

Chilton, Wisconsin  
December 19, 2017

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 12/15/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Rick Jaeckels and six members of the Council were present at roll call:

Council Member Greg Kubichka	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Mike Goebel
Council Member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, Police Chief Craig Plehn, City Attorney Gary Jahn and City Clerk Helen Schmidlkofer.

Absent and excused council members Clayton Thornber and Mark Willems.

**General attendance:**

Cullen Real Estate Manager Ann Juckem, Peggy Loose and Glenny Whitcomb.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Kubichka and carried to approve the minutes of the council meeting held on 12/05/2017.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- The governor put out an invitation for a mayor's reception in Madison in which I attended. I mingled with other government representatives.
- Update regarding the Memorandum of Understanding (MOU) concerning county roads. The following have approved the MOU: Cities of Chilton and Brillion, Villages of Potter and Stockbridge, modified version Village of Sherwood. Tonight the Village of Harrison is due to discuss and vote and tomorrow night the City of New Holstein will vote.

**POLICE CHIEF REPORT:**

Last week's Tri-County news presented a very nice article on the Police Department administrative assistants and highlighted the various tasks that they handle on a daily basis. Kelly Scheuer is almost finished on training, starting January 1 Kelly will be working Tuesday and Thursday from 8:00 AM to 4:00 PM. and Jenny Alkire will be working M-W-F from 8:00 AM to 1:00 PM. Both have been training for the new records management program that has been implemented thru Calumet County.

I just finished final interviews for part-time officer candidates with the New Holstein Police Department. Both Departments have been working on a joint hiring process for possible part-time officers. Last month part-time Officer Bastian resigned as he works full time for the Brillion Police Department. In 2018, part-time Officer Hartwig plans to resign. Plehn then expressed that hiring for part-time officers is getting more difficult.

Department remains very busy, here is a brief overview:

- Retail thefts at Wal-Mart in October and just last week a person that resulted in a suspicion that he was using drugs in the bathroom.
- One major case that ended after a couple of months work was the arrest of J. Moran of Calumet Press. Plehn provided details of the case and thanked Officer Harn for all his hard work.
- Another major investigation started in the summer months with a child welfare call. Calumet County Department of Child Protective Services was called in and the stepfather was charged with two counts of child neglect. During this time, the

Department investigated further and the stepfather has been charged with first-degree child sexual assault.

- Department continues to investigate a reckless homicide. Currently waiting on charging an incident which occurred in Chilton. A drug dealer sold drugs to an undercover Chilton Police Officer not once but twice.
- Officers have completed the firearms qualification, which is required annually by the State.
- Officers attended District Attorney's 1<sup>st</sup> annual law enforcement training on: cops and practical constitutional considerations, OWI and drug investigations, domestic violence considerations, initial response to adult sexual assaults, warrants and subpoenas and a "How To from the Street to the Courthouse."
- Officer Young just completed ARIDE, which is Advanced Roadside Impaired Driving Enforcement.
- Officer Kuehl completed Taser Instructor School.
- I have submitted a request to have Investigator Harn attend a detective school offered by the Milwaukee Police Dept.
- The annual Chilton Chamber of Commerce Christmas parade went on without any incidents.
- Officers from Calumet County Sherriff's Dept. and the Departments of Brillion, Kiel and New Holstein all participated in the annual "Shop with a Cop" at the local Wal-Mart on December 9<sup>th</sup>. A visit from Santa and a meal took place at Papa Dons. The event was possible due to donations and fundraisers and Plehn personally thanked Wal-Mart and Papa Dons.

#### **CITY CLERK REPORT:**

- ↻ Tax Collection and dog license renewals are going well with the new software programs.
- ↻ 2018-spring election update – council member positions that have filed papers are Tom Reinl District Two. Johnson and Goebel have filed non-candidacy papers.
- ↻ A list of future committee meetings and a detailed list of holiday hours for the city hall was provided.
- ↻ The entire staff assisted with the 2018 newsletter, which will be mailed along with the December water bills.

#### **DIRECTOR OF PUBLIC WORKS:**

- ↻ Well #8 – softening system project is progressing as planned. The intention is to start softening water on December 22. The Department did have some problems and needed to open up the vessels to check the resin that is inside which does the softening. When we do this, we have to chlorinate to kill any bacteria. Testing with two safe samples is required after the upgrade is completed. After a second round, the testing resulted in two safe samples. All the valves have been tested and some computer work continues.
- ↻ Wastewater Department - There is a problem with the clarifiers. More than likely we will have to rebuild them. The last time this was completed was in 2000. There are actually two clarifiers in the smaller dome buildings. We will acquire some quotes, which might be around \$50,000.00 each. We will work on this project in spring because the dome has to be removed to work on this project.
- ↻ The Department did receive some calls regarding snow removal. We follow the snow and ice policy, which states that the Street Department plows when there are two or more inches. The intersections were salted.
- ↻ There is a 36-hour sidewalk-shoveling ordinance. Snow stopped roughly about 5 AM Saturday morning. Monday morning many sidewalks were not shoveled yet. You will probably be getting calls from residents that their sidewalks were cleared by the City.

#### **AUDIENCE PARTICIPATION:**

Lions Club member Kubichka thanked the council for their support of the "Delightfully Chilton" event. Kubichka then reported that over 1,070 cars came thru and 2,960# of food has been donated.

**UNFINISHED BUSINESS:**

Ann Juckem came forward and introduced herself as manager for Cullen Real Estate Rental Properties. She is requesting six additional parking spaces for tenants at Georgian Square apartments located at 52 Main Street.

DPW Schwarz noted that his Department could work around whatever the council would decide. The only request would be to contact someone to move vehicles when snow needs to be removed. Juckem noted she would assist the Department and have the tenants move their vehicles for snow removal. Juckem agreed to provide a vehicle-parking sticker for the tenants so that the Police Department knows who the tenants are.

Schwarz reminded the council that Austin Management Services does have an agreement with the City to pile snow in the corner of the parking lot behind Hilde’s Deli. There has been a vehicle parked in that area and Austin has started to pile snow in a different area in that lot. This has been reviewed with Captain Kvalheim. Chief Plehn acknowledged that he was aware of this.

Moved by Kubichka, seconded by Gruett to allow for ten parking stalls on the northwest side of the 45 School Street city-owned parking lot for tenants at the Georgian Square (52 West Main Street) and that Cullen Management would develop some type of permit system to display in the vehicle. Motion carried.

The permit system will be created and implemented by Cullen Management and the permit should be placed in the lower left side of the dash. Plehn stated that the Police Department does not have a list of license plates or vehicles types so this would help greatly.

**REPORT OF COMMITTEES:** no report.

**NEW BUSINESS:**

Moved by Schmitzer, seconded by Hilton to approve the mayoral re-appointment of Ron Korb to the Chilton Housing Authority for a 5-year term. Motion carried.

Moved by Kubichka, seconded by Hilton to introduce, adopt and waive the second reading of Resolution No. 1760 to appoint election workers for a two-year term.

Roll call vote.

Gruett – yes	Willems – absent	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel - yes

Six votes cast. Six votes aye. Motion carried.

**COMMUNICATIONS:**

The December 6, 2017 staff minutes and November 1, 2017 Chilton Chamber of Commerce meeting minutes were distributed to the council members.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Schmitzer to pay the bills. Voucher No. 81280 through Voucher No. 81328 or accounts payable and payrolls totaling \$88,618.97.

Roll call vote.

Gruett – yes	Willems – absent	Kubichka – yes	Thornber – absent
Schmitzer – yes	Hilton – yes	Johnson – yes	Goebel - yes

Six votes cast. Six votes aye. Motion carried.

**ADJOURNMENT:**

Moved by Schmitzer, seconded by Kubichka and carried to adjourn at 6:57 p.m. on December 19, 2017.

Helen Schmidlkofer, MMC  
City Clerk