

CITY OF CHILTON HOBART FIELD RENTAL APPLICATION

Contact Person: _____ Cell Phone Number: _____

Address: _____

Type of Event: _____ Number of people expected each day: _____
 (Example: Family Picnic or Softball Tournament)

Date(s) of Event: _____

 Signature of Applicant date

Rental Fees

Facilities	Rental	Deposit
Hobart Concession Stand	\$50/day	\$50
Ball Diamond and green space	\$50/day	\$50
Tournaments (Baseball, Softball, Kickball) fee includes concession stand, ball diamond and green space	\$100/Day	\$100
Lights needed for field	\$20/Day	
Field Maintenance Completed by the City with Smithco	\$50/Day	
Field maintenance includes: Smithco use to drag infield and line fields. Availability is contingent upon weather conditions and at the discretion of the City. The City will only prepare the field during regular weekday hours Monday through Friday.		

Rental Guidelines

1. Deposit, rental fees and completed application must be received within two weeks of reserving Hobart Field.
2. Applications are processed on a first come first serve basis.
3. Notification of cancellation received up to 14 calendar days prior to the event will allow for a full refund. Late notification will result in the City retaining the security deposit. There will be no refund in the case of inclement weather.
4. Keys are required for use of the Concession Stand. Keys should be picked up at Chilton City Hall one day prior to the event and returned on the day following the event. For a weekend event, keys should be picked up at Chilton City Hall on the Friday before your weekend event and returned on the following Monday.
5. If the Concession Stand keys are lost the user will be charged \$100.00.
6. The Concession Stand includes the use of a microwave, pizza oven, refrigerator/freezer, double door refrigerator, gas grill and walk in cooler.

7. The Concession Stand and appliances shall be kept clean. The appliances, counters and tables wiped down; floors swept and any stains or sticky spots found on the floor removed before leaving the facility each evening.
8. All garbage must be removed from the concession stand and placed in the appropriate garbage cans located outside the building.
9. Ball Diamond Usage: Hobart Field must be hand raked and the field lined prior to leaving the facility each evening; rakes and lining equipment are available in concession stand. (Requests for the City to prepare the diamond with the Smithco must be provided to the City 5 days prior to the event. The City will only prepare the diamond during regular weekday hours Monday thru Friday).
10. The green space surrounding Hobart Field should be cleared of all litter prior to leaving each evening.
11. Failure to clean up the facilities will result in the city retaining the security deposit at the City's discretion and loss of future use of facilities.
12. Restrooms are available and will be unlocked by the City. All City parks are open May 1st through September 30th from 6:00 am to 11:00 pm.
13. Smoking is prohibited in all indoor municipal places (city owned buildings and pavilions).
14. LIABILITY. The City shall not be liable for any injuries, death or property damage arising out of the use by User of the above described facilities and User agrees to hold the City harmless.
15. OTHER STRUCTURES. Permission must be obtained from the Director of Public Works prior to erecting any other structure on park grounds. Contact City Hall for more information
16. EMERGENCY. In the event of an emergency, call **911**. In the event of a non-emergency (i.e. mechanical failure, etc.) contact the Calumet County Sheriff's Department at 849-2335 to have a Department of Public Works employee dispatched.
17. The City is not responsible for any articles left, lost or stolen on the rented premises.
18. Alcoholic beverages are permitted in the park. No glass bottles.
19. No animals are allowed in the parks.
20. Disorderly conduct prohibited.

CITY OF CHILTON

42 SCHOOL STREET
CHILTON, WI 53014

(920)849-2451