

Chilton, Wisconsin  
April 15, 2014

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding.

**AGENDA POSTING:**

On 4/11/14, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

**ROLL CALL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Richard Bosshardt
Council Member Clayton Thornber	Council Member Linda Bangart
Council Member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, Fire Chief Gary Halbach, City Attorney Derek McDermott and City Clerk Helen Schmidlkofer.

General attendance: Andrew Kruse-Ross, Chilton Times Journal Editor.

Those in attendance recited the Pledge of Allegiance.

**MINUTES:**

Motion by Jaeckels, seconded by Schmitzer and carried to approve the minutes of the Council meeting held on April 1, 2014.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- Congratulated returning aldermen to the council

**CITY CLERK REPORT:**

- Arbor Day Celebration is set for to May 8<sup>th</sup> at 10:00 AM at Morrissey Park
- 2014 Recycling Grant award of \$23,861.16 (\$23,870.58 in 2013)
- Recreation Department
  - Assisted with mandatory baseball/softball meeting on April 12
  - Lake to Lake Soccer and City soccer will begin April 19
- Open Book is scheduled for May 12, 2014 from 4:00 to 6:00 p.m.
- Board of Review is set for June 3, 2014 from 8:15 to 10:15 a.m.
- Presented the Board of Canvass Report from the April 1, 2014 election; a total of 200 voters participated in the election. In detail 38 voted of the 358 registered voters in Ward 1, 90 voted of the 843 registered voters in Wards 2 & 5, 36 voted of the 423 registered voters in Ward 3 and 36 voted of the 402 registered voters in Ward 4.
- No bulky item pick-up in 2014; friendly reminder to residents that do not use garbage bags in conjunction with the garbage containers to pick-up trash around the containers
- Calumet County Clean Sweep will be held April 26 in the Town of Harrison and May 10 in the City of New Holstein from 9:00 AM to Noon; detailed information is available on the Calumet County web page
- 7<sup>th</sup> Grade Recycling Field trip will be held on May 13th
- Dog licenses in the city were due by March 31 and according to WI State Statutes, after April 1, a \$5.00 penalty is charged. The late fee will be waived if the owner does license their dog(s) by April 25, 2014. Failure to satisfy the licensing requirement by April 25, 2014 will result in having this matter referred to the City of Chilton Police Department for issuance of a citation for \$175.30. On April 4<sup>th</sup> there were 142 dogs that were not licensed; 25 letters and 117 phone calls were made to owners to remind them to license their dogs.

Since then the stats are as follows:

<u>Date</u>	<u>Not Licensed</u>
April 4	142
April 8	99
April 9	85
April 10	79
April 11	63
April 14	56

**APPROVE LIQUOR LICENSES:**

Motion by Jaeckels, seconded by Schmitzer to approve 6-Month "Class B" Beer Licenses for Chilton Athletic Club, Ken Mueller, Agent and Hobart Field Softball Assoc. Inc., Matthew Hintz, Agent. Motion carried.

Moved by Hilton, seconded by Thornber and carried to approve Class "B" Picnic licenses and waive the fee for Chilton Chamber of Commerce for the annual Summer Fest Street Dance to be held on June 14, 2014, Person in charge is Jessica Daul and September 6, 2014 Crafty Apple Fest, Person in charge is Colleen Schnell.

Moved by Hilton, seconded by Thornber and carried to approve a two-year license application to serve fermented malt beverages, and intoxicating liquors from April 15, 2014 to June 30, 2014 for Jacqueline K. Theiss. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- City of Chilton received Tree City USA award from the Arbor Day Foundation
- This past week-end the City had 5 ½ inches of rain; the City did not have to conduct a by-pass
- Wastewater Plant - extreme problem with sanitary wipes being flushed down the lavatory instead of being disposed of in the garbage from City residents and facilities. Along with Leadman Keuler conducted visits with Century Ridge, Calumet Medical Center, Chilton Care Center and Libby's House to review the importance of proper disposal.
- Met with Worthington Industries to review wastewater discharges from their facility to Water Street, the plant is not at full production yet however we are working together to resolve the problem

**FIRE CHIEF REPORT:**

- 41 firefighters and 2 members
- D. Jones received driver/operator/pumper certification and D. Hilton achieved state certified instructor
- Fire Prevention – great community funding received for the program and the Department appreciates the continued support
- Pump testing was completed in March
- Fire inspections – annual inspections are almost completed; City follows adopted guidelines for all inspections
- Hose testing will be conducted in May
- Concerns with county dispatch are being resolved

Chief Halbach presented the 2013 annual Fire Department report, which comprised of number of fire calls, types of calls, training and maintenance. Computation of municipal costs for fire protection was also given. Halbach acknowledged the Department and city staff for their support.

**AUDIENCE PARTICIPATION:**

No comments were received.

**NEW BUSINESS:**

Moved by Jaeckels, seconded by Bosshardt to introduce, adopt and waive the second reading of Resolution No. 1672, a resolution to dissolve Tax Incremental District No. 5 and authorize the city treasurer to distribute excess increment to overlying taxing districts. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

**REPORT OF COMMITTEES:**

The April 7, 2014 Tree Board minutes were distributed for the council members to review.

Chairperson Johnson presented the minutes of the Public Works committee meeting held on April 8, 2014.

The committee once again reviewed the request from the Chilton Optimist Club to move a (16 X 20) storage shed onto City property for storage of the club's goods. A brief discussion took place, which reviewed zoning, requirements, maintenance and setting a precedent for others to come forward with similar requests.

Moved by Johnson, seconded by Bangart to deny the request from the Chilton Optimist Club to place a storage shed on city property. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – no                      Thornber – no  
 Jaeckels – yes                      Schmitzer – no                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Five votes aye. (Schmitzer, Bosshardt, Thornber-nay) Motion carried. Schwarz will send a letter to the Optimist Club informing them of the council's decision.

DPW Schwarz informed the council he received an engineering proposal for the 2016 Chestnut Street Project from Alfred Benesch and Co. for \$7,000.00 for engineering services for the design of sanitary and water reconstruction on E. Chestnut Street (USH 151) from S. Madison Street to Elm Street. The proposal would be inserted into the existing Wisconsin Department of Transportation plan.

Moved Johnson, Hilton to approve the engineering proposal from Alfred Benesch & Co. for \$7,000.00 for the design of sanitary and water reconstruction on E. Chestnut Street, funds for the project will be from accounts 53651- Maintenance of Mains and 53826- Sewer Collection. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

DPW Schwarz received an engineering proposal from McMahon estimated at \$20,900.00 for services for the 2014 Street Reconstruction projects. The projects include portions of Douglas Street, E. Washington Street, an alleyway south of Brooklyn Street and the pinning and diamond grinding of W. Main Street (USH 151) from State Street to Heimann Street.

Moved by Johnson, seconded by Bosshardt to accept the engineering proposal from McMahon, not to exceed \$20,900.00 for services for the 2014 Street Reconstruction projects. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
 Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
 Eight votes cast. Eight votes aye. Motion carried.

Schwarz informed the council the Department of Public Works repositioned street lights on the west side of S. Madison Street (from Brooklyn Heights to Chestnut Street) from a vertical to horizontal mount to see what effect it would have on brightness. The committee indicated the performance is enhanced and more light is being projected downward.

Moved by Johnson, seconded by Jaeckels to approve the quote from Brantmeier Electric, Inc. for \$3,824.00 to disconnect and rewire induction lamps on approximately 105 streetlights. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes

Jaeckels – yes            Schmitzer – yes            Hilton – yes            Johnson - yes  
Eight votes cast. Eight votes aye. Motion carried.

DPW Schwarz received two proposals for the surveying of State Street (from Breed Street to McHugh Road). The road is in need of repair and is sliding, in addition to drainage problems and longitudinal cracks. The City needs to know where the road is and a survey will establish the right-of-way lines.

Moved by Johnson, seconded by Schmitzer to accept the engineering proposal from McMahon for \$3,500.00 to survey State Street (from Breed Street to McHugh Road).  
Roll call vote.

Gruett – yes            Bangart – yes            Bosshardt – yes            Thornber – yes  
Jaeckels – yes            Schmitzer – yes            Hilton – yes            Johnson - yes  
Eight votes cast. Eight votes aye. Motion carried.

**ORGANIZATIONAL BUSINESS:**

Mayor Vanne noted this is the organizational meeting and appointed the following standing committees of the Council with the first name listed being the chairperson of the committee.

General Government..... Jaeckels, Johnson, Schmitzer  
Public Safety..... Gruett, Bosshardt, Jaeckels  
Public Works..... Johnson, Gruett, Thornber  
Culture & Recreation..... Hilton, Schmitzer, Bangart

Appointment of Weed Commissioner - May 1, 2014 to April 30, 2015  
Re-appointment of Michael Kasper

Board of Appeals - May 1, 2014 to April 30, 2017  
Three-year term to re-appoint James Skarda and Alternate – Robert Rieder and  
Appointment of Eugene Sinner

Board of Review – three members plus alternate for 2014  
Robert Rieder, Tom Flemming and Diane Jaeckels, alternate Pat Wettstein

Cable Communications System Advisory Council – May 1-2014 to April 30, 2016  
Two-year term to re-appoint Brian Bartel and Helen Schmidkofer

Appointment of Emergency Management Director - May 1, 2014 to April 30, 2015  
Re-Appointment of Stephen Mueller

Plan Commission Members – May 1, 2014 to April 30, 2017  
Three-year term to re-appoint Joe Thiel and Joe Schoenborn

Selection of one Alderman to the Redevelopment Authority (RDA) until May 1, 2015  
Appointment of Linda Bangart

Tree Board Member – May 1-2014 to April 30, 2017  
Three-year term to re-appoint Fred Klaeser

Moved by Johnson, seconded by Schmitzer and carried to approve the mayoral appointments as noted above.

Moved by Thornber, seconded by Schmitzer and carried to elect Johnson to the office of council president for a one-year term. Unanimous ballot was cast.

Moved by Gruett, seconded by Johnson and carried to nominate Thornber as the council representative to the Plan Commission for a one-year term. Unanimous ballot was cast.

Chilton Times Journal submitted a bid of \$6.00 per column inch for publications as the City of Chilton’s official newspaper. Moved by Thornber, seconded by Johnson to accept

the bid from Chilton Times Journal from May 1, 2014 to April 30, 2015 with a rate of \$6.00 per column inch. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – yes                      Hilton – yes                      Johnson - yes  
Eight votes cast. Eight votes aye. Motion carried.

**APPROVE PAYMENT OF BILLS:**

Moved by Johnson, seconded by Jaeckels to pay the bills. Roll call vote.

Gruett – yes                      Bangart – yes                      Bosshardt – yes                      Thornber – yes  
Jaeckels – yes                      Schmitzer – abstain                      Hilton – yes                      Johnson - yes  
Eight votes cast. Seven votes aye. (Schmitzer-abstain). Motion carried.

Voucher No. 75103 through Voucher No. 75190 or accounts payable and payrolls totaling \$498,748.79.

**ADJOURNMENT:**

Moved by Schmitzer, seconded by Bosshardt to adjourn at 7:36 p.m. on April 15 2014  
Motion carried.

Helen Schmidlkofer, MMC  
City Clerk