

Chilton, Wisconsin  
January 15, 2013

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

**AGENDA POSTING:**

On 1/11/13, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney were made available to the media, and posted on the City Hall bulletin board.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Richard Bosshardt	Council Member Kevin Johnson
Council Member Clayton Thornber	Council Member Dan Hilton
Council member Linda Bangart	Council Member Kathy Schmitzer
Council Member Ron Gruett	Council Member Rick Jaeckels

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer.

General attendance: Faye Burg, Delta Publications and Jim Lundstrom, Times-Journal.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

**Moved** by Hilton, seconded by Jaeckels and carried to approve the minutes of the Council meeting held on 12/18/2012.

**OFFICERS' REPORT:**

**MAYOR REPORT:**

- ↻ Repairs to the electronic sign at the library have been completed; heard positive feedback regarding this from the community

**CITY CLERK REPORT:**

- ↻ Conducting tax collection and dog licensing
- ↻ Auditors will be at the City next week for the annual audit

**APPROVE OPERATOR LICENSES:**

Moved by Jaeckels, seconded by Hilton, and carried to approve the two-year license application to serve fermented malt beverages, and intoxicating liquors from January 15, 2013 to June 30, 2014 for Rebecca L. Zaring. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

Moved by Jaeckels, seconded by Thornber and carried to approve the January 1, 2013 financial report.

**WRITTEN DEVELOPMENT DIRECTOR REPORT:**

- ↻ As of January 2, the Chilton Chamber of Commerce website is no longer part of the City of Chilton's website.
- ↻ In 2012, there were 179,922 total visitors to the City of Chilton website, an increase from the 132,284 from 2011. The average total monthly visitors were 14,993 in 2012 and 11,024 in 2011.
- ↻ Home sales in Calumet County rose sharply in 2012 as 481 homes were sold this past year versus 379 in 2011, according to the Wisconsin Realtors Association the average home sale in 2012 was \$150,000 versus \$134,000 in 2011.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Written report regarding the operational planning meeting for E. Chestnut Street (S. Madison Street to Elm Street) was distributed to council members
- ↻ Earlier today the DNR approved the meter replacement at Well #8; the approval

contains a few stipulations

- ↻ Department addressed a few snow complaints
- ↻ Preparing an RFP for 2013 Street Construction which includes High, Franklin, Wall and Liberty Streets; the project will include curb and gutter assessments
- ↻ Department is removing trees along the riverwalk and near the library
- ↻ Working on sign identification project – the State mandates a conduct reflect ability test be completed
  - City crew will do all the leg work
  - Mapping system – will be updated to include all traffic signs
- ↻ Portable radio units – (included in 2013 budget) acquired two quotes for four analog portable radio units to include programming and a 2-year warranty.
- ↻ Focus on Energy Efficiency Program update – a meeting was held last week with team members to get an update on projects and grant reimbursement due to the fact team member Mathew Stefan is leaving this area and has been replaced by Dave Nyquist. A double incentive reward program was implemented and the current projects have applied for this incentive consequently causing a delay in disbursement.

#### **AUDIENCE PARTICIPATION:**

No comments were received from the public.

#### **REPORT OF COMMITTEES:**

Clerk Schmidlkofer reported on the December 4, 2012 Emergency Operations Plan review meeting.

The committee reviewed the Municipal Emergency Operations Plan Guide. Phone numbers and contact names were updated. Pending additional information for revised evacuation of high school students, the plan will be updated and distributed to the various departments.

Mayor Vanne presented the minutes from the January 9, 2013 Redevelopment Authority meeting.

Development Director Reilly was directed to continue discussions with a developer for a prospective project in the Uptown District.

#### **NEW BUSINESS:**

Mayor Vanne opened the Public Hearing at 6:45 P.M. to solicit comments regarding the proposed amendments to Chapter 16 – Zoning Code to amend off premise banner or plate signs. Clerk Schmidlkofer read the notice and stated the notice was published as a Class II notice as required by law.

Hearing no further comments from the public Mayor Vanne closed the public hearing at 6:46 P.M.

Mayor Vanne requested DPW Schwarz to describe the city's request for the proposed amendment.

DPW Schwarz stated that the municipal code requires a revision to address off-premise business signs affixed to permanent building structures. The code refers to off premise billboards, displays and devices. The Plan Commission reviewed and recommended the following definition and criteria for Chapter 16:

**SIGN – BUSINESS (OFF-PREMISE BANNER OR PLATE).** A sign which directs attention to an off premise business or profession or to the primary commodity, service or entertainment sold or offered. Off-Premise Banner or Plate Signs shall be permitted only by Conditional Use subject to the following:

- Must be attached or affixed to a permanent building structure.
- The sign cannot exceed the set back of the principal building.
- The sign cannot exceed the height of the principal building.

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- The maximum size of the sign shall be 32 square feet, taking into consideration the size, design, location and lighting of the sign, provided it does not exceed the allowable square footage for signs in commercial or industrial zoning.
- The sign must be one sided.

Moved by Jaeckels, seconded by Hilton to introduce, adopt, and waive the second reading of Ordinance No. 1099, an ordinance to amend Chapter 16.13 signs. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

Moved by Hilton, seconded by Jaeckels to approve the quote from Builders Supply of Wisconsin for \$1,575.12 to replace eight windows for CDBG Loan No. 11-03. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

Moved by Schmitzer, seconded by Thornber to introduce, adopt, and waive the second reading of Resolution No. 1644, a resolution to subordinate CDBG Loan No. 11-02. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

Moved by Jaeckels, seconded by Schmitzer to introduce, adopt, and waive the second reading of Resolution No. 1645, a resolution to subordinate CDBG Loan No. 07-04. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

Moved by Jaeckels, seconded by Bangart to approve the 2012-year end account appropriations as follow:

48503-000	Various Donations-City	\$	5,057.75	
52101-226	Police-Chamber-Leads Online Program			\$ 400.00
55301-810	Recreation-Capital-CACF			\$ 2,612.00
52101-810	Police Dept-Capital-Wal-Mart			\$ 1,500.00
52101-340	Police Dept-Reinl Accounting-Bike Helmets			\$ 420.75
52101-340	Police-Roy's Ride-donation			\$ 25.00
53726-340	Tree Board-Master Gardeners-Klinkner ID Markers			\$ 100.00
43310-000	Recreation Revenues	\$	2,600.00	
55301-340	Recreation Dept-Misc. Operating			\$ 2,600.00
46540-000	Cemetery	\$	546.00	
54910-821	Cemetery - Cap. Improvements			\$ 546.00
46710-000	Library Fines/Photocopy	\$	6,334.17	
48501-000	Library Gifts	\$	3,285.86	
55113-325	Library Revenue/Expense--Books			\$ 9,620.03
47400-000	DPW Services- Equip. Rent	\$	4,427.98	
53240-810	Street Machinery - Cap. Equipment			\$ 4,427.98
43523-000	State Aid-Bulletproof Vests	\$	1,825.00	
52101-810	Police Dept-Capital Improvements			\$ 1,825.00
		\$	24,076.76	\$ 24,076.76

Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

**COMMUNICATIONS:**

Clerk Schmidlkofer distributed the January 14, 2013 staff minutes, UW Extension clean sweep flyer, and the monthly building/plumbing report.

**BILLS:**

Moved by Hilton, seconded by Bangart to pay the bills. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes

Jaeckels – yes                      Schmitzer – abstained                      Hilton – yes                      Johnson - yes

Eight votes cast. Seven votes aye. (Schmitzer-abstained) Motion carried. Voucher No. 72636 through Voucher No. 72865 or accounts payable and payrolls totaling \$1,966,778.80.

**ADJOURNMENT:**

Moved by Schmitzer, seconded by Hilton, and carried to adjourn at 6:58 p.m. on January 15, 2013.

Helen Schmidlkofer, MMC

City Clerk