

Chilton, Wisconsin
August 2, 2016

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers of the Chilton City Hall at 42 School Street, Chilton, WI.

AGENDA POSTING:

On 7/29/16, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and eight members of the Council were present at roll call:

Council Member Greg Kubichka	Council member Kathy Schmitzer
Council Member Kevin Johnson	Council Member Clayton Thornber
Council Member Ron Gruett	Council Member Mark Willems
Council Member Dan Hilton	Council Member Kurt Stephany

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance:

Part-time Police Officer Arden Hartwig, Faye Burg, Delta Publications, Betty Schilling, Chilton Times Journal, Alice Connors, Captain Jason Kvalheim.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Kubichka and carried to approve the minutes of the council meeting held on 7/19/2016.

REPORT OF OFFICERS:

MAYOR REPORT:

- With council president Kevin Johnson's permission, there will not be a council meeting on September 6, 2016.
- Daily email updates regarding the Chestnut Street reconstruction project is provided to the public through the Chilton Chamber of Commerce.
- Reminded council members to update their biographies for the city's website and before the September 20th meeting a photo will be taken of each member and the entire council and mayor.
- The Public Safety Committee has requested a response from the public regarding ATV usage on city streets. The information needs to be submitted by August 31.

CITY CLERK REPORT:

- Reminded council members of future committee meetings

APPROVE FINANCIAL REPORT:

Moved by Hilton, seconded by Johnson and carried to approve the August 1, 2016 financial report.

APPROVE OPERATOR LICENSE:

Moved by Thornber, seconded by Hilton to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from August 2, 2016 to June 30, 2018 for Daniel J. Schmidt. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- A rainstorm last week caused minor damage to trees in various city parks.
- Chestnut Street Project – they will be changing over the water main this Friday and residents and businesses will be without water during the day.

AUDIENCE PARTICIPATION:

Connors questioned the status of the buildings located on the corner of Main and State Streets. This is a public safety concern that needs to be taken care of.

Chief Plehn introduced part-time Officer Arden Hartwig.

UNFINISHED BUSINESS:

Update regarding the building at 101 West Main Street. DPW Schwarz informed the council the contractor, CP Restoration plans to complete the project in one week. Attorney McDermott reminded the council members that the city could file nuisance abatement if the project is not completed in a timely manner.

Council member Schmitzer reminded the council that school would be starting soon and the sidewalk should be opened to provide a safe route to school.

Update regarding 107 West Main Street. Attorney McDermott reminded the council the City filed a lawsuit for a raze and repair order. The property owner needs to have the building razed and cleaned up by August 26.

NEW BUSINESS:

Mayor Jaeckels stated there is no new business to conduct.

REPORT OF COMMITTEES:

Chairman Johnson presented the minutes of the July 27, 2016 Public Safety committee meeting.

The City received a written request to allow for a handicap parking area near the Salvation Army, which is located at 16 W. Main Street.

At the meeting, Chief Plehn explained the situation that brought about the parking request and strongly discouraged a handicap spot on a state highway due to safety reasons. The committee did review parking in the entire uptown area, which included street parking and all parking lots. Once again, Chief Plehn noted that due to heavy traffic and the narrow street this would not be safe.

Moved by Willems, seconded by Schmitzer to deny the request to install a handicap parking area on West Main Street. Motion carried.

Chief Plehn requested support to apply for a community Wal-Mart Grant. The funds would be used to purchase surveillance cameras for the evidence rooms, interview room, lobby and the city hall parking lot. The Department will also purchase spike strips for departmental use.

Moved by Willems, seconded by Kubichka to introduce, adopt and waive the reading of Resolution No. 1727, a resolution for a Wal-Mart Grant for the Police Department. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Chief Plehn is working with Department of Transportation (DOT) representative and would like to request support to apply for a community DOT grant for increased lighting for school crossing areas on State and Court Streets and Hwy 57 and Washington Street. Plehn has a follow up meeting with the DOT next week to look at means of possible funding for increased lighting.

Moved by Willems, seconded by Schmitzer to introduce, adopt and waive the reading of Resolution No. 1728, a resolution for a DOT Safe Routes to School Grant for the Police Department. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

A resident requested that she be allowed to cross Hwy 57 at Washington Street with her neighborhood electric vehicle (NEV) instead of the busy intersection on Grand Street. She further

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noted that her desire is to reach Good Shepherd Parish and by using Washington Street, this could be accomplished more safely. Chief Plehn noted the Department would support the request.

Moved by Willems, seconded by Hilton to introduce, adopt and waive the reading of Ordinance No. 1130, an ordinance to amend neighborhood electric vehicle use to include Washington Street.

Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes

Schmitzer – yes Hilton – yes Johnson – yes Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

The city received a request for ATV use on city streets. Johnson said the committee received a variety of ATV, golf cart, low-speed vehicle (LSV) information in the committee packets, which included rules and regulations from other communities and regulations from the Department of Transportation.

The committee discussed the following:

- various guidelines regarding helmet use and age requirements
- safety concerns – highways in the city, heavy semi and truck traffic
- snowmobile usage in the city, established trails
- signage, approved routes
- permits required or not and fees (fees could be used for signage costs)
- requirements – driver's license, lights, safety checks
- different regulations for golf carts, neighborhood electric vehicles and ATVs
- how does the city acquire input from the public regarding creating ATV use within the city limits, newspaper, website, referendum

Following a lengthy discussion, the committee tabled the request for ATV usage within city limits until the committee can further study the issue. Mayor Jaeckels requested that the local newspapers put an article in the newspaper requesting feedback from city residents if they are in favor or not in favor of ATV use on city streets. Residents can also respond to the city website, contact the Police Department (PD Facebook page) and contact the mayor or council members. Willems said this would be an opportunity for the citizens to work with the Police Department.

Chairman Schmitzer presented minutes from the July 27, 2016 General Government committee meeting.

Schmitzer noted that starting in 2017 the City will be required to have a Joint Review Board to exist continually during the life of a TID and requires the Board to meet annually on July 1, or as soon as the annual TID report becomes available. Schmidlkofer brought this information forward so that the mayor and council can start to consider a citizen member that could serve on the board along with the mayor. The Board consists of representatives from Calumet County, Chilton School District, Fox Valley Technical College, City of Chilton and a citizen representative.

The committee did identify that the City does need to insure the security of certain areas in the city hall and will continue to research various proposals from LaForce to rekey existing cylinders for the 71 doors in the city hall. The committee did an actual walk-thru of the entire building to better familiarize themselves with the various sections or departments of the city hall.

Schmidlkofer informed the committee Wisconsin Physicians Service is proposing a 4% increase for all three levels of health insurance coverage. The employees contribute 12% toward the premium and the city contributes 88%. Horton Group has not been able to provide the City with any other insurance options at this time. Horton provided the city employees with an educational session on July 21, 2016 of which a copy of the presentation was given to the committee.

Schmidlkofer said she is still waiting for other health insurance options to include high deductible, creating a health savings account, 3-month plan and then a 12-month plan. Once the City has the information, Schmidlkofer will review with the mayor and the committee.

Schmidlkofer reviewed the proposed 2017 budget timeline along with dates that information would be available from the Department of Revenue. Schmidlkofer presented further detailed

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information on shared revenue, general transportation aids, connecting highway program, levy limits, net new construction, recycling grants and computer aid.

Schmidlkofer then reviewed what process the municipality must follow in order to obtain permission from the electorate to exceed the state-imposed property tax levy limit. In other words if the City wanted to propose a referendum what the detailed process and timeline would be. This was provided for informational purposes.

Schmitzer stated the committee discussed Chapter 8 regarding public nuisances affecting peace and safety. This was presented to make the council members more aware that a process does already exist by ordinance.

Chief Plehn read a detailed report highlighting comparisons with Kiel, Brillion, New Holstein and Chilton on population, number of officers, municipal tax rate, average budget and total number of police complaints per year. Plehn requested that a 7th officer be hired October 1, 2016.

Lengthy discussion took place, which included:

- Calumet County Drug Task Force
- Open shifts
- Family Medical Leave
- Compensatory time and payout of comp time
- Holidays, overtime pay
- Work with all city departments regarding budget process
- Use of non-lapsing funds

Recommendation from Mayor Jaeckels was that this committee works with the Chief to get the 7th officer in the budget for 2017.

COMMUNICATION:

Distributed monthly building/plumbing report,

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Thornber to pay the bills. Voucher No. 79017 through Voucher No. 79066 or accounts payable and payrolls totaling \$108,159.55. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Johnson and carried to adjourn at 7:10 p.m. on August 2, 2016.

Helen Schmidlkofer, MMC
City Clerk