

Chilton, Wisconsin
February 4, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 1/31/14, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney, were made available to the media, and posted on the city hall bulletin board and city webpage.

ROLL CALL:

Mayor Gerald Vanne and six members of the Council were present at roll call:
 Council Member Linda Bangart Council Member Richard Bosshardt
 Council Member Rick Jaeckels Council Member Dan Hilton
 Council Member Kathy Schmitzer Council Member Kevin Johnson
 Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.
 Absent and excused Clayton Thornber, Absent Ron Gruett.

General attendance: Faye Burg-Delta Publications

Those in attendance recited the Pledge of Allegiance.

MINUTES: Moved by Hilton, seconded by Jaeckels and carried to approve the minutes of the council meeting held on 1/21/2014.

REPORT OF OFFICERS:

Mayor Report:

- Certificate of Appreciation will be presented to Dave Nachtwey in recognition of his dedicated service as a Commissioner to the Chilton Housing Authority from 2000 to 2013. (Dave was unable to attend the meeting)
- Completed a phone conference with Scott from Horizon on January 30th along with Clerk Schmidlkofer and DPW Schwarz in preparation of February 12th RDA meeting
- Mayor will be out of the office February 20 to 25, 2014

City Clerk Report:

- Staff out of the office:
 - Building Inspector Birschbach – February 5, 2014
 - Clerk Schmidlkofer – February 28 to March 7, 2014
- ↻ Conducting tax collection and dog licensing, the 5-day grace period started yesterday and any payment physically in our office by close of business on Friday 2/7/14 is considered timely.
- ↻ Auditors will be conducting the annual audit February 6 to 11, 2014
- ↻ Next Chilton School District and City informational meeting is scheduled for February 17, 2014
- ↻ Completed dues collection for Eastshore Recycling Commission annual dues
- ↻ Recreation Director Position – two applications have been received; these will be referred to General Government committee for review
- ↻ Lake to Lake Soccer Program Director – looking for a director for the 2014 season
- ↻ Soccer registration forms – completed and were distributed last week
- ↻ Baseball and Softball Program – Program Director is the Chilton Athletic Club; working with them to establish league deadlines, etc.

APPROVE FINANCIAL REPORT:

Moved by Johnson, seconded by Bosshardt and carried to approve the February 1, 2014 financial report.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↗ Well #7 – 90 degree gear auxiliary motor that operates the stand-by motor for the well had a bad bearing that was fixed
- ↗ Bids for construction of a new 195-foot deep limestone well are due February 20th and then will be presented at the March 4th council meeting for approval
- ↗ 8” water main was frozen on Kiesner Drive; Department got it open today; this was reported to the City on Sunday
 - The city has 30 end hydrants, these areas are not used much and the Department decided to monitor water temperature. Approximately 7 to 8 customers within these areas have been requested to leave their water run at a slow trickle, these customers will be compensated for assisting the Dept. with this task

AUDIENCE PARTICIPATION: No comments were provided at this time.

REPORT OF COMMITTEES:

Chairman Johnson presented the January 27, 2014 Public Works Committee meeting minutes.

First, the committee reviewed the request from R. Koehler to discontinue the green space area at 35 School Street. The City parking lot abuts the Koehler parking lot property. There are two green space areas on the property. One area is located behind the sidewalk on the south side adjacent to the property. The other area runs north and south measuring approximately 6 feet in width and shared by both property owners, each owning 3 feet.

Koehler informed the committee he wanted to rid the area of grass making it maintenance free by installing colored, stamped concrete.

Alderman Thornber said the City should consider working with Koehler on cost sharing for the project. DPW Schwarz said funds were not budgeted for the project however, he estimated the cost of colored, stamped concrete at \$6.00/square foot.

Koehler informed the committee he could purchase the concrete for less than that.

DPW Schwarz said that if the project is done the contractor must follow the City's specifications for this type of work. Koehler was requested to acquire a quote for the colored, stamped concrete work and present the information at a future committee meeting for review.

R. Koehler requested a driveway access from Opportunity Drive to his agricultural property located in the Town of Charlestown on 1/2/2014. Koehler said he had entered this field in the past using Opportunity Drive by jumping the curb or laying down ground first.

For the record, Koehler also completed a driveway permit application with the Department of Transportation for driveway access to Hwy. 151. This permit allowed Koehler to construct a driveway with the additional 100 feet requested by Koehler accessing Hwy. 151 at a length of 2,133 feet east of Irish Road. The DOT approved this permit on 6/9/2006. Koehler said he never took action to install the driveway at this location because of safety and vision concerns. The heavy farm equipment he uses does not allow him to get up to the posted speed very quickly. The state permit was void after one year.

The committee provided no recommendation to the council at this time because the committee would like to conduct further review of the area.

The City would like to create a GIS map to help manage the information pertaining to Hillside Cemetery. Current information is marked on a mylar map and is inefficient for keeping track of information important to the operation of the cemetery. McMahon Engineers have provided a proposal for an ArcReader GIS System set up to manage both

location and occupancy of each burial site. GIS will be used to map the burial sites, populate with ownership/occupancy and linked to a spreadsheet for the City to maintain.

History on Hillside Cemetery indicated that the City took over the operation of Hillside Cemetery from the German Ladies Aid Society in the 1970's.

Moved by Johnson, seconded by Bosshardt to accept the proposal from McMahon Engineers for \$5,500.00 to create a GIS map to manage the location and occupancy of burial sites at Hillside Cemetery. Roll call vote.

Gruett – absent	Bangart – aye	Bosshardt – aye	Thornber – absent
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Six votes cast. Six votes aye. Motion carried.

DPW Schwarz informed the committee that he has received some inquiries regarding whether or not the City adds fluoride to its municipal water. In August of 1969, the City began putting fluoride in the water and continues to do so today. Fluoride is known to reduce tooth decay. Since that period there have been studies regarding other health concerns with fluoridation. It was noted that many people have turned to drinking bottled water, which is not fluoridated. Various articles on the advantages and disadvantages of adding fluoride to water were distributed to the committee for informational purposes.

Schwarz stated with the City in the process of adding, a well there will be upgrades necessary to the fluoridation process. Currently it costs the City around \$7,100.00/year to add fluoride to the water. These additional upgrades would cost around \$5,000.00. Because of these upgrades and the concerns of some citizens, DPW Schwarz decided to bring the topic to the committee and council to see how they felt about the issue. This topic will be included on future Public Works committee meeting agendas for continued discussion.

DPW Schwarz provided the committee with updates on development of Well #11. Applications for Well No. 11 have been submitted to the DNR and Public Service Commission for review. Bids for the drilling of Well No. 11 will be due February 20, 2014 and taken directly to Council on March 4, 2014. DPW Schwarz received a Conditional Use Permit from Calumet County for Well No. 11. Calumet County also required a zoning and sign permit, which has been completed. Well drilling should take place sometime in March of 2014.

Clerk Schmidlkofer reported on the informational meeting held on February 15, 2014 between the City and Chilton School District regarding the recreation director position and the school district's aquatic director and athletic director positions. The next meeting is scheduled for 2/17/2014.

NEW BUSINESS:

Moved by Jaeckels, seconded by Schmitzer to introduce, adopt and waive the second reading of Resolution No. 1668, a resolution to amend the 2013 approved budget to include additional projects:

Hobart Field Improvements to the ball diamond	\$11,977.56
Smithco – Hobart Park	\$ 2,095.00
Street Lighting Project	\$25,460.44
Nennig Park Development of additional ball diamond	\$ 8,685.69
Street Department- Purchase of Truck	\$45,000.00

Roll call vote.

Gruett – absent	Bangart – aye	Bosshardt – aye	Thornber – absent
Jaeckels – aye	Schmitzer – aye	Hilton – aye	Johnson - aye

Six votes cast. Six votes aye. Motion carried.

Motion by Hilton, seconded by Bangart and carried to approve the mayoral appointments to the Chilton Housing Authority to re-appointment Helen Schaub for a term of 2-4-2014 to 1-5-2019 and a new appointment of Greg Garton for a term of 2-4-2014 to 1-5-2015 to fill the un-expired term of D. Nachtwey.

Moved by Schmitzer, seconded by Bosshardt to approve the 2013 year-end appropriations as follows:

52101-821	Police-Capital Reserve 2013 Ford	\$ 17,651.83	
52101-820	Inceptor/Repeater		\$ 17,651.83
53102-790	DPW (Operating Reserve)	\$ 802.90	
53102-150	DPW-Fringe		\$ 802.90
53303-790	Snow & Ice (Operating Reserve)	\$ 9,230.17	
53303-110	Snow & Ice-Salaries		\$ 4,615.09
53303-150	Snow & Ice-Fringe		\$ 4,615.08
53420-821	Street Lighting-Capital Reserve	\$ 25,460.44	
53420-820	Street Lighting-Capital(Induction Lighting)		\$ 25,460.44
53431-821	Sidewalks Capital Reserve	\$ 4,123.95	
53431-820	Sidewalks Capital Ward 5		\$ 4,123.95
53440-821	Storm Sewer Capital Reserve	\$ 2,385.56	
53440-820	Storm Sewer Capital		\$ 2,385.56
53722-790	Solid Waste Hauling (Operating Reserve)	\$ 4,153.25	
53722-230	Solid Waste Bulky Item Pickup		\$ 4,153.25
54910-821	Cemetery Capital Reserve	\$ 1,761.40	
54910-820	Cemetery Capital Lighted Flagpole		\$ 1,761.40
55110-821	Library Capital Reserve	\$ 6,284.93	
55110-820	Library Capital computer lab		\$ 6,284.93
55113-821	Library Rev/Expense Capital Reserve	\$ 1,545.61	
55113-226	Library Rev/Expense Internet		\$ 1,545.61
55201-821	Parks Capital Reserve	\$ 14,072.56	
55303-820	Hobart Capital Infield & Smithco Rake		\$ 14,072.56
55301-821	Recreation Capital Reserve	\$ 4,485.25	
55301-810	Recreation Capital- Recreation Equip.		\$ 4,485.25
56703-821	Maps & Plats Capital Reserve	\$ 2,999.99	
56703-810	Maps & Plats Capital Plotter Printer		\$ 2,999.99
		\$ 94,957.84	\$ 94,957.84

Roll call vote.

Gruett – absent Bangart – aye Bosshardt – aye Thornber – absent
 Jaeckels – aye Schmitzer – aye Hilton – aye Johnson - aye

Six votes cast. Six votes aye. Motion carried.

Moved by Jaeckels, seconded by Hilton to approve the 2013 non-lapsing accounts balances and appropriations in the amount of \$1,568,074.89. Roll call vote.

Gruett – absent Bangart – aye Bosshardt – aye Thornber – absent
 Jaeckels – aye Schmitzer – aye Hilton – aye Johnson - aye

Six votes cast. Six votes aye. Motion carried.

CLOSED SESSION:

Moved by Hilton, seconded by Bangart to go into closed session at 6:57 PM under Wisconsin Statute 19.85(1) (e) for consideration regarding investment of public funds for tax incremental financing district No. 4 revolving loan status for Salm located at 40 West Main Street. Roll call vote.

Gruett – absent Bangart – aye Bosshardt – aye Thornber – absent
 Jaeckels – aye Schmitzer – aye Hilton – aye Johnson - aye

Six votes cast. Six votes aye. Motion carried.

Council member Schmitzer excused herself and exited the council chambers at 6:58 PM.

Discussion took place regarding the TIF No. 4 revolving loan for Salm at 40 W. Main Street.

Council member Schmitzer re-entered the council chambers at 7:15 PM.

Moved by Bangart, seconded by Johnson to return to open session at 7:15 PM.

Roll call vote.

Gruett – absent Bangart – aye Bosshardt – aye Thornber – absent
 Jaeckels – aye Schmitzer – aye Hilton – aye Johnson - aye

Six votes cast. Six votes aye. Motion carried.

Moved by Bangart, seconded by Bosshardt to regrettably approve the \$5,000.00 payment in full for the Central Business Distrust Revolving Loan Agreement executed between the City of Chilton and David and Alexandria Salm and to satisfy the mortgage.

Roll call vote.

Gruett – absent	Bangart – aye	Bosshardt – aye	Thornber – absent
Jaeckels – aye	Schmitzer – abstain	Hilton – aye	Johnson - aye

Six votes cast. Five votes aye. (Schmitzer-abstain) Motion carried.

COMMUNICATION:

Distributed monthly plumbing/building permit report.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Johnson to pay the bills. Voucher No. 77787 through Voucher No. 74841 or accounts payable and payrolls totaling \$119,962.00. Roll call vote.

Gruett – absent	Bangart – aye	Bosshardt – aye	Thornber – absent
Jaeckels – aye	Schmitzer – abstain	Hilton – aye	Johnson - aye

Six votes cast. Five votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Motion by Jaeckels, seconded by Hilton and carried to adjourn at 7:20 PM on February 4, 2014.

Helen Schmidkofer,
City Clerk