the Chilton Police Department. Motion carried.

Moved by Hilton, seconded by Thornber to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from January 16, 2018 to June 30, 2018 for Anthony T. Christel, Audrey Runyan, Natasha Sell, Mindy Gasch, Morgan Schmitz, Carter Schallmo and Samantha Pate. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS:

- ↻ Received approval from the DOT regarding a road access for TIF #7 land.
- ↻ Wastewater Department – work continues with Strand regarding the IT/computer project and working on clarifier issues.
- ↻ Street Department: Three water main breaks occurred between January 4 through January 8 on E. Brooklyn, Saratoga and Memorial Drive.

AUDIENCE PARTICIPATION:

Lions Club member and alderman Kubichka thanked the council for their support of the “Delightfully Chilton” event. Kubichka then reported that over 1,557 cars came thru and 9,963# of food has been donated.

NEW BUSINESS:

Moved by Willems, seconded by Kubichka to approve the 2017 year-end account appropriations as follows:

100-48503-000	Various Donations-City	\$	4,340.00		
100-52201-810	Fire Dept-Capital-CACF-10 pagers			\$	4,340.00
100-43524-000	State Aid-Hwy Safety Grant	\$	4,000.00		
100-57210-820	Law Enforcement Outlay Capital			\$	4,000.00
100-43523-000	State Aid-Bulletproof Vests	\$	4,311.11		
100-52101-810	Police Dept Capital			\$	4,311.11
100-46710-000	Library Fines	\$	-	\$	995.31
100-46712-000	Library Photocopies	\$	769.97		
100-48501-000	Library Gifts	\$	2,295.06		
100-55113-325	Library Revenue/Expense--Books			\$	2,069.72
100-47400-000	DPW Services-Equip.Rent	\$	3,166.14		
100-53240-810	Street Machinery Cap. Equipment			\$	3,166.14
100-46737-000	Band Revenues	\$	112.86		
100-55306-790	Band Expenses			\$	112.86
		\$	18,995.14	\$	18,995.14

Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – absent Hilton – yes Johnson – yes Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

REPORT OF COMMITTEES:

Mayor Jaeckels reported on the January 10, 2018 Redevelopment Authority meeting minutes. The RDA is waiting for a certified survey map and then will proceed with development agreements for the proposed four lots.

The December 12, 2017 Library Board minutes were distributed for the council members.

Chairman Thornber reported on the January 9, 2018 Public Works committee meeting.

Megan Koehler, property owner of 40 West Main Street submitted a written request for two parking spaces in the city owned parking lot located between Main and School Street for her tenants. Thornber noted this request is similar to the Georgian Square Apartment. The Georgian Square tenants were allowed ten parking stalls on the northwest side of the parking lot by use of a parking decal.

Moved by Thornber, seconded by Gruett to allow 24 hour parking on the west side of the city-owned parking lot, which has an entrance off Main Street and exit to School Street. Motion carried. An ordinance will be presented at the next council meeting and signs will be posted.

DPW Schwarz said the Department of Transportation has temporarily granted access to Highway 57 for TIF #7 land under the following conditions:

- City must extend the connecting limits to the corporate limits of Highway 57
- City must annex in the extension of the connecting limits
- City must dedicate a 60 foot right-of-way for future street connection for a parcel located to the south of TIF #7 land if the property ever develops

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DPW Schwarz indicated the City would proceed with a certified survey map and title search.

Moved by Thornber, seconded by Goebel to approve the extension of the connecting limits and annexation of the state right-of-way. Motion carried.

DPW Schwarz informed the council when the corporate boundary lines were created there was a section of railroad located east of Irish Road, which was not included. Schwarz recommended that this be corrected to include this section of railroad within the corporate boundaries.

Moved Kubichka, seconded by Gruett to include the railroad property located east of Irish Road to the corporate boundary. Motion carried.

Enneper/Mueller purchased property in 2016 from the City of Chilton off County G (Tax I.D. No. 43106). Their adjacent property is located in the Town of Chilton (Tax I.D. No. 32304). It was discovered that the parcel purchased is non-contiguous property that was annexed into the City of Chilton in 1957. The two parcels cannot be combined because they are in two different municipalities. The owner questioned why they were getting two tax bills from two different municipalities. It is up to Enneper/Mueller to decide if they want to have the property in the City of Chilton annexed into the Town of Chilton. No action is required.

DPW Schwarz reviewed the renewal of the wireless lease agreement between City of Chilton and Excel Net Inc. The lease allows Excel Net Inc. the right to operate wireless internet on the City's south water tower. The term of the lease was for five years and started on April 1, 2013. The lease automatically renews on an annual year-to-year basis unless there is written notification given by either party 120 days prior to the end of the renewal term. The latest year-to-year lease ends April 1, 2018. Since we have exceeded the 120 day, timeline the City will let the lease automatically renew for another year. The committee will review the Excel Net Inc. lease agreement prior to the next 120-day expiration date.

DPW Schwarz informed the council that the Wastewater Treatment plant is rebuilding the clarifiers. They need to be sand blasted and repainted. We initially thought the thrust bearings were bad; however after the clarifiers were drained and pumped down it was discovered that the floor had heaved on one side and is tipped. The clarifiers were installed in 1983 and no longer under warranty. Engineers have been consulted on how to correct the floor problem.

Memorandum of Understanding (MOU) Update regarding State Street (County Trunk F). Mayor Jaeckels informed the council that the Cities of Chilton, Brillion and New Holstein along with the Villages of Stockbridge and Potter have all approved the MOU. The Village of Sherwood passed an abbreviated version; Village of Harrison tabled any action and no response from the City of Appleton.

Jaeckels stated that since the County has been stalling for over twenty years on some of their County Trunk road projects, I would like to proceed with preparing the MOU paperwork pending the outcome of the February 2018 County highway committee meeting. In a collaborative effort, all MOU's will be put together into one packet and distributed to all County supervisors, some of which are also members of the County Highway committee.

Chairman Thornber and DPW Schwarz said the MOU has no teeth. Discussion followed regarding legal aspects, past maintenance and future reconstruction of not only State Street but also Main Street, which is a county trunk within the City.

COMMUNICATIONS:

The monthly building and plumbing report, January 10, 2018 staff minutes and 2018 Calumet County Visitors guide were distributed to the council members.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Goebel to pay the bills. Voucher No. 81329 through Voucher No. 81486 or accounts payable and payrolls totaling \$2,389,577.72.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – absent	Hilton – yes	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Kubichka, seconded by Hilton and carried to adjourn at 7:35 p.m. on January 16, 2018.

Helen Schmidkofer, MMC

City Clerk