

Chilton, Wisconsin
April 19, 2016

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding.

AGENDA POSTING:

On 4/15/16, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Rick Jaeckels and seven members of the Council were present at roll call:

Council Member Greg Kubichka	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Mark Willems
Council Member Clayton Thornber	Council Member Dan Hilton (arrived at 6:32pm)
Council Member Kathy Schmitzer	

Other city officials present were Police Chief Craig Plehn, Director of Public Works Todd Schwarz, Fire Chief Gary Halbach, City Attorney Derek McDermott and Deputy City Clerk Lisa Meyer.

General attendance: Brett Pershing, Kristine Pershing and Kyle Coffeen.

Those in attendance recited the Pledge of Allegiance.

FIRE CHIEF REPORT:

Chief Halbach presented the 2015 annual Fire Department report, which comprised of number of fire calls, types of calls, member training and certifications along with truck maintenance. The detailed report also included department structure and duties, expenses, revenues and yearly response statistical information. Computation of municipal costs for fire protection was also given. Halbach acknowledged the Department and city staff for their support. Alderman Thornber and Alderman Willems commended the department on their services.

MINUTES:

Motion by Hilton, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on April 5, 2016.

REPORT OF OFFICERS:

MAYOR REPORT:

The mayor congratulated and welcomed new Aldermen Greg Kubichka and Mark Willems to the council. Mark Willems brings experience and Mr. Kubichka brings new insight to the council. Mayor Jaeckels is looking forward to new challenges as the Mayor of Chilton.

CITY CLERK REPORT:

- Arbor Day Celebration is set for May 10th at 10:00 AM along the Riverwalk
- Open Book is scheduled for May 11, 2016 from 4:00 to 6:00 p.m.
- Board of Review is set for June 1, 2016 from 8:15 to 10:15 a.m.
- Presented the Board of Canvass Report from the April 5, 2016 election.
- Notice of District 3 alderman position posted on city web site, published in CTJ
- No bulky item pick-up in 2016

APPROVE LIQUOR LICENSES:

Motion by Schmitzer, seconded by Kubichka to approve a 6-Month "Class B" Beer License for Chilton Athletic Club from May 1 thru October 31, 2016. Ken Mueller is the Agent. Motion carried.

Moved by Hilton, seconded by Thornber and carried to approve a license application to serve fermented malt beverages and intoxicating liquors from April 19, 2016 to June 30, 2016 for Heidi A. Maura and Robert M. Stone. Deputy Clerk Meyer noted the applicants have been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- The Chamber inquired about signage for the upcoming closing of E. Chestnut Street. DPW Schwarz advised them of sign permits needed by both the City and the State.
- The bathrooms will be opened in all city parks by April 30.
- The snow equipment has been removed and switched over to summer equipment.
- The street department installed the fence by the Morrissey tennis court using the old fence from the Nennig Park tennis courts.
- The street department installed the drainage pipe from the Nennig Park soccer field to the storm sewer manhole on Dove Avenue. The soccer club will complete the drainage project.
- Tree stumps have been removed at Hobart and Morrissey Parks.
- The thermostat for the Well #11 generator has been replaced under warranty.
- The water department replaced a hydrant on Diane Street.
- There have only been two water main breaks this past winter season.
- The wastewater department will be rebuilding the hycor. A new system will cost between \$15,000 and \$20,000. Rebuilding should only cost approximately \$4,000.00
- The impellers on the pumps at the Irish Road lift station are failing. The impellers are obsolete so the pumps will have to be replaced.

AUDIENCE PARTICIPATION:

Brett Pershing, Kristine Pershing and Kyle Coffeen were present. Brett Pershing spoke requesting the city allow residents to drive ATV's on city streets, except Hwy 151 and Hwy 57. Mr. Pershing researched area communities and the City of Brillion does have an Ordinance in effect. He submitted a copy of Brillion's Ordinance along with rules and regulations and an ATV application form. Mayor Jaeckels advised him his request would be placed on the agenda for the Public Safety committee to review at the next scheduled meeting.

REPORT OF COMMITTEES:

Alderman Thornber presented the minutes of the April 13, 2016 Plan Commission meeting. The timeline for the Calumet County highway shop project is as follows:

- Demolition and Requests for Proposals – May, 2016
- Demolition of current Calumet County Highway Shop - summer, 2016
- Construction of new Calumet County Highway Shop – fall, 2016
- Completion of project – summer, 2017

Included in the site plan are an underground detention pond (storage tank) and one (wet pond) detention pond. Members of the plan commission discussed safety concerns and potential fencing or shrubbery around the ponds. The Plan Commission approved the Calumet County Highway Shop plan as submitted with the condition that the property have only three driveway locations: 1) Enter/Exit off Calumet Street, 2) Enter/Exit off Park Street, 3) Enter Only off Chestnut Street/HWY 57/32/151. The wet pond located on the property must be well maintained and buffered by landscaping or shrubbery not to exceed 30 inches. Motion carried.

Pat Hickey, Manager of Engineering at Briess Malt & Ingredients Company was present at the Plan Commission meeting to describe the proposed expansion on the corner of Commerce and Columbia Streets, which has been in the works for about one and a half years. The company elected to stay in Chilton; however was looking at another location outside the City. The current facility is at 100% capacity. Briess is a growing business. The expansion consists of 21,000 square feet of floor space, a 104-foot tower, and an 84 X 100 warehouse. It will be a fully automated robotic system. The plant when in full production will operate 7 days a week, 24 hours a day. Deliveries to the plant will occur during daytime hours only. The labor force is expected to increase by six people. It is anticipated the plant will reach 60% capacity within three to five years. The expansion will focus on ready to eat products that go directly to the consumer. The estimated cost

of the expansion is two million dollars. The company will break ground on May 2, 2016 and intends for the expansion to be finished by the second week in October. The building should be operational by the end of the year. Noise concerns have been addressed and with the expanded structural steel building, it should alleviate the noise. No council action was required.

DPW Schwarz said that the City is running out of property to sell. There is one, 15.7 acre parcel located northwest of the City’s Business Park available; however there has been nothing done to the property. It is not shovel ready. This property surrounds the home at 225 N. Irish Road and is bounded by Irish Road, Field Lane and the railroad tracks. To the north of the property lies the Field Court Subdivision consisting of ten lots. Two lots have been sold and developed as Community Based Residential Facilities. The remaining eight lots are zoned R-1 (Single Family Residential). One property owner purchased and combined two lots with the intent to build in the future. Another property owner purchased and built a new home last year. There are five residential lots remaining for sale. The residential lots in the River Meadows subdivision and Dairyland Estates subdivision are filling up.

Motion by Thornber, seconded by Gruett to approve the proposal submitted by McMahon not to exceed \$2,500 for time and expenses related to assisting the City of Chilton in the conceptual layout of services for a 15.7 acre parcel of industrial property bounded by Irish Road, Field Lane and the railroad tracks . The proposal should include a plan with and without the Vogt property located at 225 N. Irish Road. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

The minutes of the March 14, 2016 Library Board meeting and the March 9, 2016 Housing Authority meeting were distributed.

NEW BUSINESS:

Moved by Gruett, seconded by Hilton to introduce, adopt and waive the second reading of Resolution No. 1714, a resolution-designating depository and authorizing withdrawal of city moneys at State Bank of Chilton to update signature cards. Roll call vote.

Gruett – yes Willems – yes Kubichka – yes Thornber – yes
 Schmitzer – yes Hilton – yes Johnson - yes
 Seven votes cast. Seven votes aye. Motion carried.

ORGANIZATIONAL BUSINESS:

Mayor Jaeckels noted this is the organizational meeting and appointed the following standing committees to the Council with the first name listed being the chairperson.

General Government.....	Schmitzer, Johnson, Thornber
Public Safety.....	Johnson, Gruett, Willems
Public Works.....	Thornber, Gruett, Vacant
Culture & Recreation.....	Hilton, Willems, Kubichka

Appointment of Weed Commissioner

Re-appoint Travis Boll from May 1, 2016 to April 30, 2017

Board of Appeals

Appoint Tom Reinl to fill the un-expired term of Eugene Sinner to April 30, 2017.
 Re-appoint Richard Riesterer and Alternate Tom Cullen for a three-year term from May 1, 2016 to April 30, 2019.

Board of Review – three members plus alternate for 2016

Robert Rieder, Pat Wettstein and Diane Jaeckels. Alternate Tom Flemming

Appointment of Emergency Management Director

Appoint Larry Seipel from May 1, 2016 to April 30, 2017

Plan Commission Member

Re-appoint Tom Flemming for a three-year term from May 1, 2016 to April 30, 2019

Selection of one Alderman to the Redevelopment Authority (RDA)

Appoint Mark Willems from May 1, 2016 to April 30, 2017

Selection of one Alderman to the Intergovernmental Board

Appoint Kathy Schmitzer from May 1, 2016 to April 30, 2017

Moved by Thornber, seconded by Schmitzer and carried to approve the mayoral appointments as noted above.

Moved by Gruett, seconded by Willems and carried to elect Johnson to the office of council president for a one-year term. Unanimous ballot was cast.

Mayor Jaeckels nominated Thornber as the council representative to the Plan Commission for a one-year term. Mayor Jaeckels appointed Kathy Schmitzer for a three-year term on the Library Board from May 1, 2016 to April 30, 2019. Unanimous ballot was cast.

Chilton Times Journal submitted a bid of \$6.00 per column inch for publications as the City of Chilton's official newspaper.

Moved by Schmitzer, seconded by Kubichka to accept the bid from Chilton Times Journal from May 1, 2016 to April 30, 2017 with a rate of \$6.00 per column inch. Roll call vote.

Gruett – yes Willems- yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson - yes
Seven votes cast. Seven votes aye. Motion carried.

COMMUNICATIONS:

Distributed city staff minutes from the April 4, 2016 meeting for the council to review.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Thornber to pay the bills. Voucher No. 78566 through Voucher No. 78624 or accounts payable and payrolls totaling \$481,264.47. Roll call vote.

Gruett – yes Willems- yes Kubichka – yes Thornber – yes
Schmitzer – yes Hilton – yes Johnson - yes
Seven votes cast. Seven votes aye. Motion carried.

ADJOURNMENT:

Moved by Schmitzer, seconded by Kubichka to adjourn at 7:20 p.m. on April 19, 2016. Motion carried.

Lisa Meyer
Deputy City Clerk