

Chilton, Wisconsin
August 15, 2017

The regular meeting of the Chilton Common Council held in the council chambers at the Chilton city hall was called to order at 6:36 p.m. with Mayor Rick Jaeckels presiding.

AGENDA POSTING:

On 8/11/17, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Mark Willems

Council Member Clayton Thornber

Council Member Greg Kubichka

Council Member Kevin Johnson

Council Member Ron Gruett

Council Member Kathy Schmitzer

Council Member Mike Goebel

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn, and City Clerk Helen Schmidlkofer.

Absent and excused council member Dan Hilton.

General attendance: Faye Burg Delta Publications

Those in attendance recited the Pledge of Allegiance.

Moved by Schmitzer, seconded by Thornber and carried to approve the minutes of the council meeting held on 8/01/2017.

MAYOR REPORT:

- I attended a town hall meeting on Friday, August 4th at the court house with State Attorney General Brad Schimel, law enforcement officers, Calumet County Human Services representatives. Sherriff Ott spoke of targeting educational levels at the elementary and middle schools. The programs don't work quite as well in the high school regarding the drug program. District Attorney Haberman spoke of a need of a second judge. I don't know how many of you are familiar with that. I have known for some time that Calumet County has been on the list for a second judge, They have a second courtroom set up for quite some time. They keep getting this tabled or put on the back burner. There was a pause in the commentary and I spoke up stating that this is all "nice talk" and if you don't follow-up on that nothing happens. I was addressing the three state legislatures that were in the room and tried to hammer as much as possible that if the legislatures don't do something to relax the levy limits. Basically, all this is going to be is talk because you can't be proactive, just reactive. The second judgeship who knows how long that will take if they don't open up the purse strings a little bit. That is on the state end but even on the local level things that can be done the law enforcement is really kind of hand strung as far as being proactive doing things to try and stem the use of drugs and prevent it. So I just spoke up and after that there were a couple of other mayors that spoke up in reference to that. Basically again we all recognize it is a budget crunch and hope that the legislatures will do something. Anytime I get a chance to talk to the legislatures about relaxing the levy limits, I do so.
- Wished everyone a safe and happy Labor Day weekend.

CITY CLERK REPORT:

- Reminded council members of future committee meetings.

APPROVE OPERATOR LICENSE APPLICATIONS:

Moved by Willems, seconded by Kubichka to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from August 15, 2017 to June

30, 2018 for Laura A. Meyer. Motion carried. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

Moved by Willems, seconded by Kubichka and carried to approve the Class B Picnic License for Calumet County Agricultural Association for September 1 thru 4, 2017 for the annual Calumet County Fair. Person in charge Lanetta Mahlberg.

DIRECTOR OF PUBLIC WORKS REPORT:

I will do something different tonight, a question and answer (Q&A) session.

Thornber inquired on the street project:

- Hwy 151 (Chestnut Street) construction project- repaving on the south side completed today, west bound is completed and tomorrow they will work on the apron and turn lanes. Concrete patches should be set to go after 8 to 9 hours. Weather permitting the project should be complete by the end of the week.

In addition, work on the manholes on Progressive Way and Industrial Drive will be taken care of. Several areas within the city will be patched as well.

- The building at the wastewater plant has been torn down. It was estimated that it would cost \$5,000.00 to take down the building. To date with the Street Department personnel, dumpsters, credit of scrap metal (\$1,600.00) the total cost is \$2,200.00.
- Re-milling of Ann Street is being done as part of warranty work. Ann Street was paved in 2016.

AUDIENCE PARTICIPATION: No comments.

COMMITTEE REPORTS:

Clerk Schmidlkofer reported on the August 9, 2017 Eastshore Recycling Commission meeting. The Commission received an update on the 2017 tire-recycling event and plans are underway to establish a tire-recycling event in 2018.

Reports indicated that single stream recycling has been well received and in fact the garbage tonnage has decreased and the recycling tonnage has increased.

The Commission then reviewed the personnel changes at Calumet County regarding the county recycling programs.

Chairman Thornber reported on the August 9, 2017 Public Works committee meeting.

DPW Schwarz and Wastewater Leadman Keuler informed the committee that an energy audit was completed at the wastewater plant. An outcome of the audit indicated that the compressor should be replaced. The Plant could save approximately \$7,253.00 annually by changing out the compressor. A Focus on Energy rebate of \$200 to \$300 per month will be applied for as well. Schwarz referenced CMAR and CMOM reports, which require detailed energy information.

Moved by Thornber, seconded by Willems to approve the quote for a Sullivan/Palatek air compressor (Model 20D VFD) for \$15,700.00. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Kubichka, seconded by Schmitzer to approve the Brantmeier Electric quote of \$5,167.00 for labor and materials to install wiring for the new air compressor.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Final order of business was the compost facility report from Melanie Burns from the Department of Natural Resources (DNR). The City’s less than 20,000 cubic yard

composting facility located on Short Road was inspected by the DNR on August 2, 2017. The City was commended on their operation of the facility, which gives the city an excellent option for disposal of yard waste.

Willems asked, "Mayor Jaeckels on page 3 of the Public Works minutes under Update on County Trunk F (State Street) you said, unless the committee has changed their mind on the 50/50 policy, I am still working on some things. What are some things?"

Mayor Jaeckels replied, "I am still talking with a few other people on this and I don't want to say at this point."

When Willems questioned the mayor further the comment was that he felt this was the best way to address the issue with the county. The process is stalled at this time due to the mayor still waiting for more information.

Mayor Jaeckels reported on the August 9, 2017 Joint Review Board meeting that included the Chilton School District, Calumet County, Fox Valley Technical College, City of Chilton and a citizen at large. Mr. Phil Cosson of Ehlers and Associates attended to present the TID information. This was the first of two meetings.

Clerk Schmidlkofer added that the new requirement from the Department of Revenue (DOR) is that for every existing TID the municipality must hold a Joint Review Board meeting. The City currently has TID #2 and TID #4 in which an annual report was provided. In addition, the City is considering creation of TID #6 and TID #7 and that is the reason for a second meeting of the Joint Review Board.

Mayor Jaeckels reported on the August 9, 2017 Plan Commission meeting. This is a carryover of the Joint Review Board meeting. The public hearing was held regarding the creation of TIF #6 and #7. Approximately 22 residents attended in which their main concern was in reference to zoning changes in the River Meadows subdivision area. Mayor Jaeckels noted that the City did not plan to make any zoning changes. The Commission did endorse the creation of both tax incremental districts.

Chairman Johnson reported that the Public Safety committee just met last night so no minutes are available. No decisions were made but I can summarize for you regarding street crossing safety. The committee did adjourn to Madison, Washington and School streets to look at current pedestrian signage. When we returned to the council chambers, the committee discussed what the City could do to make improvements to include the intersections of State/Main and Chestnut/Diane. No recommendations at this time but we are making progress. The Committee requested that the yellow flashing light on Madison Street (by the theater) would be on year round instead of just during the school year. DPW Schwarz noted that the timer could be adjusted to accommodate the committee's request and in fact is already set for flashing from 6 AM to midnight.

Johnson asked Chief Plehn to highlight what county committee could potentially assist with purchasing pedestrian signs. Chief Plehn replied, Calumet County Traffic Safety Commission, which meets on October 17th. Also at a recent Calumet County U-Can meeting, the Department of Transportation (DOT) representative was contacted regarding pedestrian signs. Plehn stated that he received an email from the DOT indicating that all additional signs on state highways come out of connecting limits.

The July 12, 2017 Housing Authority minutes were in the packets to review.

NEW BUSINESS:

Moved by Thornber, seconded by Gruett to approve the bids for CDBG Loan No. 17-01 from Menards for \$1,718.13 and Sabel Builders, LLC for \$1,320.00 to install handrails and guards rails on the front and side deck. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Kubichka to introduce, adopt and waive the reading of Resolution No. 1746, a resolution to terminate tax incremental district number two.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

CLOSED SESSION:

Moved by Schmitzer, seconded by Thornber to go into closed session at 7:04 P.M. under WI Statutes 19.85 (1) (c) to consider employment, compensation of a public employee.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

In closed session, the council discussed employment.

Moved by Willems, seconded by Thornber to return to open session at 7:07 P.M.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

Moved by Willems, seconded by Goebel to hire Kelly Scheuer for the Police Department part-time administrative assistant position for 16 hours per week (flexible hours). No benefits and at a rate of \$14.50 per hour contingent upon passing pre-employment testing.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Seven votes aye. Motion carried.

APPROVE PAYMENT OF BILLS:

Moved by Kubichka, seconded by Goebel to pay the bills. Voucher No. 80758 through Voucher No. 80820 or accounts payable and payrolls totaling \$124,343.45. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – abstain	Hilton – absent	Johnson – yes	Goebel - yes

Seven votes cast. Six votes aye. (Schmitzer-abstain) Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Gruett to adjourn at 7:09 p.m. on August 15, 2017
Motion carried.

Helen Schmidlkofer, MMC
City Clerk