

Chilton, Wisconsin
August 5, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

AGENDA POSTING:

On 8/01/14, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney, were made available to the media, and posted on the city hall bulletin board and city webpage.

ROLL CALL:

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Clayton Thornber	Council member Kathy Schmitzer
Council Member Dan Hilton	Council Member Linda Bangart
Council Member Ron Gruett	

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Deputy Clerk Lisa Meyer and City Clerk Helen Schmidlkofer. Absent and excused Richard Bosshardt.

General attendance: Terry Criter, Chilton Athletic Club President, Faye Burg-Delta Publications, and Andrew Kruse-Ross-Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Moved by Hilton, seconded by Johnson and carried to approve the minutes of the council meeting held on 7/15/2014.

REPORT OF OFFICERS:

Mayor Report:

- Attended the Veterans Memorial dedication Saturday, August 2; the City received an official letter from U.S. Army General Martin Dempsey, Chairman of the Joint Chiefs of Staff recognizing the members of the community, family members and friends for their service. Furthermore, Vanne noted the Veterans Memorial committee did a fantastic job.

City Clerk Report:

- 1st Assistant Fire Chief B. Schoenborn submitted a written report from the Wisconsin Fire Chief's Convention held June 26 – 28, 2014 in which he and 2nd Assistant Fire Chief N. Schneider attended:
 - Both attended the opening ceremony and met with various vendors
 - In the Evening attended a social event with neighboring Fire Chiefs sponsored by Jefferson Fire Department
 - Schneider attended a tour of historic fire stations and a seminar on Leadership
 - Schoenborn attended a seminar on Managing Up and Down the Generational Ladder and Listen Up! How Being Aware of Listening Styles Makes You a Better Leader
- Primary Partisan Election will be held next week Tuesday, August 12, 2014; polls are open 7:00 AM to 8:00 PM
- Future committee meetings were provided to the council members
- Recreation Department:
 - Soccer Program – Pending equipment return, zero tolerance forms and ref timesheets
 - Appleton Soccer Club cancelled their soccer camp for this week
 - Baseball – Softball – pending zero tolerance forms
 - Looking for Flag Football and Basketball Program Directors

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Jaeckels and carried to approve the August 1, 2014 financial report.

APPROVE LIQUOR LICENSES:

Motion by Schmitzer, seconded by Thornber to approve the Class "B" Picnic license for Calumet County Agricultural Assoc. for September 19 to 21, 2014 Annual Fall Classic Races, Person in Charge Robert Cullen Jr. and August 29 to September 1, 2014 for the Calumet County Fair, Person in charge Lanetta Mahlberg.

APPROVE OPERATOR LICENSES:

Moved by Jaeckels, seconded by Schmitzer to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from August 4, 2014 to June 30, 2016 for Shannon L. Blair and Allan C. Muehlbauer. Motion carried. Clerk Schmidlkofer noted the Chilton Police Department has approved the applicants.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Development of Well #11 – testing, cleaning out the sand,(contemplating a sand separator) pumping 600 gallons/minute, BIDS for the pumphouse and transmission line will be opened August 12 and presented at the August 19th council meeting
- ↻ Pre-construction meeting was held for the Hwy 151/Main Street project – construction will begin the week of August 11, work will be done on the two center lanes and traffic will flow on the side lanes, the street will not be closed during construction. After reviewing the Cities of Neenah and New Holstein, the City decided to eliminate the dowel bars and save nearly \$40,000.00. The goal is to have the project completed before school starts.
- ↻ 2014 Street Projects will start the week of August 18th (E. Washington and Douglas Streets and the alley off of Brooklyn Street) Washington Street will require the Department to complete service work ahead of time
- ↻ Working on 2015 budget preparations
- ↻ East Central Wisconsin Regional Planning Commission – the group is working on completing the Calumet County Interurban Trail Strategic Plan to include De Pere, Hilbert, Chilton and New Holstein; once the trail is established next step is to review resources to complete the trail system.
- ↻ Completed and filed the (WAM) Wisconsin Assessment Monies application regarding parcels 415, 420 and 476 E. Main Street; the City should receive a report sometime in mid-August. The application includes site assessments for Phase I & II and limited NR 716 site investigation.
- ↻ Tennis court project – Valley Sealcoat is unable to complete the entire project in 2014; therefore, preparation work will start in 2014 with seal coating to be done in 2015. The city crew will work on the fence and retaining wall and Art Attack! has been contacted regarding a mural on the wall.

AUDIENCE PARTICIPATION:

The audience did not provide any comments at this time.

REPORT OF COMMITTEES:

Chairman Hilton presented the July 14, 2014 Culture and Recreation Committee minutes.

The request from Petersen to build three ticket booths for the American Legion to use when selling tickets for the Chilton School District football games at Morrissey Park; the council approved this request at the July 15 meeting.

DPW Schwarz informed the committee the band shelter at Hobart Park has beams that are deteriorating. The 2013 budget did include \$3,000.00 to complete the repairs however when requesting quotes no one submitted a proposal. Schwarz contacted Luchterhand Builders who submitted an estimate to repair the beams located on the north and south ends of the existing building; Schwarz distributed photos of the band shelter for the council members to view.

Moved by Johnson, seconded by Bangart to approve the estimate from Luchterhand Builders to repair the gabel and eve ends on the existing band shelter at Hobart Park for a cost of \$4,200.00. The project would use funds from account (55201-821) parks capital equipment non-lapsing. DPW Schwarz stated the city crew would complete the painting and staining. Roll Call vote. Seven votes cast. Seven votes aye. Motion carried.

Hilton stated the Chilton Athletic Club built Diamond "D" at Nennig Park where the tennis courts use to be located and expressed gratitude on a job well done to Club President Criter.

DPW Schwarz reminded the committee members that the 2014 budget did include an estimate to repair the double tennis courts in addition to repairs to the retaining wall, and fence at Morrissey Park. Valley Sealcoat will proceed with the quote for \$36,980.00 to armor crack repair and color the double tennis courts at Morrissey Park but will not be able to complete this project in 2014. I would propose that the council make a motion to maintain the funds in this account for next year.

Moved by Hilton, seconded by Johnson to retain the unused funds for the tennis court project and place the funds in a separate non-lapsing account for 2015. Further verification indicated that this motion was not necessary.

Moved by Hilton, seconded by Johnson to withdraw the motion.

Deputy Clerk Meyer and Clerk Schmidlkofer provided an overview of the recreation programs regarding field maintenance, coaches, school district assistance, equal playing time, cost difference between city residents and townships, program directors and comparison with area municipalities' recreation programs. Facts presented included:

- In 2013, the Recreation Department budget expenses exceeded the revenues by \$5,986.25 which cost the taxpayers additional expense due to the fact the program fees did not cover the cost to run the programs
- Raising the individual registration fees is not the solution
- Require Program Directors to be accountable; no consequences if they do not complete job description within defined timelines
- Coaches need to support the city's philosophy regarding "equal playing time"
- Participation has annually declined
- Lack of Program Directors and coaches; parents don't want to take on the responsibility

After all those in attendance thoroughly reviewed the programs, two questions remained:

- Should the City offer recreation programs
- Financial impact on tax payers

The council understood the concept and proposed changes however concerned with public perception that the City would just drop the program. After reviewing further details regarding all the recreation programs, the council agreed with the committee's recommendations that it would be in the best interest of the City and the most effective way to resolve the City's difficulties regarding the recreation program and implement the following:

SOCCKER PROGRAM - season runs from April through mid-June. Grade levels: 4K through eighth grade. Form a soccer club to take over the program. The City will turn over all the equipment and sign a field usage agreement for use of the city green space. In the event an organization or club is not formed, the city will discontinue the program in 2015.

BASEBALL/SOFTBALL PROGRAMS - season runs from May thru mid-August. Grade levels: kindergarten through eighth grade. Contact the Chilton Athletic Club to take over the baseball/softball programs. The City will turn over all the equipment and uniforms. There is already a field usage agreement in effect for Nennig Park. In the event the

Chilton Athletic Club declines taking over the program, the city will discontinue the program in 2015.

FLAG FOOTBALL PROGRAM -season runs from September through October. Grade levels: first through fifth grade. The City will continue providing the program in 2014 with the stipulation that the City cancel the program if a Program Director is not hired by August 13, 2014. Registration fees will be refunded if the program is cancelled. The City will contact Chilton Youth Football Association to take over the flag football program. The City will turn over the equipment including balls, pinnies and flags. The association will contact the school district directly to set up field usage. In the event the Chilton Youth Football Association declines taking over the program, the city will discontinue the program in 2015.

VOLLEYBALL PROGRAM -season runs from mid-August through October. Grade levels: first through sixth grade. The City will continue providing the program with the stipulation that the City cancel the program if a Program Director is not hired by July 31 of each year. Registration fees will be refunded if the program is cancelled.

BASKETBALL PROGRAM - season runs from November thru February. Grade levels: kindergarten through sixth grade. The City will continue providing the program with the stipulation that the City cancel the program if a Program Director is not hired by September 30 of each year. Registration fees will be refunded if the program is cancelled.

Moved by Johnson, seconded by Jaeckels to approve the endorsements noted above for recreation programs with the amendment that the clubs may store uniforms and equipment in the recreation room at city hall if requested. An agreement needs to be drafted regarding storage at the city hall. Mayor Vanne called for a voice vote. Motion carried. (Gruett-nay)

Hilton informed the council the committee established the following goals:

1. Continue to Support Morrissey Park, funding and maintenance
2. Conduct walk-through of all city parks by this committee
3. Continued research and establish Nature Trail system
4. Meet annually with VFW, City Band, Hobart Assoc., and Chilton Athletic Club
5. Update on Research to Establish Solomon Trail to Fox River State Trail

Clerk Schmidlkofer presented the July 23, 2014 Emergency Management meeting minutes.

NEW BUSINESS: No new business was conducted.

COMMUNICATION:

Distributed monthly plumbing/building permit report and Fox Cities Regional Partnership Forbes press release.

APPROVE PAYMENT OF BILLS:

Moved by Johnson, seconded by Bangart to pay the bills. Voucher No. 75610 through Voucher No. 75690 or accounts payable and payrolls totaling \$182,131.75. Roll call vote.
 Gruett – aye Bangart – aye Bosshardt – absent Thornber – aye
 Jaeckels – aye Schmitzer – abstain Hilton – absent Johnson - aye
 Seven votes cast. Six votes aye. (Schmitzer-abstain and Bosshardt absent) Motion carried.

ADJOURNMENT:

Motion by Johnson, seconded by Jaeckels and carried to adjourn at 7:35 PM on August 5, 2014.

Helen Schmidlkofer,
 City Clerk