

Chilton, Wisconsin  
August 6, 2013

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 8/2/13, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney, were made available to the media, and posted on the city hall bulletin board and city webpage.

**ROLL CALL:**

Mayor Gerald Vanne and six members of the Council were present at roll call:  
 Council Member Rick Jaeckels                      Council Member Kevin Johnson  
 Council Member Dan Hilton                      Council Member Richard Bosshardt  
 Council Member Clayton Thornber              Council Member Linda Bangart  
 Other city officials present were Police Chief Larry Seipel, City Attorney Derek McDermott, Director of Public Works Todd Schwarz, and Deputy City Clerk Lisa Meyer. Absent and excused council members Ron Gruett and Kathy Schmitzer.

General attendance: Andrew Kruse-Ross, Times-Journal and Faye Burg, Delta Publications.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

Alderman Jaeckels would like to change one word on the July 16, 2013 minutes. On page 8736, paragraph four, specific should be changed to specify. Moved by Hilton, seconded by Bosshardt and carried to approve the amended minutes of the council meeting held on 7/16/2013.

**MAYOR REPORT:**

Mayor Vanne spoke with Scott from Horizon regarding additional housing for the Uptown Commons area; without tax credits no additional housing will be put up. The annual Chilton Lake District meeting will be in two weeks, August 20 at 5:30 pm.

**CITY CLERK REPORT:**

The 2014 Budget outline is in your packets.  
 Clerk Schmidlkofer is in Houston TX for the annual APT Conference (Assn. of Public Treasurers of the United States and Canada). She will return to the office on Aug 9.

Included in the council packet was information from the Fox Cities Regional Partnership for review.

**APPROVE FINANCIAL REPORT:**

Moved by Thornber, seconded by Bosshardt and carried to approve the August 1, 2013 financial report.

**APPROVE LIQUOR LICENSES:**

Moved by Hilton, seconded by Johnson and carried to approve the Class "B" Picnic license for Chilton Chamber of Commerce on September 7, 2013 for their annual Crafty Applet Fest and waive the fee; Person in charge is Colleen Schnell of Chilton.

**APPROVE OPERATOR LICENSES:**

Moved by Thornber, seconded by Bangart and carried to approve the two-year license applications to serve fermented malt beverages, and intoxicating liquors from August 6, 2013 to June 30, 2014 for Michelle A. Pingel. Deputy Clerk Meyer noted the application was reviewed and approved by the Chilton Police Department.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Street reconstruction project began today. Streets affected include portions of High, Franklin, Fulton, Liberty and Wall. Completion should be by the end of August.
- ↻ DPW Schwarz met with the Wisconsin Department of Transportation regarding the Hwy 151 project from Madison to Elm Street. There will be a Local Officials Meeting on September 11 with the engineers. A Public Informational Meeting will be on September 18 from 5-7 pm at Chilton City Hall for the public to attend.
- ↻ There has been some Morrissey Park drainage issues by the concrete under the bleachers. The Chilton School District hired an engineer to inspect for structural defects. They were surprised at how sound it was. The city laid the storm sewer today to fix the problem. The cost will be divided equally with the school district.
- ↻ The City is awaiting the results of the Water Operation Sanitary Inspection that was completed about a week ago.

**POLICE CHIEF REPORT:**

Officer John Harn was present at the meeting to inform the council of his attendance at the annual Safety Day on July 16 sponsored by Affinity Medical and the Calumet Medical Center. The Ambassador Company solicited businesses to donate books for this event. These books were distributed to the kids in attendance. Officer Harn gave a presentation and spoke to the kids about bullying, and the bad effects of smoking and drinking.

Chief Seipel addressed the Council:

- Investigating burglaries within the City; No usable DNA from state crime lab; however waiting for fingerprint results.
- Experiencing numerous problems (racial, drug and nuisance issues) in former Gravesville area
- Lieutenant Tyson is investigating “egging” incidents in City involving youth; houses and semis were targeted. Requesting youth provide community service hours for their involvement.
- Chief Seipel will be attending the Chief’s conference in Green Lake from September 3-6, 2013.
- Chief Seipel will be speaking at the Fair Board meeting on Wednesday night, August 7th; topic of discussion will include the policy and procedure on reporting and finding missing children.
- Part time officer William Galarno Jr. has been hired full time by the City of New Holstein. He will submit his resignation in October. Chief Seipel will hold off hiring and training another part time officer until next spring.

**AUDIENCE PARTICIPATION:** No comments were received at this time.

**REPORT OF COMMITTEES:**

Chairman Johnson presented the minutes of the July 30, 2013 Public Works committee meeting.

There was a complaint received regarding a building project and the owner not obtaining a building permit at 319 W. Breed Street. No action was taken as the homeowner was not able to attend the committee meeting. It was tabled and will be discussed at the public works meeting in August.

Advertising for the position of wastewater/water operator closed on 7/31/2013. DPW Schwarz said he has received eleven applications. He asked committee members if they would be in favor of moving someone already employed within the City to this position if the applicant had some of the qualifications but not all as stated. It was agreed to hire within if an employee was interested.

DPW Schwarz informed the council that one of the Street department employees would like to transfer to this position. This will leave a vacancy in the Street Department.

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Motion by Bangart, seconded by Johnson to advertise for the vacant position in the street department. Motion carried.

The total cost for the 2013 bulky item pick up was \$6,668.66. The City budgeted \$4,600.00 leaving an amount of \$2,068.66 over budget. In comparison, the total cost for the 2011 bulky item pick up was \$3,726.29. The Committee members agreed that this increased expenditure needs to be reviewed closely when looking at the next budget.

Since the 2013 street urbanization project came in below budget, DPW Schwarz is recommending updates to the alley (pulverizing and paving) from Brooklyn Street to Park Street. The estimated cost from MCC Inc. to do the work is \$7,726.20. DPW Schwarz said he would be adding this project to the existing contract.

Motion by Johnson, seconded by Jaeckels to give approval to DPW Schwarz to have MCC Inc. pulverize and pave the alley from Brooklyn Street to Park Street with monies taken from the already budgeted street construction account (#53310-820). Roll call vote.  
 Gruett – absent      Bangart – yes      Bosshardt – yes      Thornber – yes  
 Jaeckels – yes      Schmitzer – absent      Hilton – yes      Johnson - yes  
 Six votes cast. Six votes aye. Motion carried.

DPW Schwarz received an estimate from Brantmeier Electric, Inc. of \$2,299.00 for electrical installation at Hillside Cemetery for the lighting of the flagpole. There were changes made as far as how the electrical installation will be done after this estimate was received; however, the cost of the project will not exceed \$2,299.00.

Motion by Johnson, seconded by Hilton to approve the estimate from Brantmeier Electric, Inc. for electrical installation at Hillside Cemetery for the lighting of the flag pole not to exceed \$2,299.00 with the money taken from the cemetery non lapsing account (#54910 821). Roll call vote.  
 Gruett – absent      Bangart – yes      Bosshardt – yes      Thornber – yes  
 Jaeckels – yes      Schmitzer – absent      Hilton – yes      Johnson - yes  
 Six votes cast. Six votes aye. Motion carried.

DPW Schwarz received an estimate from Brantmeier Electric, Inc. for upgrading city owned street lights on Madison Street, Main Street (from Madison Street to State Street), School Street (from Madison Street to State Street) and the City Hall parking lot. Motion by Johnson, seconded by Thornber to approve the quote from Brantmeier Electric, Inc. in the amount of \$28,294.00 for the installation of 110 induction lights for the City owned street lighting project. After receiving incentives from WPS and Focus on Energy, the cost of this project will be approximately \$5,559.75. The money to pay for this project will be taken from the Street Lighting non-lapsing account (#53420 821). Roll call vote.

Gruett – absent      Bangart – yes      Bosshardt – yes      Thornber – yes  
 Jaeckels – yes      Schmitzer – absent      Hilton – yes      Johnson - yes  
 Six votes cast. Six votes aye. Motion carried.

The committee reviewed the snow and ice control policy, proposed 2014 street construction projects and the committee goals.

Chairman Hilton presented the minutes of the July 31, 2013 Culture & Recreation committee meeting.

The committee discussed the tennis courts at Nennig Park. DPW Schwarz informed the committee the cracks in the base of the tennis courts were filled with sand and sealed which resulted in minor improvements. Given the fact that the tennis courts will remain at Morrissey Park and that the Chilton School District has tennis courts for public use, he recommended that the tennis courts at Nennig Park be dismantled.

The committee discussed the lights and posts for the River Walk Light Project. A more solid light post would be three times more costly than the proposed poles as reviewed at the last two-committee meetings.

Moved by Hilton, seconded by Bangart to proceed with the quote from Brantmeier Electric for \$12,225.00 for fifteen LED lights (26 ½ inches) with lights possibly eligible for the Focus on Energy Program and a 12' Americana light post. The money to pay for this project will come from City budgeted money of \$3,000.00, a donation of \$2,000.00 from the Chilton Optimists and the insurance claim money totaling \$8,385.60 from the vandalism of the current lights. Roll call vote.

Gruett – absent	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – absent	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

Schwarz provided a quote for a laminated hexagon pavilion for Riverside Park at a cost of \$8,450.00. In addition, the concrete slab and shingles would cost approximately \$2,000.00 and the Street Department's time to construct the shelter.

Moved by Hilton, seconded by Bosshardt to accept the quote from Fifthroom for \$8,450.00 for a hexagon pavilion and \$2,000.00 for the shingles and cement slab with the Street Department putting the pavilion together. The money to pay for this project will come from City budgeted money of \$8,897.00 and a donation of \$3,000.00 from William D. Engler Jr. Roll call vote.

Gruett – absent	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – absent	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

The City currently does not have anyone as a Program Director for the Flag Football program. Last year the program had 90 participants. The 6-week program starts in September and ends in October for grades one to five with a compensation of \$150.00. If the City does not acquire a program director, what does the committee plan to do regarding the program?

Moved by Hilton, seconded by Johnson to cancel the 2013 flag football program if the City does not have a Flag Football Program Director by August 30, 2013. Registration fees will be refunded if the program is cancelled. Motion carried.

Moved by Hilton, seconded by Bangart to revise the 2013-2014 basketball program director agreement, which includes date changes and compensation of \$400.00, an increase of \$100 from last year. Roll call vote.

Gruett – absent	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – absent	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

The committee discussed the status of the Morrissey Park Tennis Court. Recommendation from the committee was given to DPW Schwarz to consult with the City of Fond du Lac to inquire if the repairs completed in 2008 are holding up and acquire a firmer estimate to be included in the 2014 budget.

**COMMUNICATION:** Distributed July 2013 plumbing/building permit report.

**APPROVE PAYMENT OF BILLS:**

Moved by Jaeckels, seconded by Hilton to pay the bills. Roll call vote.

Gruett – absent	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – absent	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried. Voucher No. 73778 through Voucher No. 73860 or accounts payable and payrolls totaling \$158,193.24.

**ADJOURNMENT:** Motion by Hilton, seconded by Bangart and carried to adjourn at 7:16 p.m. on August 6, 2013.

Lisa Meyer,  
Deputy City Clerk