

Chilton, Wisconsin
December 18, 2018

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 12/14/18, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

COMMON COUNCIL ROLL CALL:

Mayor Rick Jaeckels and five members of the Council were present at roll call:
 Council Member Clayton Thornber Council Member Ron Gruett
 Council Member Dan Hilton Council Member Mike Goebel (Arrived at 6:43 PM)
 Council Member Tom Reinl Council Member Kathy Schmitzer
 Other city officials present were Police Chief Craig Plehn, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer. Absent and excused Council Member Mark Willems and Director of Public Works Todd Schwarz.

General Attendance: Peggy Loose.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Thornber and carried to approve the minutes of the council meeting held on December 4, 2018.

REPORT OF OFFICERS:

MAYOR: The County is hosting a meeting regarding the jail project on January 9, 2019.

POLICE CHIEF:

- The Department participated in the “Shop with a Cop” for 21 children and then to Papa Don’s for food and a visit with Santa. The Department appreciates the generous support from local businesses.
- The Department also participated in the “Blue Christmas Program” put on by all Police Departments who are associated with Shop with a Cop. All Departments receive \$500.00 to donate at their will to a needy family. This program will hopefully bring some cheer to a needy family in the City of Chilton.
- The Department has had an officer off for over a month after surgery. Due to sick time and workmen’s compensation claims this year, the Department has used over 120 hours of overtime. To date the Department has used 418 hours of overtime. In addition, 147 hours are contractual overtime hours that officers accumulate for holidays and compensation time that is paid out. The remaining overtime is due to investigations or calls for service that extend the officer’s shift. The 2018 budget included 250 hours of overtime.
- One of the administrative assistants is out due to surgery and has been out for the past month. Due to this, we are extremely behind on reports. The implementation of the records management system requires all the old complaints to be entered into the system by the end of the year. Currently there are over 50 complaints that need to be entered in the old system. When we trained the new administrative assistant, she was not trained on how to enter the old complaints because the old system was going to be obsolete. Administrative Assistant Alkire is still out and is the only one that can enter the complaints; we are now scrambling to get these complaints entered before the end of the month.
- The Department continues to address no parking on grass ordinance, in fact I just received one tonight.
- The Department remains busy with retail theft complaints from Wal-Mart.
- Complaints have decreased at the Thunderbird Motel since I have talked with the owners.
- At Innovative Services, the Department has seen a drastic reduction in calls.

Minutes of Council Meeting 12-18-2018

- Effective January 1, all the officers will be receiving their annual firearm certification, which is mandated by the State of WI.
- Officers will be participating in pursuit driving certification, which is mandated by the State of WI every two years.
- Goals which the Department has set for 2019, are to establish first responder group and establish a municipal court with the City of New Holstein hopefully to be implemented by 2020.
- Holiday wishes to you & it has been a pleasure serving as your chief for the past 4 ½ yrs.

CITY CLERK:

- ↻ The 2019 budget booklets were distributed.
- ↻ The city website for 2019 has updated meeting dates, holidays and events.
- ↻ Annual newsletter has been printed and will be enclosed in the December water bills later this month.
- ↻ Tax collection is going well.
- ↻ April 2, 2019 spring election candidates for city council positions are:
Ward 1 – Ron Gruett – turned in papers.
Wards 2/5- Clayton Thornber signed candidacy papers.
Ward 3 – Mike Goebel – turned in papers.
Ward 4 – Dan Hilton signed candidacy papers.
Ward 4 – Vacant (one year term) Andrew Deehr took out papers.

Registration statements, declaration of candidacy and nomination papers are due no later than 5 p.m. on Wednesday, January 2, 2019. Nomination papers may not be circulated before December 1, 2018.

APPROVE OPERATOR LICENSES:

Moved by Reinl, seconded by Schmitzer to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from December 18, 2018 to June 30, 2020 for Kayla M. Sohrweide. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department. Motion carried.

AUDIENCE PARTICIPATION: No comments were given.

UNFINISHED BUSINESS:

Update regarding the Spetta property/former City of Chilton landfill located at 1509 Lime Kiln Road. Clerk Schmidlkofer reported that photos were on display for the council members to review. In addition, 102 tons of fill was excavated from the site and then it was backfilled. Fehr Graham has sent a report to the DNR and once approved a final closure report will be submitted.

NEW BUSINESS:

Clerk Schmidlkofer reported that Hawkins Ash the city's audit firm has submitted a change order for \$1,000.00 for the first year implementation of Government Accounting Standards Board (GASB) Statement No. 75 accounting and financial reporting for postemployment benefits other than pensions.

Moved by Thornber, seconded by Schmitzer to approve the Hawkins Ash change order of \$1,000.00 for GASB No. 75. Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Goebel - yes	

Six votes cast. Six votes aye. Motion carried.

REPORT OF COMMITTEES:

The minutes of the November 14, 2018 Housing Authority meeting were reviewed. Thornber noted that the major thing with HUD is to eliminate small housing authorities. Executive Director Connors and the board are working on this issue.

Chairman Thornber presented the minutes from the December 10, 2018 Public Works committee meeting.

Thornber noted that the only item that requires council action at this time is the speed limit revisions. At the committee meeting DPW Schwarz said he consulted with Captain Kvalheim and together they determined that it would be in the best interest of the City for both safety and consistency reasons to decrease the speed limit to 35 mph on the following sections of road:

- South Irish Road (from Hwy 151 to Corporate Limits – currently 55 mph.
- East Chestnut St. (from intersection of East Calumet St. to Corporate Limits) – currently 40 & 55 mph.
- East Calumet Street to Corporate Limits - currently 40 mph.

It was also noted that half of Irish Road (from Hwy. 151 to Corporate Limits) is in the Town of Charlestown and the township has no issue with the speed limit change.

Moved by Thornber, seconded by Hilton to introduce, adopt and waive the reading of Ordinance No. 1155, an ordinance to decrease the speed limit on the following streets to 35 mph: South Irish Road (from Hwy 151 to Corporate Limits).

East Chestnut Street (from intersection of East Calumet Street to Corporate Limits).

East Calumet Street to Corporate Limits. Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Goebel - yes	

Six votes cast. Six votes aye. Motion carried.

The December 10, 2018 minutes from the Library Board meeting were reviewed.

The December 12, 2018 Redevelopment Authority minutes were reviewed.

CLOSED SESSION:

Moved by Schmitzer, seconded by Hilton to go into closed session at 6:55 PM under WI Statute 19.85 (1) (e) to deliberate the investing of public funds. Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Goebel - yes	

Six votes cast. Six votes aye. Motion carried.

In closed session, the council deliberated the investing of public funds.

Moved by Reinl, seconded by Schmitzer to return to open session at 7:33 PM.

Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Goebel - yes	

Six votes cast. Six votes aye. Motion carried.

COMMUNICATION:

The December 5, 2018 city staff minutes, Chilton Chamber of Commerce November 7, 2018 minutes and the November 8, 2018 County Municipal Intergovernmental minutes were distributed to the council members.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Hilton to pay the bills. Voucher No. 82960 through Voucher No. 83018 or accounts payable and payrolls totaling \$134,595.18.

Roll call vote.

Gruett – yes	Willems – absent	Reinl – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Goebel - yes	

Six votes cast. Six votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Thornber and carried to adjourn at 7:34 p.m. on December 18, 2018.

Helen Schmidlkofer, MMC
City Clerk