

Chilton, Wisconsin
August 21, 2012

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

AGENDA POSTING:

On 8/17/12, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board.

ROLL CALL:

COMMON COUNCIL:

Mayor Gerald Vanne and seven members of the Council were present at roll call:

Council Member Rick Jaeckels	Council member Kevin Johnson
Council member Ron Gruett	Council member Kathy Schmitzer
Council member Clayton Thornber	Council Member Dan Hilton
Council member Richard Bosshardt	

Other city officials present were Police Chief Larry Seipel, Director of Public Works Todd Schwarz, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance: Faye Burg, Delta Publications and Megan Gitter, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Motion by Jaeckels, seconded by Bosshardt and carried to approve the minutes of the Council meeting held on 8/07/12.

OFFICERS' REPORT:

MAYOR REPORT:

- Mayor Vanne announced Kyle Ellefson turned in his resignation as Ward 1 Alderman effective August 13, 2012. Kyle was appointed as council member on May 15, 2012 and was the council representative on the Plan Commission and Intergovernmental Boundary Agreement Committee.
- Met with members of the Chilton Optimist Club
- Met with Development Director Reilly and Doug Pearson of Development Funding Services, LLC on August 8, 2012 to review future development
- Reviewed the use of part-time officers to conduct traffic patrol with Police Chief Seipel
- Council member Hilton agreed to cancel the September 4, 2012 if there is no business to be conducted

CITY CLERK REPORT:

- ↻ Election updates:
 - 639 residents voted at the Partisan Primary on August 14
 - August 17 the Municipal Board of Canvassers met to process 2 of the 3 absentee ballots that were returned late for the August 14 Election
 - Poll worker training will be scheduled for September or October due to additional workers and revisions from the Governmental Accountability Board; other municipalities within the county will be invited
- ↻ In the City of Chilton there are approximately 3,003 estimated voters of which 2,096 are registered in the Statewide Voter Registration System (SVRS)
- ↻ Preliminary estimate of January 1, 2012 population of the City of Chilton is 3,932; represents -1 person since the 2010 census
- ↻ Established Calumet County Supervisor and City Staff informational meeting for September 17, 2012 at 3:00 p.m. at the Chilton City Hall
- ↻ Council members were reminded of future committee meetings

- Written report was distributed regarding Schmidtkofer attending the Assoc. of Public Treasurers of the United States and Canada Conference

WRITTEN DEVELOPMENT DIRECTOR REPORT:

- Crafty Apple Fest – Sept. 8, 2012; 105 vendors have registered
- August 22, meeting will be held with Mayor Vanne, DPW Schwarz and Worthington Cylinders WI, LLC
- Calumet County Economic Development meeting on August 23, 2012 at 3:30 p.m. at the Engler Center; learn more about the Economic Development Corporation now serving Calumet County (Mayor Vanne encouraged all council members to attend)

APPROVE OPERATOR LICENSES:

Motion by Hilton, seconded by Bosshardt and carried to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from August 21, 2012 to June 30, 2014 for Jennifer L. Lamers, Michael P. Malcore and Chad A. Klika. Clerk Schmidtkofer noted the applicants have been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- Update on computer project at the WWTP; new system is up and running; a few minor setbacks occurred, changed from an optic fiber to Ethernet
- A computer board was out at the plant due to an animal that got into the system terminal; this incident has been reported and reviewed with WPS
- Working on 2013 budgets
- Briess is planning the installation of another dryer house
- Emergency siren on Court Street is not operating; all emergency departments have been notified
- Street light was damaged on Lincoln Street last Thursday, August 16th
- New home permit for Bessy Lane was recently taken out
- Administrative Assistant Judy Thiel will be on vacation next week

POLICE CHIEF REPORT:

- Squad video has not been functioning for over a week; basic repair and review is \$400.00
- Working on 2013 budget preparations
- Consulting with Calumet County Ag. Assoc. for security at their annual Calumet County Fair held Labor Day week-end
- Department has been working on several social networking complaints; these types of cases are very time consuming
- Two part-time officers have been conducting traffic patrol for the Department
- Provided written testimony on radar wagon reports regarding traffic monitoring; of the 5,549 vehicles in a four day period, 16 vehicles exceeded the posted speed limit

AUDIENCE PARTICIPATION:

No participation

NEW BUSINESS:

DPW Schwarz introduced Chase Owens who is working on an Eagle Scout Service Project at Morrissey Park.

Owens will be installing a locked community information bulletin board in front of the pavilion at Morrissey Park. The board will house informational postings for events taking place within the community. The structure will be 9' tall by 4' wide; informational board will be 4' by 4' with corkboard and protected by Plexiglas. A cedar roof that extends out on both sides will help protect the main board from weathering. Upon completion, the sign will be donated to Chilton Morrissey Park Project, Inc. to maintain and manage postings.

Minutes of Council Meeting 8-21-2012

Motion by Johnson, seconded by Schmitzer to approve the proposed Eagle Scout Project at Morrissey Park and authorize Mayor Vanne to sign the necessary documents required by Boy Scouts of America. Motion carried.

Motion by Hilton, seconded by Thornber to approve CDBG Application No. 649 for a \$13,451.38 loan at 0% interest. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

Motion by Johnson, seconded by Thornber to approve the mayoral appointment of Imelda McCarthy to the Library Board for a term of August 21, 2012 to June 30, 2014 to fill the un-expired term of Chuck Schuknecht. Motion carried.

REPORT OF COMMITTEES:

Council member Bosshardt reported on the August 8, 2012 Library Board meeting. Bosshardt informed the council of a potential library merger and the 2013 budget preparations.

DPW Schwarz reported on the August 6, 2012 Tree Board meeting. Schwarz recommended that the Tree Board develop an Emerald Ash Borer Management Plan for the city.

Council member Gruett reported on the August 6, 2012 Public Safety meeting that was held to review a First Responder Program. Members of surrounding First Responder Groups presented basic fact-finding information. Consensus was for the committee to gather additional information and invite all Calumet County municipalities and First Responder Groups along with Calumet Medical Center Ambulance Service to a future meeting.

UNFINISHED BUSINESS:

Motion by Thornber, seconded by Hilton and carried to approve the design for the Uptown Parking Lot owned by Bob Cullen.

Motion by Johnson, seconded by Schmitzer to approve the Development Agreement between the City and Bloedorn Enterprises, LLC regarding an expansion of his manufacturing facilities. The agreement states the City shall reimburse Bloedorn the sum of \$106,047.40, which represents the cost of the portion of the Bloedorn expansion pertaining to the retaining wall, storm sewer installation and the engineering fee. Roll call vote. Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATIONS:

Clerk Schmidlkofer distributed the August 20, 2012 staff minutes.

BILLS:

Motion by Schmitzer, seconded by Jaeckels to pay the bills. Roll call vote. Seven votes cast. Seven votes aye. Motion carried. Voucher No. 71862 through Voucher No. 71944 or accounts payable and payrolls totaling \$386,494.69.

ADJOURNMENT:

Motion by Hilton, seconded by Jaeckels and carried to adjourn at 7:28 p.m. on August 21, 2012.

Helen Schmidlkofer, MMC
City Clerk